



Republic of the Philippines  
**Department of Education**  
REGION I

**SCHOOLS DIVISION OF THE CITY OF BATAC**

**DIVISION MEMORANDUM**

No. 135, s. 2025

26 FEB 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS AND  
RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)  
CONTENT AND PEDAGOGY**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
All Unit/ Section Heads  
Concerned Public School Heads

) MMES  
) CBNHS Payao  
) CBNHS Poblacion

All Others Concerned

1. Relative to the Regional Memorandum No. 296, s. 2025, the Department of Education Region I, Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on March 3-7, 2025, at El Pescador Resort Hotel, San Andres St., Bolinao, Pangasinan.

2. The participants from the Schools Division of the City of Batac are the following to wit:

Name	Position	Official Station
Aileen V. Joaquin	Education Program Supervisor	SDO-CID
Joefrey C. Bataan	Head Teacher III	CBNHS Poblacion
Judelyn G. Bumanglag	Academic Head Teacher	CBNHS Payao
Maria Kristhene A. Urnos	Teacher III	CBNHS Payao
Myra A. Libed	Teacher I	MMES
Leilanie A. Barangan	Teacher III	CBNHS Poblacion

3. Board and lodging of the participants shall be charged against OSEC-1-24-5147 while their transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

4. Attached is the copy of the Regional Memorandum for reference.

5. This Memorandum shall serve as the official Authority to Travel of all identified participants.

6. For information and guidance.

  
**ANSELMO R. ALUDINO, MSP**  
Schools Division Superintendent



DepEd Batac City



batac.city@deped.gov.ph



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Asuncion Street, 16-S Quiling Sur,  
City of Batac, Ilocos Norte  
Telephone No.: (077) 677-1993

Encl.: As stated  
Reference: As stated  
To be included in the Perpetual Index  
Under the following subject:

ORIENTATION  
SPECIAL NEEDS EDUCATION

ARO/DM-Orientation SNED Content and Pedagogy  
2503372/25047/ February 26, 2025



DepEd Batac City

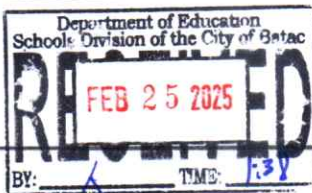


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Republic of the Philippines  
Department of Education  
REGION I

REGIONAL MEMORANDUM  
No. 296, s. 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS  
AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)  
CONTENT AND PEDAGOGY**

To: Schools Division Superintendents

- In line with the Department of Education's (DepEd) continuous efforts to improve teaching and learning, the Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on March 3 – 7, 2025 at El Pescador Resort Hotel, San Andres Street, Bolinao, Pangasinan.
- The activity aims to:
  - provide school heads and receiving teachers with comprehensive knowledge of SNED content and pedagogy;
  - equip participants with strategies and skills to manage and support learners with special needs effectively;
  - ensure that school heads and teachers understand their roles in implementing inclusive education; and
  - promote collaboration and resource sharing among teachers to create an inclusive and supportive learning environment.
- Attached is Enclosure 1 indicating the number of participants per SDO. The participants shall check in on March 3 (Day 0) at 2:00 PM with dinner as the first meal and the last meal is PM snacks on March 7, 2025 (Day 4).
- Board and lodging of the participants shall be charged against OSEC-1-24-5147 while their transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
- Compensatory Time – Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
- For advance coordination and further information, please get in touch with CLMD through telephone number (072) 682-2324 local 120 and email at [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph).



6. For immediate dissemination and compliance.



**TOLENTINO G. AQUINO**  
Director IV

Encl.: None  
Reference: None

To be included in the Perpetual Index  
Under the following subject

**ORIENTATION**



CLMD/magd/RM\_ORIENTATIONOFELEMENTARYANDSECONDARYSCHOOLHEADS  
February 25, 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS  
AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)  
CONTENT AND PEDAGOGY**

SDO	EPS/ALTERNATE	SCHOOL HEADS	RECEIVING TEACHERS	TOTAL
Alaminos City	1	2	3	6
Batac City	1	2	3	6
Candon City	1	2	3	6
Dagupan City	1	2	3	6
Ilocos Norte	1	3	4	8
Ilocos Sur	1	3	4	8
La Union	1	3	5	9
Laoag City	1	2	3	6
Pangasinan I	1	3	5	9
Pangasinan II	1	3	5	9
San Carlos City	1	2	3	6
San Fernando City	1	2	3	6
Urdaneta City	1	2	3	6
Vigan City	1	2	3	6
<b>TOTAL</b>	<b>14</b>	<b>33</b>	<b>50</b>	<b>97</b>