

# Republic of the Philippines

# Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM No. 665, s. 2024

1 3 NOV 2024

### DISTRIBUTION OF LAPTOP COMPUTERS FOR NON-TEACHING PERSONNEL, SNED CENTERS AND ILRCs

To:

Assistant Schools Division Superintendent Public Elementary and Secondary School Heads Administrative Officers II All Others Concerned

- To further enhance the operational efficiency of non-teaching personnel and provide essential support to learners with disabilities, the Schools Division of the City of Batac will conduct the distribution of laptops as part of the Department's commitment to inclusive education and improved administrative functions. The ceremonial turn-over of laptops will be held on November 14, 2024, 1:30 PM at Conference Room, Schools Division Office.
- This event will be spearheaded by the Asset Management Unit and will be attended by Administrative Officers II and/or School Heads of recipient schools.
- The laptops are intended to improve productivity for non-teaching staff and offer learners with disabilities enhanced access to educational resources. Recipients are reminded to use and maintain the laptops responsibly and in accordance with DepEd policies. Your cooperation and commitment to the successful implementation of this initiative are highly appreciated.
- 4. For immediate dissemination, information, and guidance.

ANSELMO R. ALUDINO, VOW Schools Division Superintendent

Enclosure: As Stated Reference: None
To be included in the Perpetual Index
Under the following subject:

ASSET MANAGEMENT DISTRIBUTION

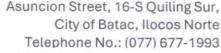
DRO/ 24022 Distribution of Laptop Computers for Non-Teaching Personnel, SNED Centers and ILRCs

SDCB RECORDS UNIT 2416751















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### REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

### Enclosure 1. List of Recipients/ Recipient-Schools

### 1. Laptops for SNED Centers, ILRCs and Learners with Disability

No.	School Name	Qnty
1.	Catalino Acosta Memorial Elementary School	7
2.	Mariano Marcos Memorial Elementary School	1
3.	Magnuang Elementary School	1
4.	Maipalig-Quiom Elementary School	1
5.	Quiling Elementary School	1
6.	Batac National High School (JHS and SHS)	2
7.	Crispina Marcos Valdez National High School	1
8.	City of Batac National High School Payao	1
9.	B. Macadaeg Memorial Elementary School	1
10.	Baay Elementary School	1
11.	Baligat Elementary School	1
12.	San Mateo Elementary School	1
	Total	19

### 2. LIST OF RECIPIENTS FOR NTP LAPTOP

No.	School Name	Qnty
1.	LAURAINE KIER B. PANLUCENO	1
2.	RALPH JAYSON T. SONICO	1
3.	KRISTEL JHOY M. ARCEGA	1
4.	JOJO H. BONOT	1
5.	RICH SHEENA MAE M. PASCUA	1
6.	JEAN MARIE M. VICENTE	1
7.	AGNES A. BICERA	1
8.	ROCELLE GRACE S. PITIQUEN	1
9.	DIANE M. DE GUZMAN	1
10.	ANGELICA D. OBIANO	1
11.	JENNY MAY P. GUMTANG	1
12.	JAYVIE B. SUILEN	1
	Total	12











