



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC


DIVISION MEMORANDUM
No. 677 , s. 2024

18 NOV 2024

HOUSEKEEPING ACTIVITIES

To: Assistant Schools Division Superintendent
Public Elementary and Secondary School Heads
Administrative Officers II
All Others Concerned

1. In preparation for the Araw ng Pagbasa hosting by the Schools Division of the City of Batac, the Asset Management Unit, in collaboration with the School Administrative Officer IIs, will lead the housekeeping activities for the Gabaldon Building. This activity is scheduled for November 19, 2024, from 8:00 AM to 5:00 PM. The joint efforts aim to ensure that the venue is well-organized and presentable for the upcoming event.
2. For immediate dissemination, information, and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Enclosure: None
Reference: None
To be included in the Perpetual Index
Under the following subject:

ASSET MANAGEMENT

DRO/ 24023 Housekeeping Activities



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993