



Republic of the Philippines  
**Department of Education**  
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

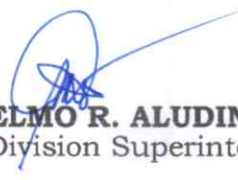
DIVISION MEMORANDUM  
No. 710 , s. 2024

28 NOV 2024

**DISTRIBUTION OF LAPTOPS AS ASSISTIVE TOOLS  
FOR LEARNERS WITH DISABILITIES**

To: Assistant Schools Division Superintendent  
Public Elementary and Secondary School Heads  
Administrative Officers II  
All Others Concerned

1. In line with the Department of Education's commitment to providing equitable access to quality education, the Schools Division of the City of Batac will distribute laptops as assistive tools for learners with disabilities, along with textbooks and other learning resources to further support teaching and learning in schools.
2. School heads or their authorized representatives are requested to claim the laptops, textbooks, and other learning resources from the Asset Management Unit at the Schools Division Office anytime this week during office hours (8:00 AM to 5:00 PM).
3. The recipients of the said laptops are herein attached. The Allocation List of Textbooks and other learning resources shall be disseminated through the AMU Group Chat.
4. For immediate dissemination, information, and guidance.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Enclosure: As Stated  
Reference: None  
To be included in the Perpetual Index  
Under the following subject:

ASSET MANAGEMENT  
DISTRIBUTION

DRO/ 24025 DISTRIBUTION OF LAPTOPS AS ASSISTIVE TOOLS FOR LEARNERS WITH DISABILITIES



SDCB RECORDS UNIT

2417542



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Enclosure 1. **List of Recipients/ Recipient-Schools**

No.	School Name	Qty
1.	Catalino Acosta Memorial Elementary School	1
2.	Baoa Elementary School	1
3.	City of Batac National High School Poblacion	1
4.	Crispina Marcos Valdez National High School	1
<b>Total</b>		<b>4</b>



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