



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. 711, s. 2024

29 NOV 2024

**RESOURCE PERSON AND MEMBERS OF THE REGIONAL PROGRAM MANAGEMENT
TEAM ON THE CAPACITY BUILDING ON BECOMING A SCHOOL HEAD**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Secondary Head) Ferdinand E. Marcos Senior High School
All Others Concerned

1. Pursuant to the Regional Memorandum No. 1591, s. 2024, the Department of Education, through the National Educators Academy of the Philippines Region 1 (NEAP R1), announces the conduct of the Capacity Building on Becoming a School Heads on December 2-6, 2024 at NEAP R1, San Vicente, City of San Fernando La Union. Details are as follows:

Name	Position	School/Office
Pepsi P. Duldulao	Head Teacher III	FEMSHS

2. All RPs and RPMT members must register online via link: <https://tinyurl.com/Reg-BecomingaSchoolHead>. RPs are expected to be at the venue a day before their schedule. They are also requested to bring their own laptop, pocket Wi-Fi, and extension cord to be used during the activity.

3. Expenses related to this activity such as board and lodging, supplies and materials shall be charged to FY 2024 HRD Program Support Fund. Travel expenses of participants shall be charged against SDO/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.

4. This Memorandum serves as the Official Authority to Travel of identified participant.

5. Immediate dissemination of this Memorandum is desired.

ANSELMO R. ALUDINO
Schools Division Superintendent

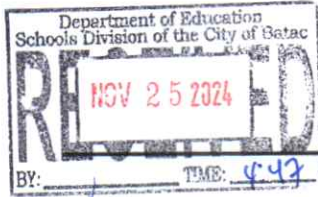
Encl.: None
Reference: Regional Memorandum No. 1591 s. 2024
To be included in the Perpetual Index
Under the following subject:

TRAINING SEMINARS

SGOD/mlpd/DM-CapBuildBecomingaSchoolHead
2417371/ November 27, 2024



Republic of the Philippines
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MEMORANDUM
HRDD-2024- 1591

**RESOURCE PERSONS AND MEMBERS OF THE REGIONAL PROGRAM
MANAGEMENT TEAM ON THE CAPACITY BUILDING
ON BECOMING A SCHOOL HEAD**

To: Schools Division Superintendents
Schools Division Office of Batac City, Dagupan City, Ilocos Norte,
Ilocos Sur, La Union, Laoag City, Pangasinan I, Pangasinan II,
San Fernando City, and Urduyaya City

Chief of Functional Division
Field Technical Assistance Division
Human Resource Development Division
Quality Assurance Division


1. This Office, through the National Educators Academy of the Philippines Region 1 (NEAP R1) shall conduct the Capacity Building on Becoming as School Head at the NEAP R1, San Vicente, City of San Fernando La Union on December 2-6, 2024.
2. Enclosed is the list of identified Resource Persons (RPs) and members of the Program Management Team (PMT).
3. All RPs and RPMT members must register online via link: <https://tinyurl.com/Reg-BecomingaSchoolHead> on or before November 29, 2024. RPs are expected to be at the venue a day before their schedule.
4. RPs and RPMT are requested to bring their own laptop, pocket Wi-Fi, and extension cord to be used during the activity.
5. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants, resource speakers, and members of the Regional Program Management Team if the activity falls on a holiday, weekend, or cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.



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6. Expenses related to this activity such as board and lodging, supplies and materials shall be charged against 2024 HRD Fund while travel expenses shall be charged against SDO/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
7. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director


ATTY. RHEA JOY L. CARBONELL
 Chief Administrative Officer
 Administrative Division

HRDD/kmbb/M_RPsRPMTBecomingaSchoolHead
 November 25, 2024



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Enclosure

List of Resource Persons and Program Management Team

Name	Division	Schedule (exclusive of travel time)
Resource Persons		
Beverly P. Martinez	Ilocos Norte	December 2, 2024
Gay D. Danao	San Fernando City	December 2, 2024
Dinah C. Bonao	HRDD-NEAP R1	December 2-6, 2024
John Silvester A. Alipio	Dagupan City	December 3, 2024
Ritchie G. Macalanda	FTAD	December 3, 2024
Arlene A. Dela Rosa	Urdaneta City	December 4, 2024
Nerissa C. Tabion	Urdaneta City	December 4, 2024
Jeffrey V. Fernandez	Pangasinan I	December 4, 2024
Pepsi P. Duldulao	Batac City	December 4, 2024
Fritzie Hazel M. Aplacador	Laoag City	December 5, 2024
Melisa G. Del Prado	QAD	December 5, 2024
Ricardo S. Tambogon	Pangasinan II	December 5, 2024
Mylin A. Alambat	Ilocos Sur	December 6, 2024
Racel Ordinario	La Union	December 6, 2024
Regional Program Management Team		
Vincent Clinton De Guzman	Pangasinan I	December 2-6, 2024
Kathleen May M. Bautista	HRDD-NEAP R1	December 2-6, 2024
Nedel Christine Joyce L. Catiter	HRDD-NEAP R1	December 2-6, 2024
Abigail A. Cabilin	HRDD-NEAP R1	December 2-6, 2024