



Republic of the Philippines  
**Department of Education**

REGION I  
 SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**

16 DEC 2024

No. 756 s. 2024

**INSTRUCTIONAL LEADERSHIP TRAINING (ILT)**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Unit and Section Heads  
 Public and Private Elementary and Secondary School Heads  
 All Others Concerned

1. The Department of Education Regional Office I, through the National Educators Academy of the Philippines – Region I (NEAP-RI) will conduct an Instructional Leadership Training on December 17-19, 2024 at Hotelinda Suites, Vigan City, Ilocos Sur.
2. The training program aims to:
  - a. equip school heads and supervisors with essential tools and strategies for excelling in today’s dynamic classroom environment, with a focus on aligning instruction to PISA standards and fostering critical thinking;
  - b. elevate classroom practices by fostering the development of higher-order thinking skills through the development of HOTS items/questions;
  - c. create an action plan to prepare 15-year-old learners effectively for the upcoming PISA 2025 assessment, focusing on improving readiness and competency in core areas.
3. Anent this, the following personnel are advised to participate in the said training.

Name	Position	Station
Dr. Marilou B. Sales	CES	SDO-CID
Ms. Nemaelyn M. Ulep	CES	SDO-SGOD
Dr. Eldefonso B. Natividad, Jr.	EPS – Math	SDO-CID
Dr. Geraldine O. Lao-at	PSDS - Science	SDO-CID
Ms. Joycelyn P. Perdido	EPS English	SDO-CID
Ms. Connie Marie Angelie Mae P. Balignasay	S P II	Batac National High School
Mr. Randolph Brian A. Cabanatan	S P I	CBNHS-Payao

4. Participants are requested to accomplish the Actual Participants Profile Sheet through this link: <https://tinyurl.com/ILTPISAPAX> on or before December 13, 2024.
5. All participants are requested to arrive at the venue before 3:00 PM of December 16 (Day 0) for registration. The first meals to be served is dinner of Day 0



DepEd Batac City



batac.city@deped.gov.ph

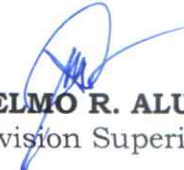


www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,  
 City of Batac, Ilocos Norte  
 Telephone No.: (077) 677-1993

while the last meal is PM snacks of Day 3. They are requested to bring laptop and extension cord for the training activities.

6. Expenses related to this activity such as board and lodging, meals, supplies, and materials shall be charged to FY 2023 HRD Program Support Fund. Transportation, per diem, and other incidental expenses of participants shall be charged against SDO MOOE, School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on a holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in Deped Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
8. This Memorandum serves as Official Authority to travel of the identified participants.
9. Attached is Regional Memorandum No. 1658, s. 2024, for reference.
10. For information and guidance of all concerned.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: as stated  
References: Regional Memorandum No. 1330, s. 2024  
To be included in the Perpetual Index  
Under the following subject:

ENGLISH	MATHEMATICS
SCIENCE	TRAINING PROGRAMS

CID/JPP/DM\_2024\_ILT  
2418350/24267/ December 12, 2024





Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 1458 s. 2024

**INSTRUCTIONAL LEADERSHIP TRAINING (ILT)**

To: Schools Division Superintendents  
 All Concerned Personnel

1. The Department of Education Regional Office I, through the National Educators Academy of the Philippines-Region I (NEAP-R I) will conduct an Instructional Leadership Training on December 17-19, 2024 at Hotelinda Suites, Vigan City, Ilocos Sur.

2. The training program aims to:

- a. equip school heads and supervisors with essential tools and strategies for excelling in today's dynamic classroom environment, with a focus on aligning instruction to PISA standards and fostering critical thinking;
- b. elevate classroom practices by fostering the development of higher-order thinking skills through the development of HOTS items/questions;
- c. create an action plan to prepare 15-year-old learners effectively for the upcoming PISA 2025 assessment, focusing on improving readiness and competency in core areas.

3. Below is the required number of participants and their positions per Schools Division Offices (SDOs).

Schools Division Office	Number of Participants		
	SGOD & CID Chiefs or Representatives	EPS (Math, Science, & English)	Secondary School Heads
Alaminos City	2	3	2
Batac City	2	3	2
Candon City	2	3	2
Dagupan City	2	3	2
Ilocos Norte	2	3	2
Ilocos Sur	2	3	2
La Union	2	3	2
Laoag City	2	3	2
Pangasinan I	2	3	3
Pangasinan II	2	3	3
San Carlos City	2	3	2
San Fernando City	2	3	2
Urdaneta City	2	3	2
Vigan City	2	3	2



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Republic of the Philippines  
**Department of Education**  
 REGION I

4. The SDOs, through the Human Resource Development Section, shall submit the list of participants duly endorsed by the Schools Division Superintendents on or before **December 11, 2024** via email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph), with the subject line "SDO xx ILT." (e.g., SDO Pangasinan II ILT).
5. Endorsed participants are requested to accomplish the Actual Participants Profile Sheet through this link: <https://tinyurl.com/ILTPISAPAX> on or before **December 13, 2024**.
6. All participants are requested to arrive at the venue before 3:00PM of December 16 (Day 0) for the registration. The first meal to be served is dinner of Day 0 while the last meal is PM snacks of Day 3. They are requested to bring laptop and extension cord for the training activities.
7. Expenses related to this activity such as board and lodging, meals, supplies and materials shall be charged to FY 2023 HRD Program Support Fund. Transportation, per diem, and other incidental expenses of participants shall be charged against SDO MOOE/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
8. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
9. Immediate dissemination of this Memorandum is desired.

**TOLENTINO G. AQUINO**  
 Director IV

Encl.: Endorsement of the Participants  
 Reference: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

ENGLISH                      MATHEMATICS  
 SCIENCE                     TRAINING PROGRAMS

HRDD/rrm/RM\_ILT-PISA  
 December 5, 2024



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[www.depedro1.com](http://www.depedro1.com)

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