



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

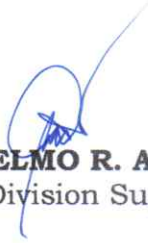
DIVISION MEMORANDUM  
No. 704, s. 2024

27 DEC 2024

**NEW SCHEDULE OF RECALIBRATION WORKSHOP FOR THE THREE-YEAR LEARNING AND DEVELOPMENT PLAN FOR FIELD OFFICES NON-TEACHING PERSONNEL**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public Elementary and Secondary School Head  
All Others Concerned

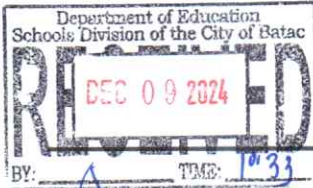
1. Pursuant to the Regional Memorandum No. 1667, s. 2024, the Department of Education Region 1 announces the new schedule of the Recalibration Workshop for the Three-Year Learning and Development Plan for Field Offices Non-Teaching Personnel. The new schedule is on January 20-24, 2025 in a venue within Metro Manila.
2. Accommodation check-in time shall be on Day 1 (January 20). The program will start at 3:00 in the afternoon.
3. All other details included in RM 1420 s. 2024 remain in place.
4. Immediate dissemination of this Memorandum is desired.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: None  
Reference: Regional Memorandum No. 1667 s. 2024  
To be included in the Perpetual Index  
Under the following subject:

LEARNING PLAN NON-TEACHING PERSONNEL WORKSHOP

SGOD/mlpd/DM-NewScheduleWorkshop  
2418441/December 26, 2024



Republic of the Philippines  
**Department of Education**  
REGION I

**REGIONAL MEMORANDUM**

No. 1667 s. 2024

**NEW SCHEDULE OF RECALIBRATION WORKSHOP FOR THE THREE-YEAR LEARNING AND DEVELOPMENT PLAN FOR FIELD OFFICES NON-TEACHING PERSONNEL**

To: Schools Division Superintendents

1. This Office announces the new schedule of the Recalibration Workshop for the Three-Year Learning and Development Plan for Field Offices Non-Teaching Personnel. The new schedule is on January 20-24, 2025 in a venue within Metro Manila.
2. Accommodation check-in time shall be on Day 1 (January 20). The program will start at 3:00 in the afternoon.
3. All other details included in RM 1420 s.2024 remain in place.
4. For wide and immediate dissemination.

For Regional Director:

**ATTY. RHEA JOY L. CARBONELL**  
Chief Administrative Officer  
Administrative Division

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

LEARNING PLAN                      NON-TEACHING PERSONNEL                      WORKSHOP

HRDD/jmv/RM\_NewScheduleWorkshop  
December 5, 2024



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