



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. 022, s. 2025

15 JAN 2025

PARTICIPATION TO THE 33RD ASIA-PACIFIC REGIONAL SCOUT JAMBOREE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public and Private Elementary School Heads
Public and Private Secondary School Heads
All Others Concerned

1. Pursuant to BSP Council Office Memorandum No. 02, s. 2025, the BSP National Office will be holding the 33rd Asia-Pacific Regional Scout Jamboree on December 14-21 2025 at the Kainomayan Scout Camp in the Municipality of Botolan, Province of Zambales, Philippines with the theme, "Be Prepared: Scouts for Peace and Sustainable Development."

2. The activity aims to provide a progressive, safe, and enjoyable learning environment for the scouts in order to enhance their physical, social, mental, emotional, and spiritual potential.

3. All public and private elementary and secondary schools of the Schools Division of the City of Batac are encouraged to participate in the activity, provided that their participation does not interfere with the conduct of classes in schools and any regular functions and responsibilities.

4. Interested participants shall follow the deadlines of activities strictly set as follows:

Phase	Description	Period	
		Start	End
1	Pre-registration of Contingent	August 1, 2024	January 31, 2025
2	Confirmation of Participants	February 1, 2025	March 15, 2025
3	Remittance of Payment	March 16, 2025	July 15, 2025

5. A registration fee of one thousand pesos (Php 1, 000.00) shall be charged to each participant to defray administrative costs, program materials, souvenir items (patch, neckerchief, tumbler, ID with ID lace) and other operating expenses.

6. Expenses in line with the participation in the jamboree may be charged against scouting funds, and Special Educations Funds (SEF) subject to its availability and approval.

7. Service Credits and Compensatory Time-Off (CTO) equivalent to four (4) days shall be granted to the teaching and non-teaching personnel who will participate in the activity subject to existing guidelines on the grant of service credits and Compensatory Time-off.



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

8. For further questions, please send message to Ms. Princess Alelou C. Leano, the Council Scout Executive, at 09567022818 or to Ms. Gladys B. Lampitoc, Division BSP Coordinator, at gladys.bugarin@deped.gov.ph .
9. Attached herein are the following for further reference:
Enclosure 1: National Office Memorandum No. 055, s. 2024
Enclosure 1: Council Office Memorandum No. 02, s. 2025
8. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated

Reference: National Office Memorandum No. 055, s. 2024; Council Office Memorandum No. 02, s. 2025

To be included in the Perpetual Index

Under the following subject:

SCOUTING

BASIC EDUCATION

ACTIVITIES

GBL/DO-REGIONAL SCOUT JAMBOREE
2500307 / January 14, 2025

By the Authority of the SDS:



ARNEL S. BANDIOLA

Assistant Schools Division Superintendent



Boy Scout of the Philippines
Ilocos Region

ILOCOS NORTE-LAOAG CITY COUNCIL

Barangay 10 Bonifacio St., Laoag City, Ilocos Norte, Philippines
Email :scouts.bspinlc@gmail.com



SDCB RECORDS UNIT

2500307

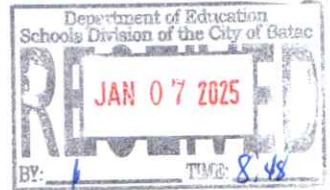
06 January 2025

COUNCIL OFFICE MEMORANDUM

No. 02 s. 2025

To: **ALL DISTRICT BSP COORDINATORS
SECONDARY SCHOOL BSP COORDINATORS**

Subject: **REGISTRATION DETAILS OF THE 33RD ASIA-PACIFIC
REGIONAL SCOUT JAMBOREE**



1. In reference to the BSP National Office Memorandum No. 055 S. 2024 ,
RE:the **33rd ASIA-PASIFIC REGIONAL SCOUT JAMBOREE** on December
14-21, 2025 at Kainomayan Scout Camp in the Municipality of Botolan,
Province of Zambales, with the theme, "**Be Prepared:Scouts for Peace and
Sustainable Development.**"

Registration Deadlines:The following registration deadlines shall strictly be
enforced:

PHASE	DESCRIPTION	PERIOD	
		START	END
Phase 1	Pre-Registration of Contingent	01 Aug 2024	31 Jan 2025
Phase 2	Confirmation of Participants	01 Feb 2025	15 Mar 2025
Phase 3	Remittance of Payment	16 Mar 2025	15 Jul 2025

**THE REGISTRATION WILL END BY 2359H OF 15 JULY 2025.NO
REGISTRATION WILL BE ACCEPTED AND PROCESSED BEYOND THE
SAID DATE.**

2. Attached to this memorandum is the National Memorandum no. 055 S. 2024
for your reference.
3. Should there be queries relative to this memorandum, you may refer them to
the Council Office or to Miss Princess Alelou C. Leaño at (0956)7022818.

PRINCESS ALELOU C. LEAÑO
Council Scout Executive

Noted:

ANSELMO R. ALUDINO
Council Commissioner on Community Based Scouting
Schools Division Superintendent
Division of Batac City



BOY SCOUTS OF THE PHILIPPINES

181 Natividad Almeda Lopez St., Ermita, Manila
(632) 8527 8317 to 19
bsp@scouts.gov.ph
www.scouts.gov.ph

"Laging Handa"

22 July 2024

NATIONAL OFFICE MEMORANDUM

Number **055** series of 2024

**TO : National Office Division and Section Chiefs
Regional Youth Development Officers and Officers-In-Charge
Council Scout Executives and Officers-In-Charge**

SUBJECT : 33rd ASIA-PACIFIC REGIONAL SCOUT JAMBOREE

1. We are pleased to announce the holding of the **33rd ASIA-PACIFIC REGIONAL SCOUT JAMBOREE** on 14-21 December 2025 at the Kainomayan Scout Camp in the Municipality of Botolan, Province of Zambales, Philippines, with the theme, "**Be Prepared: Scouts for Peace and Sustainable Development.**"
2. The Jamboree aims to provide a progressive, safe, and enjoyable learning environment for the Scouts in order to enhance their physical, social, mental, emotional, and spiritual potential.
3. **Qualifications.** The following are the qualifications for the participating Scouts and Adult Leaders, viz:
 - 3.1. A **Scout** is expected to have leadership potential, sufficient camping experience, and be physically fit to undergo strenuous activities with the corresponding parent's consent and:
 - Must be currently registered as a Boy/Senior Scout
 - Must be at least 12 to 17 years old
 - Must be equipped with camping gears
 - 3.2. Participating **Adult Leaders** must have the maturity and clarity about his/her role and:
 - Must be currently registered
 - Must be physically fit as certified by a physician
 - Must be of good moral character
 - Must be equipped with camping gear
 - Preferably a Bead Holder or graduates of Advanced Training Courses (ATC)
4. **Registration Details:** Stated below are important information regarding the Jamboree Registration System and Procedures, viz:
 - 4.1. **Registration Fee.** A Registration Fee of **One Thousand Pesos (Php1,000.00)** shall be charged to each participant to defray administrative costs, program materials, souvenir items (patch, neckerchief, Tumbler, ID with ID lace), and other operating expenses.

4.2. **Registration Deadlines.** The following registration deadlines shall strictly be enforced:

PHASE	DESCRIPTION	PERIOD	
		Start	End
Phase 1	Pre-Registration of Contingent	01 Aug 2024	31 Jan 2025
Phase 2	Confirmation of Participation	01 Feb 2025	15 Mar 2025
Phase 3	Remittance of Payment	16 Mar 2025	15 Jul 2025

THE REGISTRATION WILL END BY 2359H OF 15 JULY 2025. NO REGISTRATION WILL BE ACCEPTED AND PROCESSED BEYOND THE SAID DATE.

4.2.1. PHASE 1 – Pre-Registration of Contingents (01 August 2024 – 31 January 2025).

During this phase, all Local Councils who wish to join in the Jamboree must **electronically (via email)** complete and submit to the BSP National Office, the following Jamboree Forms:

- Jamboree Form (JF) No. 01 – Contingent Registration Form
- E-Contingent Jamboree Registration Form (Excel Files)
 - JF No. 02 – Confirmation of Head of Contingent & Contact Person
 - JF No. 03 – Roster of Contingent Management Team
 - JF No. 04 – Roster of International Service Team
 - JF No. 05A – Roster of Participants-Boy Scouts
 - JF No. 05B – Roster of Participants-Senior Scouts

As identified above, no payment shall be remitted during this phase, only the required Jamboree Form. This will determine the strength of participation of each Local Council, depending on the quota allocation per Scouting Region.

The participation as identified in the Jamboree Forms will undergo scrutiny and review thru the National Project Management Team to ensure that the standards of participation are met (adult and participant ratio, required number of the CMT, etc.). **The participation must strictly conform to the quota allocation and the participant ratio.**

To preclude any logistical problems and complications, the Pre-Registration will DETERMINE THE ACTUAL NUMBER OF PARTICIPANTS of each Local Council or Scouting Region, consistent with the quota allocation.

When transmitting the Jamboree Form No. 1 (Contingent Registration Form) and the E-Contingent Jamboree Registration Form (Excel file) through email, kindly use the official email address registered in the E-Contingent Jamboree Registration Form (Excel files) by the Contact Person.

All forms must be submitted to 33rdAPRJamboree@scouts.gov.ph with the subject **"E-Contingent Jamboree Registration Form (name of council) – i.e. "E-Contingent Jamboree Registration Form (Manila Council)"**

4.2.2. PHASE 2 – Confirmation of Participation (01 February – 15 March 2025)

Phase 2 of the registration refers to the general review of each Local Council's participation to ensure proper allocation of participants based on the required participant ratio and allowable number of adults to be included in the Contingent Management Team.

Accompanying adults in excess of the required participant ratio and members of the CMT will not be allowed.

Once participation is found to be consistent with the Jamboree Registration Policy, a Notice of Confirmation will be sent by the National Project Management Team to each Local Council, detailing the required payment and the authorizing remittance of payment per allowed number of participants.

4.2.3. PHASE 3 – Remittance of Payment (16 March – 15 July 2025)

The last phase of the registration is the remittance of payment. The details of the registration, as well as the corresponding fee will be reflected in the Notice of Confirmation which will be sent by the National Project Management Team directly to the Local Council.

Remittance of registration will be done in bulk, per Local Council. Only the Local Council is allowed to remit the registration fee based on the Notice of Confirmation. No individual registration fees should be remitted to the Jamboree account.

THERE WILL BE NO ON-SITE REGISTRATION. ONLY THE HOST RAMON MAGSAYSAY-ZAMBALES COUNCIL IS AUTHORIZED TO COLLECT AND/OR RECEIVE THE JAMBOREE REGISTRATION FEE.

Regardless of whether the total number of pre-registered participants has been met or not during the actual conduct of the Jamboree, the registration fee is **not refundable** but is **transferrable**.

5. **Participant Ratio.** To exercise effective and efficient unit organization and management, a ratio of one (1) Adult Leader for every nine (9) Boy/Senior Scouts (1:9) must be observed in the composition of the Jamboree Contingent.



6. **Participation Quota.** The participation in the Jamboree will come from the 127 Local Councils and 10 Scouting Regions of the BSP, including participation from member countries of the Asia-Pacific Region, and is pro-rated as follows:

REGION	SCOUTS	UNIT LEADERS	IST	CMT	TOTAL
Ilocos Region	935	104	52	54	1,144
Northeastern Luzon Region	1,334	148	74	94	1,650
Central Luzon Region	4,525	503	251	110	5,389
National Capital Region	3,193	355	177	132	3,857
Southern Luzon Region	3,211	357	178	156	3,902
Bicol Region	937	104	52	34	1,127
Western Visayas Region	1,505	167	84	68	1,824
Eastern Visayas Region	1,328	148	74	82	1,631
Western Mindanao Region	938	104	52	76	1,170
Eastern Mindanao Region	2,095	233	116	150	2,594
Foreign Participants	2,000	222	111	60	2,393
TOTAL	22,000	2,444	1,222	1,016	26,682

The table above has been properly apportioned per international standards of participation. Hence, there will be no additional participation over the allocated quota. Conformity and compliance with the allocated quota and participant ratio will strictly be enforced.

- 6.1. **Contingent Management Team (CMT).** Each Local Council must constitute its own Contingent Management Team (CMT) to support the participants. The composition of the CMT shall strictly follow the table below based on the size of the contingent.

Number of Patrol/Crew	Number of CMT
4 or less	Maximum of 4
5 – 8	Maximum of 6
9 – 16	Maximum of 8
17 – 24	Maximum of 10
25 – 31	Maximum of 12
Above 32	Maximum of 14

The CMT is a group of leaders with knowledge and experience in camp administration, financial management, travel, care of young people, and international Scouting. The CMT is also an ideal environment for developing skills in the next generation of leaders.

- 6.3. **International Service Team (IST).** Each Scouting Region is allocated a specific quota for Adult Leaders and volunteers who wish to serve as part of the International Service Team.
7. **Travel Itinerary.** All Jamboree Contingents are advised to submit their Jamboree Itinerary to their respective Regional Youth Development Officers/Officers-In-Charge for record and reference purposes. Furthermore, all PARTICIPANTS are advised to report at the Jamboree Site not later than 13 December 2025, Saturday, and will only be cleared to leave the camp after the Grand Closing Ceremonies.

8. **Application for the International Service Team (IST).** The International Service Team is responsible for supporting the implementation of the different activities, modules, and special activities throughout the Jamboree. It is composed of highly trained, motivated, and committed volunteer Rovers and Adult Leaders assigned to the different Jamboree Services, catering to both the program needs and administration requirements.

The members of the IST should be able to communicate in English and be ready to perform any tasks necessary for the Jamboree. In addition, ISTs are required to attend the Jamboree as part of the National Contingent and/or Local Council Contingent.

- 8.1. **Qualifications.** Applicants for the IST must meet the following qualifications:

- Must be currently registered as an Adult Leader aged between 18 to 55 years old
- Must be physically fit as certified by a physician
- Must be of good moral character
- Must be at least a Wood Badge Holder with at least one (1) year of experience and service
- Must be duly recommended by the Council Scout Executive/Officer-in-Charge and the Regional Youth Development Officer/Officer-In-Charge.
- Must be at least served as National/Regional Service Team in National/Regional Scout Jamboree

- 8.2. The applicant must visit their respective Local Council to fill out the electronic registration form for the International Service Team, the E-Contingent Jamboree Registration Form - JF No. 4 (Excel file) and will be endorsed by appropriate authorities. The registration procedures for IST applicants must also be confirmed with Item 4 of this document.

Successful applicants will be issued with a corresponding Notice of Acceptance from the National Project Management Team. Once approved, all ISTs shall be required to report at the Jamboree Site at not later than 0900H of 12 December 2025, Friday for general orientation, training, and preparation. All ISTs shall be allowed to leave the camp by 1700H on 22 December 2025.

9. **Scout Camps.** To maximize the Jamboree experience, only the Scouts and their designated Unit Leader will be allowed to stay at full-time the Scout Camps. Hence, contingents are advised to carefully select their respective Unit Leaders that will be assigned per patrol.

This will provide a rich learning environment for the Scouts as a form of training for leadership development, character building, and responsibility. This is reflective of the Scout Method as a system of progressive non-formal self-education and mirrors the way where one gains knowledge, skills, and attitudes and illustrates the Scouting practical approach to education.

10. **Adult Hub.** The members of the Contingent Management Team (CMT) shall camp and sleep at the Adult Hub located with the vicinity of the Jamboree Site. The CMTs can only stay at the Scout Camp during the daytime to provide support and guidance whenever necessary.
11. **Food Provision.** The Jamboree Contingent of each Local Council must provide for their own food and other basic requirements that will be sufficient throughout the entire duration of the Jamboree. Each contingent manages their respective kitchens, mess, and commissaries. Wet



and dry markets will be made available at the Jamboree Site to ensure that food supplies are reasonably priced.

12. The Regional Youth Development Officers and Council Scout Executives/Officers-In-Charge are hereby directed to ensure the maximum participation of the Scouts and Adult Leaders within your respective regions and Local Councils. You are further advised to organize working committees in order to support your respective CMT to ensure the efficient preparation for the events and the smooth flow of information and other details.
13. Should you have any questions or queries, you may refer to **MR. MANUEL G. ISIDORO III**, Officer-In-Charge, Field Operations Division thru butz.isidoro@scouts.gov.ph or telephone no. (02) 8527 8317 to 19 local 512.
14. For information, guidance, compliance and widest dissemination.



KIM ROBERT C. DE LEON
Director IV (Secretary General)

Encl : Jamboree Form No. 01 – Contingent Registration Form
E-Contingent Jamboree Registration Form (Excel file)

CONTINGENT REGISTRATION FORM

33rd ASIA-PACIFIC REGIONAL SCOUT JAMBOREE

Kainomayan Scout Camp, Municipality of Botolan, Province of Zambales, Philippines
14-21 December 2025

This **Jamboree Form No. 01** must be ELECTRONICALLY transmitted to 33rdAPRJamboree@scouts.gov.ph

THE NATIONAL PROJECT MANAGEMENT TEAM

c/o Jamboree Executives and Technical Staff
Boy Scouts of the Philippines
181 Natividad Almeda Lopez Street
Ermita, Manila

Scouting Region	
Local Council	

Hereunder is our summary of participation:

TYPE OF PARTICIPATION	MALE	FEMALE	TOTAL
Participant Boy Scouts			
Participant Senior Scouts			
Unit Leaders			
Contingent Management Team			
International Service Team			
TOTAL CONTINGENT SIZE			

Prepared by:

Noted by:

Council Scout Executive/OIC

Delegation/Contingent Head

ACTION OF THE NATIONAL PROJECT MANAGEMENT TEAM	
Date Received: _____ Verified: _____ Quota Allocation _____ Participant Ratio Total Assessed Fees: _____ Posted/Recorded: _____	Endorsed for Participation: _____ Asst. Project Officer for Administration Approved for Participation: _____ Project Officer