

Republic of the Philippines Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM No. 034, s. 2025

1 7 JAN 2025

CY 2024 PERFORMANCE VALIDATION OF SDO PERSONNEL AND MID-YEAR PERFORMANCE REVIEW AND EVALUATION FOR SCHOOL HEADS

Assistant Schools Division Superintendent

Chief Education Supervisors

Unit and Section Heads

Performance Management Team (PMT)

Division RPMS Focal Person

Public School Heads All Others Concerned

- 1. Pursuant to DepEd Order No. 2, s. 2015, entitled: Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, the Schools Division of the City of Batac through the Performance Management Team (PMT) will conduct the CY 2024 Performance Validation of SDO Personnel and Mid-Year Performance Review and Evaluation for School Heads at the SDO Conference Hall.
- In line with this, Unit and Section Heads and school heads are required to attend the activities and submit the required documents listed as follows:

Title of Activity	Date	Participants	Documents to submit
PMT Deliberation/ Validation of OPCRF/ IPCRF MOVs for SDO Functional Unit and Section Heads	January 23-24, 2025 *Specific details are attached in Enclosure 1.	SDO Unit and Section Heads and PMT	 2024 O/IPCRF with self-rating List of MOVs Presentation of Accomplishments in ppt
Mid-Year Performance Review and Evaluation for School Heads	January 29-30, 2025 *Specific details are attached in Enclosure 2.	Elementary and Secondary School Heads and PMT	 SY 2024-2025 OPCRF with Mid- Year partial rating List of MOVs Presentation of Accomplishments in ppt
Mid-Year Performance Calibration for School Heads	February 6, 2025	needed. Calibration referobjectives, timeli performance indicand/or IPCRF, state Performance (PMT).	may be done as s to adjustments on the nes, weights, and/or icators in the OPCRF ubject for approval of Management Team orm is attached in



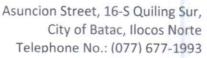
SDCB RECORDS UNIT

2501006















It is further advised that upon the approval of the O/IPCRF submitted, unit and section heads and all school heads will upload the approved document in pdf thru the link provided as follows:

Document	Link
2024 Approved O/IPCRF for SDO	https://tinyurl.com/SDO2024ApprovedPerformance
Mid-Year Performance for School Heads	https://tinyurl.com/SY2024-2025MidYear

- 4. For more information and other concerns, contact the PMT Secretariat.
- For information and guidance.

ANSELMO R. ALUDINO Schools Division Superintendent

Encl.: As stated Reference: DO 2, s. 2015
To be included in the <u>Perpetual Index</u>
Under the following subject:

Performance

Evaluation

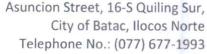
NMU/DM-PMES2025 0002/January 15, 2025

By the Authority of the SDS: Assistant Schools Division Superintendent









Enclosure 1. List of Participants

A. PMT Deliberation / Validation of OPCRF / IPCRF MOVs for SDO Functional Unit and Section Heads Date: January 23-24, 2025

Day 1: January 23, 2025

- Mark Anthony A. Bensan
- 2. Gerwin V. De la Rosa
- 3. Jaquelyn P. Mendoza
- 4. Jennifer C. Bungubung
- 5. Marilou B. Sales
- 6. Zorayda S. Paguyo
- 7. Allan B. Garcia
- 8. Eldefonso B. Natividad, Jr.
- 9. Joycelyn P. Perdido 10. Aileen V. Joaquin

- Nemalyn M. Ulep
 Rhaian A. Gamet
 Maritess D. Diego
- 14. Jocelyn L. Aribuabo
- 15. Dolores A. Ubiña

Day 2. January 24, 2025

- 1. Joel P. Malunao
- 2. Veronica A. Cabangisan
- 3. Jadley Mel P. Piso
- Reyna Monique L. Lanuza
- 5. Marilou P. Omotoy, EdD
- 6. Jhonrey D. Ortal, EdD
- 7. Opresinia Z. Castillo
- 8. Divelyn P. Maddela
- 9. Gladys B. Lampitoc
- 10. Aubrhey Marie R. Oasay, PhD
- 11. Edwin V. Tangonan
- 12. Mark Louie P. Duldulao
- 13. Deejay R. Opelac

Performance Management Team

Chairman: Arnel S. Bandiola

Members: Nemalyn M. Ulep (Chief Education Supervisor: SGOD)

Joel P. Malunao (Administrative Officer V)

Jennifer C. Bungubung (Accountant III)

Deejay R. Opelac (Planning Officer III)

Jenelyn B. Asuncion (PESPA Representative)

Ditas B. Domingo (NAPSSHI Representative)

Wilfredo E. Bonagua (Elementary Teacher Association Representative) Joe Jayson Caletena (Secondary Teacher Association Representative)

Eldefonso B. Natividad, Jr. (NEU Representative)

Secretariat: Jadley Mel P. Piso

Kristine Joy B. Galasinao Chrisse Julianne R. Pugat

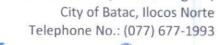
Observer: Aileen Gail F. Loloquisen (FPTA President)











Asuncion Street, 16-S Quiling Sur,

Enclosure 2. List of Participants

B. Mid-Year Performance Review and Evaluation for School Heads Date: January 29-30, 2025

Day 1: January 29, 2025

	Name of School	Name of School Head	
1	Alternative Learning System	Divelyn P. Maddela	
2	Baay Elementary School	Lorelyee F. Batucal	
3	Baligat Elementary School	Jollibelle C. Franada	
4	Baoa East Elementary School	Edwin V. Tangonan	
5	Baoa Elementary School	John N. Jerez	
6	Batac National High School	Connie Marie Angelie Mae P. Balignasay	
7	Benigno Macadaeg Memorial Elementary School	Johnny C. Talioaga	
8	Bil-loca Elementary School	Jollibelle C. Franada	
9	Biningan Elementary School	Oliveth M. Jerez	
10	Camandingan Elementary School	Lovella J. Galut	
11	Catalino Acosta Memorial Elementary School	Jenelyn B. Asuncion	
12	City of Batac National High School Rayuray	Thelma S. Ruguian	
13	City of Batac National High School Payao	Randolf Brian A. Cabanatan	
14	City of Batac National High School Poblacion	Ditas G. Domingo	
15	Colo-Mabaleng Elementary School	Flordeliza C. Cacayan	
16	Crispina Marcos Valdez National High School	Gracialyne Layaoen-Austria	
17	Cumcumraas-Manggaddi-Pitpitac ES	Geraldine O. Lao-At	

Day 2: January 30, 2025

	Name of School	Name of School Head	
1	Dariwdiw Elementary School	John Resty R. Arellano	
2	Ferdinand E. Marcos Senior High School	Pepsi P. Duldulao	
3	General Artemio Ricarte Senior High School	Carmencita P. Lorenzo	
4	Hilario Valdez Memorial Elementary School	Mely E. Repollo	
5	Magnuang Elementary School	Toribio D. Martin, Jr.	
6	Maipalig-Quiom Elementary School	Ryan C. Ramos	
7	Mariano Marcos Memorial Elementary School	Lilibeth C. Dierpo	
8	Nagbacalan Elementary School	Darwin Aspili	
9	Naguirangan-Capacuan Elementary School	Jonalyn C. Ulit	
10	P. Q. Pimentel Elementary School	Toribio D. Martin, Jr.	
11	Parangopong Elementary School	Hazel B. Dela Cruz	
12	Payao Elementary School	Cristina G. Paculan	
13	Quiling Elementary School	Eleonor B Ramos	
14	Rayuray Elementary School	Jasen Kyle S. Ortal	
15	San Mateo Elementary School	Leianne R. Quiocho	
16	Sumader Elementary School	Judelyn B. Agulay	
17	Tabug Elementary School	Eleonor B Ramos	









Asuncion Street, 16-S Quiling Sur,







FY (For SDO) / SY (For Schools)					
lame of I	Ratee:				
Position:					
Designati	on (if applicable):				
Office:					
	GINAL IPCRF CONTENT sed from approved IPCRF)	PROPOSED AMENDMENT	JUSTIFICATION	RATER REMARKS	PMT RECOMMENDATION
#	Example – Weight per KRA: Obj 7 weight is 15%	Change Obj 7 weight to 20%	There was a need to adjust the weight for Obj. 7 due to reprioritization of office PAPs	[] Approved [] Disapproved Remarks:	[] Recommended [] Not Recommended Remarks:
##				[] Approved [] Disapproved	[] Recommended [] Not Recommended
*Add rows	as necessary			Remarks:	Remarks:
repared bosition:	by: <u>Ratee</u>		_ Date:	1	_
Recommending Approval: Rater Position:		_ Date:		_	
approved losition:	by: Approving Authority		Date:		







Asuncion Street, 16-S Quiling Sur, City of Batac, Ilocos Norte Telephone No.: (077) 677-1993



