

Republic of the Philippines Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

3 D JAN 2025

No. 063, s. 2025

PREPARATION AND SUBMISSION OF FY 2026 BUDGET PROPOSALS

To: Assistant Schools Division Superintendent Chief Education Supervisors Public Elementary and Secondary School Heads All Others Concerned

- Pursuant to Regional Memorandum No. 140, s. 2025 titled Submission of FY 2026 Budget Proposals, the Department of Education - Regional Office I advised the Schools Division Offices to submit the Consolidated Budget Proposals to the Finance Division-Budget Section on or before February 07, 2025. Anent to this, the preparation of budget proposals of the division will be on February 03-04, 2025 at the SDO Conference Hall.
- The proposals to be submitted cover the Programs/ Projects/ Activities under Operations to be implemented within the Calendar Year (CY) 2026.
- Participants in this activity are requested to bring laptops, extension cords, a copy of Personal Services Itemization and Plantilla of Personnel (PSIPOP) and other necessary data.
- 4. Attached are the following for reference: Annex A: List of Participants

Annex B: Budget Proposal Forms to be accomplished

5. For information and guidance.

> ANSELMO R. ALUDINO Schools Division Superintendent

Encl.: Regional Memorandum No. 140, s.2025 Reference: None
To be included in the Perpetual Index
Under the following subject:

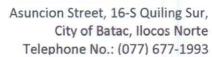
Budget Proposals

JPMe/DO-FY 2026 Budget Proposals 2501653/ January 30, 2025















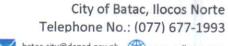
ANNEX A: PARTICIPANTS TO THE PREPARATION OF BUDGET PROPOSALS

February 03, 2025	Position Title
MARILOU B. SALES	CID Chief Education Supervisor
NEMALYN M. ULEP	SGOD Chief Education Supervisor
JENNIFER C. BUNGUBUNG	Accountant III
JAQUELYN P. MENDOZA	Administrative Officer V
JOEL P. MALUNAO	Administrative Officer V
JADLEY MEL P. PISO	Administrative Officer IV
MAYLENE D. YASAY	Administrative Officer II
DEEJAY R. OPELAC	Planning Officer III
JACQUELINE G. ABIÑO	Technical Assistant III/ Engineer II
GENEDYN I. PARAOAN	Administrative Assistant II (Batac NHS)
NIDA Q. CALACAL	Administrative Assistant III (CBNHS Poblacion)
February 04, 2025, 3:00 P.M.	
All School Heads - Elementary/ JHS/ SHS	
	NEMALYN M. ULEP JENNIFER C. BUNGUBUNG JAQUELYN P. MENDOZA JOEL P. MALUNAO JADLEY MEL P. PISO MAYLENE D. YASAY DEEJAY R. OPELAC JACQUELINE G. ABIÑO GENEDYN I. PARAOAN NIDA Q. CALACAL February 04, 2025, 3:00 P.M. All School Heads - Elementary/









Asuncion Street, 16-S Quiling Sur,



Republic of the Philippines

Department of Education

REGION I



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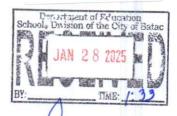
DCB RECORDS UNIT

2501653

REGIONAL MEMORANDUM

No. 40, s. 2025

To: Schools Division Superintendents



SUBMISSION OF FY 2026 BUDGET PROPOSALS

- I. In Pursuant to National Budget Memorandum (NBM) No. 153 entitled "National Budget Call for FY 2026", please be advised to submit the Consolidated 2026 Budget Proposals to the Finance Division-Budget Section on or before February 7, 2025.
- 2. The templates of BP Forms and schedules will be sent to the respective email addresses of the Schools Division Offices.
- 3. For queries and clarifications, please contact Ms. Ederlyn M. Pimentel through fd.bs.region1@deped.gov.ph or call (072) 682-2324 local 116.

4. Immediate dissemination of and compliance with this Memorandum are desired.

TOLENTINO G. AQUINO
Director IV

Encl: None

Reference: NBM No. 153

To be indicated in the Perpetual Index under the following subjects:

Budget

FD/ass/RM-Submission of FY 2026 Budget Proposals FIN003/January 27, 2025











