



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

Advisory No. 048, s. 2025

26 FEB 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

**SCHEDULE OF DISTRIBUTION OF SCHOOL SUPPLIES
FROM THE CITY GOVERNMENT OF BATAC**

The City Government of Batac has set the schedule for the distribution of school supplies, which will take place from February 27, 2025 to March 7, 2025, across various schools.

It is advised that School Heads shall provide the necessary assistance for the activity.

Attached is the list of recipient schools and their respective distribution schedules for reference.

For information.

SGOD CES/cjp/A001-cgb Distribution SchSupp
25001/February 26, 2025



SDCB RECORDS UNIT

2503467



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

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City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

Republic of the Philippines
Province of Ilocos Norte
CITY OF BATAC

DISTRIBUTION OF SCHOOL SUPPLIES

SCHOOL		NO. OF STUDENTS	DEPARTMENT IN-CHARGE	SCHEDULE	
1	Mariano Marcos Memorial ES	682	BUDGET & BAC	February 27	9:00 am
2	Baay ES	389	BUILDING OFFICE	February 27	9:30 am
3	Dariwdiw ES	146	BUILDING OFFICE	February 27	10:00 am
4	Baligat ES	130	MARKET	February 27	10:30 am
5	Bil-loca ES	145	ENGINEERING	February 27	1:30 pm
6	Graceland Saviour Institution Inc. - Elementary	214	BPLO	February 27	2:00 pm
7	Quiling ES	183	MARKET	February 27	2:30 pm
8	Benigno Macadaeg Memorial ES	146	HRMO	February 28	9:00 am
9	Baoa East ES	81	CSWDO	February 28	9:30 am
10	Baoa ES	137	CSWDO	February 28	10:00 am
11	Camandingan ES	114	CPDO & ENVI	February 28	1:30 pm
12	Nagbacalan ES	105	CPDO & ENVI	February 28	2:00 pm
13	Rayuray ES	92	LCR	February 28	2:30 pm
14	Biningan ES	45	CPDO & ENVI	March 3	8:30 am
15	San Mateo ES	132	GSO	March 3	9:00 am
16	Naguirangan-Capacuan ES	61	CDRRMO	March 3	9:30 am
17	Parangopong ES	123	CSWDO	March 3	10:00 am
18	Immaculate Conception Academy - Elementary	184	OTM & RECORDS	March 3	1:30 am
19	Maipalig-Quiom ES	116	CADO	March 3	2:00 pm
20	Payao ES	125	TOURISM	March 3	2:30 pm
21	Colo-Mabaleng ES	134	CADO	March 3	3:00 pm
22	Cumcumraas-Manggaddi-Pitpitac ES	89	GSO	March 4	8:30 am
23	Sumader ES	93	GSO	March 4	9:00 am
24	Living Rock - Elementary	94	TREASURY	March 4	9:30 am
25	Batac Junior College - Elementary	177	AGRICULTURE & VET	March 4	10:00 am
26	P.Q. Pimentel ES	127	ASSESSOR	March 4	1:30 pm

27	Magnuang ES	165	ASSESSOR	March 4	2:00 pm
28	Tabug ES	100	ASSESSOR	March 4	2:30 pm
29	Maranatha Christian Academy of Batac	113	ASSESSOR	March 4	3:00 pm
30	ALS - ELEMENTARY	46	LYDO & CITY ADMIN	March 4	3:30 pm
31	Hilario Valdez Memorial ES	703	CHO	March 5	8:30 am
32	Catalino Acosta Memorial ES	708	ACCOUNTING	March 5	9:00 am
33	City of Batac NHS Poblacion	1526	VM & SP	March 5	9:30 am
34	Batac Institute Inc.	86	TREASURY	March 5	10:00 am
35	Batac NHS	264	CDRRMO	March 5	1:30 pm
36	General Artemio Ricarte SHS	458	ENGINEERING	March 5	2:00 pm
37	Graceland Saviour Institution Inc. - HS	88	BPLO	March 5	2:30 pm
38	Eureka High School	17	TREASURY	March 5	3:00 pm
39	City of Batac NHS Payao	329	TOURISM	March 6	8:30 am
40	Immaculate Conception Academy - HS	776	OTM & RECORDS	March 6	9:00 am
41	Batac Junior College - HS	940	AGRICULTURE & VET	March 6	9:30 am
42	Crispina Marcos Valdez NHS	256	HRMO	March 6	10:00 am
43	City of Batac NHS Rayuray	157	LCR	March 7	9:00 am
44	Mariano Marcos State University - Main	264	TREASURY	March 7	9:30 am
45	Ferdinand E. Marcos SHS	437	CHO	March 7	10:00 am
46	ALS - HIGH SCHOOL	150	LYDO & CITY ADMIN	March 7	10:30 am
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Responsibilities of the department/office in-charge:

1. Prepare Trip Authorization
2. Coordinate with GSO for the dispatch of goods, vehicles to be used, drivers, and fuel.
3. Ensure proper distribution, submission of duly accomplished receiving forms, and return of any excess items.

Prepared by:


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OIC - Community Affairs and Development Section

Approved by:


ENGR. ALBERT D. CHUA
City Mayor