



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. 076 , s. 2025

05 FEB 2025

PROVISION OF E-LEARNING COURSES TO DEPED EDUCATORS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Head
All Others Concerned

1. Pursuant to the Regional Memorandum No. 97, s. 2025, the National Educators Academy of the Philippines Region 1 (NEAP R1) informs the field of the E-Learning Courses Scholarship Program for school leaders and teachers. Details are as follows:

Participants	Link	Schedule	
		Exploration	Official Start
Intake 1	https://tinyurl.com/ElearningPaxIntake1	27 January- 04 February 2025	05 February 2025
Intake 2	https://tinyurl.com/ElearningPaxIntake1	21-22 April 2025	05 May 2025

2. The e-IPCRF rating for 2022-2023 were used to determine the participants for each intake.
3. Each selected participant will be granted a license to access the available e-learning courses. These courses can be accessed through a desktop computer or laptop with an internet connection.
4. Attached is the list of participants for reference.
5. Immediate dissemination of this Memorandum is desired.

ANSELMO R. ALUDINO
Schools Division Superintendent

By the Authority of the SDS:

ARNEL S. BANDIOLA
Assistant Schools Division Superintendent

Encl.: As stated
Reference: Regional Memorandum No. 97 s. 2025
To be included in the Perpetual Index
Under the following subject:

TRAINING PROGRAMS SCHOLARSHIP

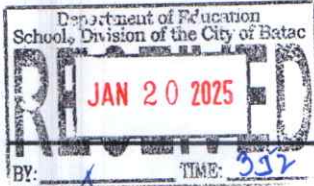
SGOD/mlpd/DM-ProvisionE LearningCourses
2501103/February 3, 2025



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

List of Participants

No.	Name	Position	School/Office
1	AGULAY, MICHELLE AQUINO	MT 1	GARSHS
2	BONAGUA, WILFREDO ESTEBAN	MT 1	Baligat ES
3	CALIVOSO, JULIE ANN SIMON	MT 1	Magnuang ES
4	DELA CRUZ, CHRYSTELLE JADE CORPUZ	T1	CBNHS Rayuray
5	FIESTA, ROWENA BOLO	MT 1	CAMES
6	HERNANDEZ, JULIANA ASPILI	Teacher II	CAMES
7	IBE, ROGER LUTRANIA	MT 1	Nagbacalan ES
8	LAURIO, MARIA ANGELICA RAMEL	MT 1	Rayuray ES
9	MANARAN, RONA SACAPAA'O	MT I	San Mateo ES
10	RUIZ, MARY JANE PARAOAN	MT I	BMMES
11	SALMASAN, SHERYL GARCIA	T III	Parangopong ES
12	SANCHEZ, LAVINIA NARCISO	Teacher III	MMMES
13	VILLANUEVA, ROMMEL SILAO	MT 1	Tabug ES
14	BARANGAN, LEILANIE ALONZO	T II	CBNHS Poblacion
15	DAGA, ETHEWALDA DUMBRIQUE	MT 1	Colo-Mabaleng ES
16	GAPAS, MARICON PIMENTERO	MT 1	Payao ES
17	SUGUI, LORENA AGLOCO	MT I	Baoa ES
18	PADRON, NOEL MIGUEL	T 1	CBNHS Poblacion
19	SABLOT, LEXIE ANNE BINGAYEN	Teacher I	CBNHS Poblacion
20	SUDSUDAN, BRYAN PECPEC	T 1	CBNHS Poblacion
21	AGUINALDO, MELODY VALERA	MT 1	MQES
22	BACNAT, HAZEL ISRAEL	MT 1	Parangopong ES
23	BACTIN, JOSIE ORTAL	MT 1	Dariwdiw ES
24	BARANGAN, ABRAM BANAYOS	T III	CBNHS Poblacion
25	FRANCO, GLEN JAYSON LONGBOY	MT 1	Quiling ES
26	MELCHOR, LEONORA REYES	MT 1	MMMES



Republic of the Philippines
Department of Education
REGION I

REGIONAL MEMORANDUM
No. 97, s. 2025

PROVISION OF E-LEARNING COURSES TO DEPED EDUCATORS

To: Schools Division Superintendents

1. Relative to DM-OUHROD-2025-0127 dated January 16, 2025 titled "Provision of E-Learning Courses to DepEd Educators," this Office informs the field of the E-Learning Courses Scholarship Program for school leaders and teachers.
2. Division focal persons are advised to refer to the table that follows for the links to the list of participants per intake and the corresponding schedule.

Participants	Link	Schedule	
		Exploration	Official Start
Intake 1	https://tinyurl.com/ElearningPaxIntake1	27 January - 04 February 2025	05 February 2025
Intake 2	https://tinyurl.com/ElearningPaxIntake2	21-29 April 2025	05 May 2025

3. The e-IPCRF rating for 2022-2023 were used to determine the participants for each Intake.
4. Each selected participant will be granted a license to access the available e-learning courses. These courses can be accessed through a desktop computer or laptop with an internet connection.
5. Schools Division Offices (SDOs) are advised to strongly support the participation of the selected school leaders and teachers in this endeavor.
 - a. SDO HRDS SEPS and EPS II must follow the terms of reference, procedures, and timeline for program implementation outlined in *Enclosure 1*.
 - b. Schools Division Superintendents are advised to implement arrangements to support the participation of teachers and school leaders in the e-learning courses.
 - c. The *No Disruption of Classes Policy* must be strictly observed at all times.



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6. SDO HRDS SEPS/EPS II shall submit all accomplished *Undertakings (Enclosure 2)* signed by the Schools Division Superintendent through the link: <https://tinyurl.com/R1ELearningCourses> on or before January 24, 2025.
7. The signed undertaking must be uploaded individually per participant in a PDF file with the following filename format: Lastname-First Name_SDO/Office (ex. Delacruz-Juan_AlaminosCity).
8. All School Heads, Supervisors, Public Schools District Supervisors, and Head Teachers are required to complete the *Data Profiling Form* through <https://forms.office.com/r/TKRTR9xzkw> on or before March 7, 2025.
9. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
10. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
Director IV

Reference: DM-OUHROD-2025-0127
Encl: As stated
To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS

SCHOLARSHIPS

HRDD/kmmb/RM_ProvisionELearningCourses
January 20, 2025



DepEd R01



Documan 2

HRDD250066



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Enclosure 1

Terms of Reference and Procedures

Procedure	In-charge	Document/Access to the Document	Timeline
Issuance of Memorandum with the list of selected participants based on the National e-IPCRF report for SY 2022-2023 gathered by the Bureau of Human Resource and Organizational Development.	NEAP-Professional Development Division	List of selected participants for the 1 st Intake: https://tinyurl.com/EIearningPaxIntake1 2 nd Intake: https://tinyurl.com/EIearningPaxIntake2	January 10-15, 2025
Intake 1			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 1)	January 16-20, 2025
Participant's submission of their Undertaking as confirmation of their participation	Selected Participants	Undertaking (Signed by the SDS)	January 21-24, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	January 24-29, 2025
Provision of access credentials to the 1 st Intake	NEAP-PDD	E-learning License	January 24-February 4, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	January 27-February 4, 2025
Start of the program	NEAP-PDD	E-Learning License	February 5, 2025
Submission to NEAP of hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	January 28-February 14, 2025
Intake 2			
Communication to selected participants	SDO-HRTDS	List of selected participants (Intake 2)	January 16-February 15, 2025
Participant's submission of their Undertaking as confirmation of their participation	Teacher-Participants	Undertaking (Signed by the SDS)	February 15-28, 2025
Finalization of List of Participants with DepEd email addresses	SDO-HRTDS	https://tinyurl.com/4twn2j9h	March 4-20, 2025
Provision of access credentials to the 2 nd Intake	NEAP-PDD	E-learning License	April 21-25, 2025
Participants' exploration of the platform	NEAP-PDD	E-learning License	April 21-29, 2025
Start of the program	NEAP-PDD	E-learning License	May 5, 2025
Submission to NEAP, hard copies of the Undertaking (duly signed by the Regional Director)	RO-HRDD	<u>Hard</u> copies of the Undertaking	April 28- May 8, 2025



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Enclosure 2

UNDERTAKING

I, [full name], [position] of [school, division, region], [age], [civil status], [citizenship], and residing at [address] hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at _____.

(Scholar's Name and Signature)

With the endorsement and approval of:

Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____ in _____.

Regional Director