



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC


DIVISION MEMORANDUM
No. 180 , s. 2025

07 MAR 2025

ACCEPTANCE AND INSPECTION OF SUPPLIES AND MATERIALS FOR R1AA

To: Division Inspectorate Team
Administrative Officers II
All Others Concerned

1. In preparation for the Region I Athletic Association (R1AA) Meet on March 10-15, 2025, all members of the Division Inspectorate Team and Administrative Officers II are hereby requested to assist the Asset Management Unit in the acceptance and inspection of supplies and materials for the said event on March 8-9, 2025.
2. This activity aims to ensure that all delivered items comply with the required specifications, are in good condition, and meet the necessary standards for the successful conduct of the R1AA. Your presence and support will be critical in facilitating an organized and efficient inspection process.
3. In the event that personnel assigned to this activity render overtime services or are required to work during declared holidays, they shall be entitled to Compensatory Overtime Credits (COC) in accordance with existing Civil Service Commission (CSC) and Department of Education (DepEd) rules and regulations.
4. For immediate dissemination, information, and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference:
To be included in the Perpetual Index
Under the following subject:

ASSET MANAGEMENT

DRO/ 25001 Acceptance and Inspection of Supplies and Materials FOR R1AA



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