



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 183, s. 2025

07 MAR 2025

**CONDUCT OF CLASSROOM DEMONSTRATION TEACHING AND TEACHER
REFLECTION FOR TEACHER I (ELEMENTARY, JUNIOR HIGH SCHOOL
AND SENIOR HIGH SCHOOL) APPLICANTS**

To: **Assistant Schools Division Superintendent
Chief Education Supervisors
HRMPSB Members and Secretariat
School Heads
All Others Concerned**

1. In reference to Item No. 6 of Enclosure No. 2 of DepEd Order No. 007, s. 2023, teachers' demonstration of PPST Classroom Observable Indicators shall be assessed through the **conduct of classroom observation/demonstration teaching** using the Classroom Observation Tool for Recruitment, Selection, and Placement (COT-RSP), focusing on Levels 2 to 6 of the COT Rubric to capture good performance in the Beginning towards Proficient career stage.
2. Item No. 6.c.vii provides that it is highly recommended that teacher applicants be observed for the entire class duration (45 minutes to one (1) hour). However, when difficult circumstances do not allow for the ideal duration for classroom observation, a minimum of 15-minute observation shall be allowed.
3. However, Item No. 6.c.viii, states that in the event when a face-to-face conduct of the classroom observation is not feasible, the conduct of an online observation may be allowed, as deemed necessary, provided that the protocols in Item 6.c.iv are observed.
4. Item No. 7 provides that a teacher applicant's demonstration of PPST NCOIs shall be assessed through the **teacher applicant's narrative and reflection using the Teacher Reflection Form (TRF)**. It is further stated in Item No. 7.c.iv and Item No. 7.c.v that the TRF shall be accomplished on the spot, and an applicant is given 45 minutes to one (1) hour to accomplish the complete set of the TRFs.
5. Further, in the event when a face-to-face administration of the TRF is not feasible, Item No. 7.c.vii instructs that the TRF may be administered online or through other platforms, as deemed necessary.
6. For clarification and inquiry regarding this matter, you may contact the Human Resource Management Unit (HRMU) through email address: SDCBHRUnit@deped.gov.ph.
7. Attached herewith is the schedule of the demonstration teaching, accomplishment of the Teacher Reflection Form, school assignments, and subcommittees for reference.



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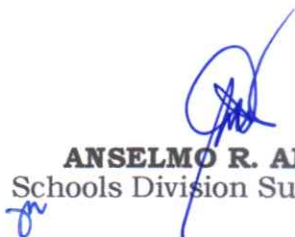

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Telephone No.: (077) 677-1993

8. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent 

Encl.: None

Reference:

To be included in the Perpetual Index
Under the following subject:

Hiring Teachers

OSDS HRMU JMP/Demonstration Teaching/TRF
023/March 07, 2025

LIST OF APPLICANTS
Schedule of Demonstration Teaching and Accomplishment of the TRF

Date: March 11, 2025

Venue: Catalino Acosta Memorial
Elementary School

Date: March 11, 2025

Venue: Mariano Marcos Memorial
Elementary School

Application Code	Time
EL-T1-250001	8:15-9:00
EL-T1-250002	9:25-10:05
EL-T1-250011	1:15-2:00
EL-T1-250003	2:10-2:50
EL-T1-250004	7:45-8:25
EL-T1-250005	8:25-9:05
EL-T1-250006	9:50-10:30
EL-T1-250007	10:30-11:10
EL-T1-250008	2:00-2:40
EL-T1-250009	7:45-8:25
EL-T1-250010	8:25-9:05
EL-T1-250012	7:45-8:45
EL-T1-250013	8:45-9:45
EL-T1-250014	9:45-10:45
EL-T1-250015	10:45-11:45
EL-T1-250016	7:45-8:45
EL-T1-250017	8:45-9:45
EL-T1-250018	9:45-10:45
EL-T1-250019	10:45-11:45
EL-T1-250020	7:45-8:45
EL-T1-250021	8:45-9:45
EL-T1-250022	9:45-10:45
EL-T1-250023	10:45-11:45
EL-T1-250024	1:15-2:15
EL-T1-250025	7:45-8:25
EL-T1-250026	8:25-9:05
EL-T1-250027	9:05-9:45
EL-T1-250028	10:00-10:40
EL-T1-250029	10:40-11:20

Application Code	Time
EL-T1-250030	7:45-8:30
EL-T1-250031	8:30-9:15
EL-T1-250032	9:30-10:15
EL-T1-250033	10:15-11:00
EL-T1-250034	1:00-1:45
EL-T1-250035	7:45-8:30
EL-T1-250036	8:30-9:15
EL-T1-250037	9:30-10:15
EL-T1-250038	10:15-11:00
EL-T1-250039	1:00-1:45
EL-T1-250040	7:45-8:30
EL-T1-250041	8:30-9:15
EL-T1-250042	9:30-10:15
EL-T1-250043	10:15-11:00
EL-T1-250044	1:00-1:45
EL-T1-250045	1:45-2:30
EL-T1-250046	7:45-8:30
EL-T1-250047	8:30-9:15
EL-T1-250048	9:30-10:15
EL-T1-250049	10:15-11:00
EL-T1-250050	1:00-1:45
EL-T1-250051	1:45-2:30
EL-T1-250052	7:45-8:30
EL-T1-250053	8:30-9:15
EL-T1-250054	10:15-11:00
EL-T1-250055	11:00-11:45
EL-T1-250056	1:00-1:45
EL-T1-250057	1:45-2:30

As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed.



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LIST OF APPLICANTS

Schedule of Demonstration Teaching and Accomplishment of the TRF

Date: March 11, 2025

Venue: Hilario Valdez Memorial Elementary School

Application Code	Time
EL-T1-250058	7:45-8:30
EL-T1-250059	8:30-9:15
EL-T1-250060	10:00-10:45
EL-T1-250061	1:00-1:45
EL-T1-250062	1:45-2:30
EL-T1-250063	7:45-8:30
EL-T1-250064	8:30-9:15
EL-T1-250065	9:35-10:20
EL-T1-250066	10:20-11:05
EL-T1-250067	1:00-1:45
EL-T1-250068	1:45-2:30
EL-T1-250069	7:45-8:30
EL-T1-250070	8:30-9:15
EL-T1-250071	9:35-10:20
EL-T1-250072	10:20-11:05
EL-T1-250073	1:00-1:45
EL-T1-250074	7:45-8:30
EL-T1-250075	8:30-9:15
EL-T1-250076	9:35-10:20
EL-T1-250077	10:20-11:05
EL-T1-250078	1:00-1:45
EL-T1-250079	1:45-2:30
EL-T1-250080	2:30-3:15
EL-T1-250081	7:45-8:30
EL-T1-250082	8:30-9:15
EL-T1-250083	9:35-10:20
EL-T1-250084	10:20-11:05
EL-T1-250085	1:00-1:45
EL-T1-250086	1:45-2:30
EL-T1-250087	2:30-3:15

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LIST OF APPLICANTS
Schedule of Demonstration Teaching and Accomplishment of the TRF

Date: March 12, 2025

Venue: City of Batac National High School Poblacion

Application Code	Time
JH-T1-250005	10:00-11:00
JH-T1-250006	10:00-11:00
JH-T1-250007	2:00-3:00
JH-T1-250008	2:00-4:00
JH-T1-250009	10:00-11:00
JH-T1-250015	8:30-9:30
JH-T1-250016	10:00-11:00
JH-T1-250017	8:30-9:30
JH-T1-250018	11:00-12:00
JH-T1-250019	1:00-2:00
JH-T1-250020	10:00-11:00
JH-T1-250023	11:00-12:00
JH-T1-250024	7:30-8:30
JH-T1-250025	10:00-11:00
JH-T1-250027	10:00-11:00
JH-T1-250029	10:00-11:00
JH-T1-250030	4:00-5:00
JH-T1-250038	8:30-9:30
JH-T1-250039	1:00-2:00

Date: March 12, 2025

Venue: City of Batac National High School Poblacion

Application Code	Time
JH-T1-250040	10:00-11:00
JH-T1-250041	8:30-9:30
JH-T1-250042	8:30-9:30
JH-T1-250044	10:00-11:00
JH-T1-250045	7:30-8:30
JH-T1-250046	8:30-9:30
JH-T1-250047	10:00-11:00
JH-T1-250049	1:00-2:00
JH-T1-250050	2:00-3:00
JH-T1-250051	10:00-11:00
JH-T1-250052	3:00-4:00
JH-T1-250053	10:00-11:00
JH-T1-250054	1:00-2:00
JH-T1-250055	10:00-11:00
JH-T1-250056	8:30-9:30
JH-T1-250057	8:30-9:30
JH-T1-250058	7:30-8:30
JH-T1-250061	10:00-11:00

Date: March 13, 2025

Venue: City of Batac National High School Poblacion

Application Code	Time
JH-T1-250010	1:00-2:00
JH-T1-250011	1:00-2:00
JH-T1-250012	2:00-3:00
JH-T1-250014	1:00-2:00
JH-T1-250021	1:00-2:00
JH-T1-250022	3:00-4:00
JH-T1-250026	10:00-11:00
JH-T1-250028	7:30-8:30
JH-T1-250031	8:30-9:30
JH-T1-250032	8:30-9:30

Date: March 13, 2025

Venue: City of Batac National High School Poblacion

Application Code	Time
JH-T1-250033	1:00-2:00
JH-T1-250034	8:30-9:30
JH-T1-250035	10:00-11:00
JH-T1-250036	11:00-12:00
JH-T1-250037	3:00-4:00
JH-T1-250043	10:00-11:00
JH-T1-250048	10:00-11:00
JH-T1-250059	8:30-9:30
JH-T1-250060	1:00-2:00

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LIST OF APPLICANTS

Date: March 13, 2025

Venue: Batac National High School

Application Code	Time
JH-T1-250001	11:00-12:00
JH-T1-250002	11:00-12:00
JH-T1-250003	11:00-12:00
JH-T1-250004	11:00-12:00
JH-T1-250013	1:00-2:00

LIST OF APPLICANTS
Schedule of Demonstration Teaching and Accomplishment of the TRF

Date: March 14, 2025

Venue: General Artemio Senior High School

Application Code	Time
SH-T1-250002	1:00-2:00

Date: March 14, 2025

Venue: Ferdinand E. Marcos Senior High School

SH-T1-250023	7:30-8:30
SH-T1-250027	8:30-9:30
SH-T1-250029	10:00-11:00
SH-T1-250030	11:00-12:00
SH-T1-250031	1:00-2:00
SH-T1-250053	2:00-3:00
SH-T1-250059	1:00-2:00

Date: March 14, 2025

Venue: City of Batac National High School Payao

Application Code	Time
SH-T1-250039	7:45-8:45
SH-T1-250045	8:45-9:45
SH-T1-250046	9:45-10:45

Date: March 14, 2025

Venue: Crispina Marcos Valdez National High School

Application Code	Time
SH-T1-250038	7:45-8:45
SH-T1-250042	8:45-9:45
SH-T1-250043	10:00-11:00

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Secretariat:

Jadley Mel P. Piso
Maylene D. Yasay
Flordeliza D. Agcaoili
Gideon B. Bonifacio
Maurichy Alwenor C. Bandiola
Jaylord P. Agunat
Fiona Belle C. Anayasan
Emilyn B. Gambol
Anneth S. Malvar
Rochelle C. Pugat
Marlea Joy D. Rahon