



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. 268, s. 2025

24 APR 2025

SORTING AND DISTRIBUTION OF LESSON EXEMPLARS

To: Assistant Schools Division Superintendent
Public Elementary School Heads
Administrative Officers II
All Others Concerned

1. In line with the Schools Division of the City of Batac's continued efforts to ensure the timely and efficient distribution of learning materials, all Administrative Officer IIs are requested to assist in the sorting and distribution of Lesson Exemplars at the Schools Division Office on April 25, 2025, starting at 8:00 AM.
2. For immediate dissemination, information, and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Enclosure: None
Reference: None
To be included in the Perpetual Index
Under the following subject:

ASSET MANAGEMENT
DISTRIBUTION

ADO/25002 Sorting and Distribution of Lesson Exemplars

By the Authority of the SDS:

ARNEL S. BANDIOLA
Assistant Schools Division Superintendent



SDCB RECORDS UNIT

2506390



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