



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. 262, s. 2025

30 APR 2025

**TRAINING WORKSHOP ON SCHOOL IMPROVEMENT PLAN (SIP)  
DEVELOPMENT FOR SCHOOL YEARS 2025-2028**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public, Private, SUC School Heads  
Unit and Section Heads  
All Others Concerned

1. In accordance with the Governance of Basic Education Act of 2001 (RA 9155), the Department of Education promotes shared governance through School-Based Management (SBM). Under this mandate, school heads are tasked to develop the School Improvement Plan (SIP) as an integral part of many school reform efforts, and as a mechanism to help schools perform its mandate as providers of quality and relevant basic education services.
2. Relative to this and in pursuant to DepEd Order No. 44, s. 2015 known as Guidelines on Enhanced School Improvement Plan, the Schools Division Office through the School Governance and Operation Division shall conduct the Training Workshop on School Improvement Plan (SIP) for School Years 2025-2028 with public school heads and Administrative Officers II on May 19-21, 2025 at the Bulwagan ng Karunungan, Schools Division Office, City of Batac.
3. The activity aims to train the participants on the enhanced School Improvement Plan using the Continuous Improvement Methodology, and provide mechanisms for greater participation and involvement of the school personnel, and other stakeholders in the school improvement planning process.
4. Participants are requested to bring laptops, and extension cords for the planning workshop.
5. Herein attached is the list of participants for reference.
6. For information and guidance.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

By the Authority of the SDS:

**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent

Encl.: None  
Reference: DO 44, s. 2015  
To be included in the Perpetual Index  
Under the following subject:

BASIC EDUCATION      SCHOOLS      WORKSHOPS

25009/EVT/DM-TWonSIPDev't  
April 28, 2025



Asuncion Street, 16-S Quiling Sur,  
City of Batac, Ilocos Norte  
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**List of Participants**

No.	Name	Position	School
1	Lorelyee F. Batucal	School Principal II	Baay ES
2	Jollibelle C. Franada	School Principal I	Baligat ES/Bil-loca ES
3	John N. Jerez	Head Teacher III	Baoa ES
4	Johnny C. Talioaga	Head Teacher III	Benigno Macadaeg ES
5	Oliveth M. Jerez	TIC/T-III	Biningan ES
6	Lovella J. Galut	Head Teacher III	Camandingan ES
7	Jenelyn B. Asuncion	School Principal II	Catalino Acosta Mem. ES
8	Flordeliza C. Cacayan	TIC/T-III	Colo-Mabaleng ES
9	Rochelle C. Dulig	TIC/T-III	Cumcumraas-Manggaddi-Pitpitac ES
10	John Resty R. Arellano	TIC/T-III	Dariwdiw ES
11	Mely E. Repollo	School Principal II	Hilario Valdez Mem. ES
12	Toribio D. Martin, Jr.	School Principal I	Magnuang ES/PQ Pimentel ES
13	Ryan C. Ramos	Head Teacher III	Maipalig-Quiom ES
14	Lilibeth C. Dierpo	School Principal III	Mariano Marcos Mem. ES
15	Darwin F. Aspili	Head Teacher III	Nagbacalan ES
16	Jonalyn C. Ulit	TIC/MT-I	Naguirangan-Capacuan ES
17	Hazel B. dela Cruz	TIC/MT-I	Parangopong ES
18	Cristina G. Paculan	School Principal I	Payao ES
19	Eleonor B. Ramos	School Principal I	Quiling ES/Tabug ES
20	Jasen Kyle S. Ortal	TIC/T- III	Rayuray ES
21	Leianne R. Quioco	Head Teacher III	San Mateo ES
22	Judelyn B. Agulay	Head Teacher III	Sumader Elementary School
23	Connie Marie Angelie Mae P. Balignasay	School Principal II	Batac National High School
24	Randolf Brian A. Cabanatan	School Principal I	CBNHS Payao
25	Ditas G. Domingo	School Principal IV	CBNHS Poblacion
26	Thelma C. Ruguian	Head Teacher III	CBNHS Rayuray
27	Gracialyne L. Austria	School Principal I	Crispina Marcos Valdez NHS
28	Pepsi P. Duldulao	Head Teacher III	Ferdinand E. Marcos SHS
29	Carmencita P. Lorenzo	School Principal II	General Artemio Ricarte SHS
30	Joefrey C. Bataa.	Head Teacher III	CBNHS Poblacion
31	Jenny Mae P. Gumtang	Administrative Officer II	Baay ES
32	Kristel Jhoy M. Arcega	Administrative Officer II	Baligat Es
33	Deonabel L. Baptista	Administrative Officer II	Baoa East Es
34	Janinah Grace C. Morota	Administrative Officer II	Baoa ES
35	Ralph Jayson T. Sunico	Administrative Officer II	CAMES
36	Jojo H. Bonot	Administrative Officer II	CBNHS Payao
37	Marinel T. Saguiguit	Administrative Officer II	CBNHS Poblacion
38	Jean Marie M. Vicente	Administrative Officer II	CBNHS Rayuray
39	Matson Jun T. Pinera	Administrative Officer II	CuMaPit ES
40	Carmelo F. Bautista	Administrative Officer II	Dariwdiw ES
41	Diane M. De Guzman	Administrative Officer II	HVMES
42	Lauraine Kier B. Panluceno	Administrative Officer II	MMMES
43	Agnes A. Bicara	Administrative Officer II	NCES
44	Rich Sheena Mae M. Pascua	Administrative Officer II	PQ Pimentel ES
45	Haydee B. Aguibitin	Administrative Officer II	Payao ES
46	Rocelle Grace S. Pitiquen	Administrative Officer II	San Mateo ES
47	Melpha L. Tabunan	Administrative Officer II	Sumader ES
48	Jayvie B. Suilen	Administrative Officer II	Tabug ES



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**Program Management Team**

No.	Role	Name	Position
1	Program Manager	Nemalyn M. Ulep	CES, SGOD
3	Learning Manager	Edwin V. Tangonan	SEPS
4	M and E Coordinator	Dolores A. Ubina	SEPS
5	Facilitator	Mark Louie P. Duldulao	EPS II
6	Facilitator	Deejay R. Opelac	PO III
7	Logistics Officer	Gilbert P. Isla, EdD	EPS II
8	Documenter	Rhaian A. Gamet	PDO II
9	Secretariat	Angelo M. Bangcud	PDO I
10	Secretariat	Chrisse Julianne Pugat	ADAS III
11	Welfare Officer	Jedidiah A. Jagto	Nurse II
12	Finance Officer	Jennifer C. Bungubong, CPA	Accountant III