



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. 290 , s. 2025

02 MAY 2025

**PMT DELIBERATION/ VALIDATION OF O/IPCRF MOVS FOR
SCHOOL HEADS AND MASTER TEACHERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Performance Management Team (PMT)
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to Division Memorandum No. 029, s. 2025, the schedule for the PMT Deliberation/ Validation of Office/Individual Performance Commitment and Review Form (O/IPCRF) Means of Verification (MOVs) for School Heads, Head Teachers and Master Teachers for SY 2024-2025 is moved from April 29-30, 2025 to May 5-6, 2025 at SDO Conference Hall.
2. All concerned personnel are advised to present all documents as MOVs for the rating to the Performance Management Team during the activity. Moreover, a copy of the O/IPCRF with self-rating along with the Performance Validation Tool which can be downloaded thru the link <https://tinyurl.com/PMESValidationTool> must be available during the validation.
3. The Performance Management Team (PMT) is also advised to be responsible in the validation of MOVs.
4. Attached is the list of Validators per Key Result Area (KRA) for reference.
5. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated
References: Division Memo 029, s. 2025
To be included in the Perpetual Index
Under the following subject:

Performance Evaluation

NMU/DO-PMESSchoolValidation
25009/April 28, 2025



SDCB RECORDS UNIT

2506927



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Enclosure 1.

VALIDATORS PER Key Result Area (KRA)

Key Result Areas	PMT In-Charge
KRA 1	Nemalyn M. Ulep/ Joe Jayson Caletena
KRA 2	Eldefonso B. Natividad, Jr. / Ditas B. Domingo/ Jenelyn B. Asuncion
KRA 3	Jennifer C. Bungubung/ Wilfredo E. Bonagua
KRA 4	Deejay R. Opelac/ Joel P. Malunao
Plus Factor	Jenelyn B. Asuncion