

Republic of the Philippines Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM No. 303 , s. 2025

0 8 MAY 2025

DESIGNATION OF MONITORING SUPERVISORS FOR SCHOOL YEAR 2025-2026

To:

Assistant Schools Division Superintendent Chief Education Program Supervisors Elementary and Secondary School Heads All Others Concerned

- As we embark on another academic year, School Year 2025-2026, the Schools Division of the City of Batac, through the Curriculum Implementation Division (CID) has issued this memorandum to announce the designation of Monitoring Supervisors for schools within the division. This initiative aims to pave the way for a productive and enlightening journey ahead.
- The Monitoring Supervisors play a pivotal role in promoting coordination among schools, facilitating the dissemination of crucial information, and delivering targeted technical support on curriculum implementation. Their mandates encompass various objectives, ensuring the effective implementation of educational programs, projects, and activities and cultivating an environment of continuous improvement geared towards the delivery of quality education.
- Hereunder is the list of Monitoring Supervisors assigned to monitor the schools for the SY 2025-2026 for reference:

Monitoring Supervisors	Monitoring Schools		
Opresinia Z. Castillo	Camandingan Elementary School		
	Baoa East Elementary School		
	B. Macadaeg Memorial Elementary	School	
Allan B. Garcia	Baligat Elementary School		
	Bil-loca Elementary School		
	Gen. Artemio Ricarte Senior High S	chool	
Aileen V. Joaquin	Parangopong Elementary School		
	Sumader Elementary School		
	CuMaPit Elementary School		
	Batac Junior College		
Gladys B. Lampitoc	Baay Elementary School		
	Dariwdiw Elementary School		
	Batac National High School		
	Maranatha Christian Academy		
Geraldine O. Lao-at, EdD	San Mateo Elementary School		
	Biningan Elementary School		
	Crispina Marcos Valdez National School	l High	
	Graceland Saviour's Institution		
Eldefonso B. Natividad,	Ferdinand E. Marcos Senior High S	School	
Jr., PhD	Hilario Valdez Memorial Elem. Sch		
	Baoa Elementary School		
	Eureka High School		
Aubrhey Marie R. Oasay,	Payao Elementary School	SDC SDC	CB RECORDS UNIT
PhD	CBNHS Payao		2506830
		10 10 ACT	2300030







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Asuncion Street, 16-S Quiling Sur,





	Maipalig Elementary School			
Marilou P. Omotoy, EdD	P. Q. Pimentel Elementary School			
	Magnuang Elementary School			
	CBNHS Poblacion			
Jhon Rey D. Ortal, EdD	Mariano Marcos Memorial Elem. School			
- 000	Naguirangan-Capacuan Elem. School			
	Colo-Mabaleng Elementary School			
	Immaculate Conception Academy			
Zorayda S. Paguyo, EdD	Rayuray Elementary School			
	CBNHS Rayuray			
	Nagbacalan Elementary School			
Joycelyn P. Perdido	Quiling Elementary School			
w 32	Tabug Elementary School			
	Catalino Acosta Mem. Elementary School			
	Living Rock Christian School of			
_	Excellence			
Marilou B. Sales, EdD	Batac Institute			

For information and guidance.

ANSELMO R. ALUDINO

Schools Division Superintendent

By the Authority of the SDS:

ARNEL S. BANDIOLA

Assistant Schools Division Superintendent

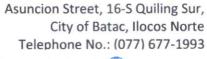
Encl.: None Reference: None To be indicated in the Perpetual Index Under the following subjects: MONITORING SUPERVISORS

SCHOOLS

 $\mbox{AVJ/DM_Designation}$ of Monitoring Supervisors for School Year 2025-2026 5099/April 30, 2025















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REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

Roles and Responsibilities of an Education Program Supervisor (EPS) in Monitoring School Heads and Teachers

1. Curriculum Implementation Oversight

- Ensure that school heads and teachers effectively implement the Enhanced K to 12 Curriculum.
- Monitor compliance with standards, competencies, and learning objectives.
- Provide technical assistance on the localization, contextualization, and indigenization of the curriculum.

2. Instructional Supervision

- Observe classroom teaching to evaluate pedagogical practices and lesson delivery.
- Monitor the use of Daily Lesson Logs (DLLs) and Instructional Materials
- Guide teachers and school heads in adopting effective teaching strategies, including differentiated instruction and use of ICT.

3. Professional Development and Capacity Building

- Assess the training needs of teachers and school heads.
- Recommend and conduct Learning Action Cell (LAC) sessions, INSETs, or capability-building programs.
- Mentor and coach teachers and school heads on content mastery and instructional leadership.

4. School Leadership and Governance Support

- Support school heads in crafting and implementing School Improvement Plans (SIPs) and Annual Implementation Plans (AIPs).
- Monitor the implementation of supervisory tools like the RPMS-PPST (Results-based Performance Management System aligned with the Philippine Professional Standards for Teachers).
- Provide technical assistance on school-based management (SBM) and leadership practices.

5. Quality Assurance and Monitoring & Evaluation

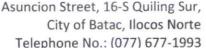
- Conduct Monitoring, Evaluation, and Adjustment (MEA) activities.
- Lead Quality Assurance Technical Assistance and Monitoring (QATAM)
- Utilize tools such as the School Monitoring, Evaluation, and Adjustment (SMEA) and School Form compliance checklists.











Analyze performance data (e.g., NAT results, enrollment, attendance, learning recovery programs like PHILIRO, CRLA, MFAT, RMA, SARP) to inform decision-making.

6. Documentation and Reporting

- Prepare narrative and technical reports on school visits and interventions.
- Submit recommendations to the Schools Division Superintendent (SDS) for follow-up actions.
- Maintain updated records of teacher and school performance indicators.

7. Collaboration and Stakeholder Engagement

- · Collaborate with Principals, Master Teachers, and PSDS in monitoring activities.
- Engage with parents, LGUs, and community stakeholders for school support initiatives.
- Represent the division in regional or national monitoring and evaluation activities when required.
- 8. Assume other roles & responsibilities necessary and in the exigency of the service as assigned by the Schools Division Superintendent.

Prepared by

MARILOU BASALES, EdD Chief Education Supervisor





