



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**  
No. 312, s. 2025

14 MAY 2025

**2025 ILOCOS REGION UNIT LEADERS TRAINING SCHEME AND TRAINERS  
TRAINING SCHEME**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public and Private Elementary School Heads  
Public and Private Secondary School Heads  
All Others Concerned

1. Pursuant to Regional Office Memorandum No. 6, s. 2025, the Boy Scouts of the Philippines (BSP) Region 1 will conduct the 2025 Ilocos Region Unit Leaders Training Scheme and Trainers Training Scheme on May 26- June 8, 2025 in Ilocos Sur and Pangasinan.

2. The aim of the series of trainings are as follows:  
a. to produce well-trained, highly motivated and committed adults serving the movement  
b. for implementation of more relevant, safe, challenging and enjoyable activities for the young people  
c. to provide opportunities for the school and for the council to increase the number of trained adults in order to create a better scouting program in the units, institutions and districts

3. The details on the series of trainings to be conducted are as follows:

Training Course	Venue	Date	Reporting Time
Advance Training Course for Troop Leaders	Suyo, Ilocos Sur	May 26- June 1, 2025	May 25, 2025 1500 hrs
Advance Training Course for Outfit Advisors	Suyo, Ilocos Sur	May 25- June 1, 2025	May 24, 2025 1500 hrs
Advance Training Course for Kawan Leaders	Farmville Resort, Aringay, La Union	June 3-8, 2025	June 2, 2025 1500 hrs
Course for Managers of Learning	Speaker Eugenio Perez National Agricultural School, San Carlos City, Pangasinan	June 3-8, 2025	June 2, 2025 1500 hrs

4. In connection to this, the Schools Division of the City of Batac encourages all adult leaders who have undergone Basic Training Course from public and private schools in Batac to participate in the trainings.

5. Service Credits and Compensatory Time-Off (CTO) shall be granted to the teaching and non-teaching personnel who will participate in the activity subject to existing guidelines (DO 76, s. 2012, DM 143 s. 1997) on the grant of service credits and Compensatory Time-off.

6. Attached herein is Regional Memorandum No. 6, s. 2025 for further reference on the details of the activity.

7. For information and guidance.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: As stated  
Reference: Regional Office Memorandum No. 6, s. 2025  
To be included in the Perpetual Index  
Under the following subject:

ACTIVITIES

SCOUTING

TRAINING

CID/GBL/2025 Ilocos Region Unit Leaders Training  
2507194/5109/ May 14, 2025



Boy Scout of the Philippines

Ilocos Region

**ILOCOS NORTE-LAOAG CITY COUNCIL**

Barangay 10 Bonifacio St., Laoag City, Ilocos Norte, Philippines

Email :scouts.bspinlc@gmail.com



08 May 2025



SDCB RECORDS UNIT

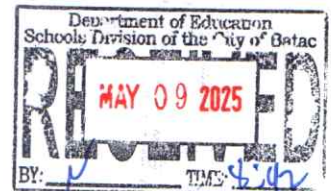
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**ANSELMO R. ALUDINO**

Council Commissioner on Community Based Scouting

Schools Division Superintendent

Division of Batac City



Sir:

We are pleased to inform you that the Boy Scouts of the Philippines- Ilocos Region will conduct the **2025 ILOCOS REGION UNIT LEADERS TRAINING SCHEME & TRAINERS TRAINING SCHEME** with the following details:

- a. Advance Training Course for Troop Leaders  
**Venue:** Suyo, Ilocos Sur  
**Date:** 26 May-01 June 2025  
**Reporting Time:** 25 May 2025 @ 1500hrs
- b. Advance Training Course for Outfit Advisors  
**Venue:** Suyo, Ilocos Sur  
**Date:** 25 May-01 June 2025  
**Reporting Time:** 24 May 2025 @ 1500hrs
- c. Advance Training Course for Kawan Leaders  
**Venue:** Farmville Resort, Aringay, La Union  
**Date:** 03-08 June 2025  
**Reporting Time:** 02 June 2025 @ 1500hrs
- d. Course for Managers of Learning  
**Venue:** Speaker Eugenio Perez National Agricultural School, San Carlos City, Pangasinan  
**Date:** 03-08 June 2025  
**Reporting Time:** 02 June 2025 @ 1500hrs

The aim of these courses is to produce well-trained, highly motivated and committed adults serving the movement and their implementation of more relevant, safe, challenging and enjoyable activities for the young people. It is also provide opportunities for the school and for the council as well as to send participants to increase the number of trained adults in order to create a better scouting program in their units, institution and districts.

Attached herewith is the Regional Office Memorandum No. 06 for information, guidance and reference.

Thank you for your unending support to the scouting movement.

Very truly yours,

**PRINCESS ALELOU C. LEAÑO**

Council Scout Executive

Approved:

**ANSELMO R. ALUDINO**

Council Commissioner on Community Based Scouting

Schools Division Superintendent

Division of Batac City





2 May 2025

**REGIONAL OFFICE MEMORANDUM**

No. 6

s. 2025

To: **ALL COUNCIL SCOUT EXECUTIVES, OFFICERS-IN-CHARGE  
REGIONAL & COUNCIL TRAINING COMMISSIONERS**

Subject: **2025 ILOCOS REGION UNT LEADERS TRAINING SCHEME &  
TRAINERS TRAINING SCHEME**

1. In line with the conduct of the 2025 Ilocos Region Unit Leaders Training Course & Trainers Training Course, we are pleased to announce the conduct of the following Unit Leaders Training Scheme and Trainers Training Scheme:

1.a **ADVANCED TRAINING COURSE FOR TROOP LEADERS**

Date: 26 May – 1 June 2025  
Venue: Suyo, Ilocos Sur  
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)  
To cover meals (from dinner of 24 May lunch of 1 June 2025), Woodbadge Tokens, Training Supplies & Equipments, Staff Honorarium, and other administrative expenses.  
Reporting Time: 25 May 2025 @ 1500hrs  
Uniform: Polo/Blouse w/ Short Pants (female w/ flap), Green Garter Tabs, Black Shoes w/ Lace, Stockings  
Deadline for Submission of Participation Form shall be on 20 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph including copy of the preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)

1.b **ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS**

Date: 25 May – 1 June 2025  
Venue: Suyo, Ilocos Sur  
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)  
To cover meals (from dinner of 24 May lunch of 1 June 2025), Woodbadge Tokens, Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.  
Reporting Time: 24 May 2025 @ 1500hrs  
Uniform: Polo/Blouse with Long Pants (female with/ flap), black shoes with lace,  
Deadline for Submission of Participation Form shall be on 20 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph, including a copy of the preregistration deposit slip to the host council for three thousand five hundred pesos (P 3,500.00)

1.c **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**

Date: 3 – 8 June 2025  
Venue: Farmville Resort, Aringay, La Union  
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)

To cover meals (from dinner of 2 June to lunch of 8 June 2025), Training Venue Daily Entrance Fee, Woodbadge Tokens, Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.

Reporting Time: 2 June 2025 at 1500hrs

Uniform: Blouse & skirt with flap (female), Polo and shorts (male), black shoes with lace, stockings with yellow garter tabs

Deadline for Submission of Participation Form shall be on 25 May 2025 through submission to the Ilocos Region email address [irco@scouts.gov.ph](mailto:irco@scouts.gov.ph), including a copy of preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)

1.d **COURSE FOR MANAGERS OF LEARNING**

Date: 3 – 8 June 2025  
Venue: Speaker Eugenio Perez National Agricultural School, San Carlos City, Pangasinan  
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)

To cover meals (from dinner on 24 May to lunch of 1 June 2025), Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.

Reporting Time: 2 June 2025 at 1500hrs


Uniform: Kawan Leaders shall wear blouse and skirt with stockings and yellow garter tabs; Troop Leaders shall wear Polo/Blouse with shorts and green garter tabs; Outfit Advisors shall wear Polo/Blouse with long pants; black shoes with lace.

Deadline for Submission of Participation Form shall be on 25 May 2025 through submission to the Ilocos Region email address [irco@scouts.gov.ph](mailto:irco@scouts.gov.ph), including a copy of the preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)

2. Trainers who are in the process of completing the requirements for the issuance of their honorable charge as Leader Trainers or in taking the Course for Managers of Training are given priority to serve; however, in case their local council fails to send the required number of quota for participation, the slots will be given to the other councils. These trainers are requested to recruit participants to ensure their assistance in the training courses.
3. Payment/deposit made is non-refundable but transferable to other unit leaders. Should we fail to complement the required 32 participants (better management the course) in a course, it is only the time that we will return the reservation fee.



4. As embodied in DepEd Unnumbered Memorandum dated 14 April 2025, all participants who signified participation in these training courses of Advanced Training Courses shall coordinate with their respective school heads on their desire to avail their declared 30-day vacation leave.
5. Council Scout Executives are enjoined to assist their participants in seeking support for the payment of their registration from their local government using the joint DBM, DepEd and DILG Joint Memorandum No. 1 & 2 series 2020 and DILG Memorandum No. 11 series 2018.
6. Other matters relevant to the conduct of these training courses will be issued from time to time.
7. All concerned are enjoined to disseminate and give attention to this memorandum to especially those who failed to complement the number of qualified staff in the conduct of their unit leaders basic training courses.

  
**IMELDA S. SAMSON**  
Youth Development Officer V/  
Regional Scout Director