



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

Advisory No. 12, s. 2025

10 JUN 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

COMMUNITY SERVICE RENDITION OF SCHOLAR-VOLUNTEERS

The Provincial Government of Ilocos Norte, through the Provincial Education Office and the Ilocos Norte Youth Development Office, under the Sirib Provincial Scholarship Program, extends its full support to the Division Brigada Eskwela activities scheduled on June 9-13, 2025.

In line with this, school heads are advised to allow scholar-volunteers to participate in the Brigada Eskwela activities. Their tasks may include:

- assisting in general cleaning;
- supporting minor repair works;
- organizing and sorting donations; and
- other non-disruptive support services

School heads or their authorized representatives are further requested to issue the "Acceptance of Community Service Rendition" to the participating scholar-volunteers. This form is accessible via the link <https://rb.gy/jvoj14>.

Upon completion of the service, school heads or their representatives must sign the Attendance Form provided by the Provincial Government of Ilocos Norte, through the link <https://rb.gy/22fu24>.

For questions or clarifications, you may reach out to Mr. JM Borromeo at 0977 710 0916 or via landline at (077) 773 2642.

Attached is the request letter for reference.

For information and guidance.


SCOD/gpi/25011
2508349/June 10, 2025

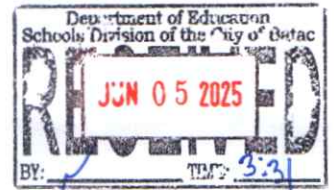


Republic of the Philippines
PROVINCE OF ILOCOS NORTE



SDCB RECORDS UNIT

2508349



ILOCOS NORTE YOUTH DEVELOPMENT OFFICE

June 5, 2025

Dr. ANSELMO R. ALUDINO, CESO VI
Schools Division Superintendent
DepEd, Division of Batac City

Dear Dr. Aludino,

In line with our continued commitment to support public education and promote volunteerism among the youth, the Provincial Government through Provincial Education Office and Ilocos Norte Youth Development Office, our Sirib Provincial Scholars would like to request your kind permission and endorsement to allow our scholar-volunteers to coordinate with selected schools within your Division in support of the upcoming Brigada Eskwela activities this June 9-13, 2025.

Our scholar-volunteers are students under our scholarship and youth development programs who are eager to contribute their time and effort to help schools prepare for the opening of classes. Their involvement may include assisting in cleaning, minor repairs, organizing donations, and other non-disruptive support services as determined by the school heads.

With this, should our request be approved, we would like to request your assistance to inform our schools relative to the deployment of scholar-volunteers. Please take note that the scholar-volunteers are given the discretion to choose which school he/she wants to render his/her community service. Please see the following process for reference:

PROCESS OF COMMUNITY SERVICE RENDITION

1. Provincial Government of Ilocos Norte to request the Department of Education – Divisions of Ilocos Norte, City of Laoag, and City of Batac for approval
2. Upon approval of DepEd Divisions,
 - a. DepEd Divisions to inform the PGIN and the schools under their jurisdiction
 - b. PGIN to inform scholar-volunteers to coordinate with preferred schools
 - c. Scholar-volunteers to coordinate with school heads or representatives
 - d. School heads or representatives to release Acceptance of Community Service Rendition to the scholar-volunteers (<https://rb.gy/jvojl4>)
3. After rendition of community service
 - a. School heads or representatives to sign the Attendance Form provided by PGIN (<https://rb.gy/22fu24>)
 - b. Scholar-volunteers to create report to be included in their Semestral/Accomplishment/Narrative Report to be submitted to PGIN during the renewal process,



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ILOCOS NORTE YOUTH DEVELOPMENT OFFICE

If there are questions or concerns, your staff may contact Mr. JM Borromeo, thru 0977 710 0916 or (077) 773 2642.

Thank you very much!

Arapaap ni Agtutubo, Sigurado a Magun-od!

Respectfully yours,


WILLIE JAKE B. SIB-AT

Youth Development Officer IV



Republic of the Philippines
PROVINCE OF ILOCOS NORTE
Laoag City 2900

ILOCOS NORTE YOUTH DEVELOPMENT OFFICE
Youth Volunteer Desk

Date: _____

Task: _____

| No. | Name (Surname, First Name, M.I.) | Type of Scholarship | Time-in (AM) | Time-out (AM) | Time-in (PM) | Time-out (PM) | Signature |
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Approved by: **JM BORRAMEO**
(Signature over printed name)



Republic of the Philippines
PROVINCE OF ILOCOS NORTE

ILOCOS NORTE YOUTH DEVELOPMENT OFFICE

ACCEPTANCE FORM

| SCHOOL INFORMATION | |
|---------------------------|--|
| School Name: | |
| School ID: | |
| School Head: | |
| School Address: | |
| Contact Number: | |
| Email Address: | |

| SIRMATA PROVINCIAL LEARNERS SCHOLARS | |
|---|--|
| Name of Scholar: | |
| Name of Scholar: | |
| Name of Scholar: | |
| Name of Scholar: | |
| Name of Scholar: | |

Insert Row/s if necessary:

Proposed Activities:

- ☐ Cleaning
- ☐ Painting
- ☐ Gardening
- ☐ Minor Repairs
- ☐ Organizing Materials
- ☐ Others (please specify): _____

This is to formally accept the participation of the above-mentioned volunteer group/organization in support of the Brigada Eskwela activities of our school under our Division.

Accepted by:

NAME OF SCHOOL HEAD/AUTHORIZED REPRESENTATIVE OVER PRINTED NAME