



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

Advisory No. 131, s. 2025
18 JUN 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

**COMMISSION ON AUDIT SEMINARS FOR NATIONAL
GOVERNMENT AGENCIES**

The Commission on Audit will be holding face-to-face various seminars on Property and Supply Management System (PSMS), Cash Management & Control System (CMCS), Disposal of Government Properties (DGP), One-Time Cleansing Property, Plant and Equipment Account Balances, COA Policies Supporting Government Digitalization and Government Accounting for National Government Agencies on different batches from July 28 to November 21, 2025 at the Conference Room, COA Regional Office No. 1, City of San Fernando, La Union.

Accountants, Bookkeepers, Cashiers, Budget Officers, Supply Officers and Administrative Officers are the participants.

Seminar fee includes morning and afternoon snacks, lunch and kits. Accommodation, breakfast and dinner is not included. Nominations will be accepted on first-come, first-served basis, subject to slot availability.

Travelling expenses and seminar fee shall be charged against Maintenance and Other Operating Expenses (MOOE) of the government agency pursuant to the provision under DBM NBC Circular No.596 dated January 20, 2025 and Executive No.77, s. 2019.

Attached is a copy of a letter from Commission on Audit for reference.

For inquiries, please contact Ilene or Roma at mobile numbers 09998393886 and 09285512184.

2508177/JCB/Advisory-COA Seminars
June 17, 2025



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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. I

City of San Fernando, La Union

Office of the Regional Director



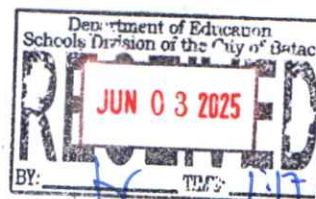
SDCB RECORDS UNIT

2508177

May 19, 2025

MR. ANSELMO RACILES ALUDINO, CESO VI

Schools Division Superintendent
Department of Education
Schools Division of the City of Batac
City of Batac, Ilocos Norte



Dear Mr. Aludino:

Greetings from COA Regional Office No. I!

We are pleased to inform you that our Office will conduct the following seminars for National Government Agencies at the Conference Room, COA Regional Office No. I, City of San Fernando, La Union:

Course Title	Schedule	Target Participants	Seminar Fee
1. Seminar on Property and Supply Management System (PSMS)			
July 28-31, 2025		Accountants, Bookkeepers, Cashiers and Budget Officers assigned in Region 1 National Government Agencies	P 8,000.00
2. Seminar on Cash Management & Control System (CMCS)			
August 18-20, 2025		Accountants, Bookkeepers, Cashiers and Budget Officers assigned in Region 1 National Government Agencies	P 6,000.00
3. Seminar on Disposal of Government Properties (DGP)			
Batch 1: August 26-28, 2025 Batch 2: September 22-24, 2025 Batch 3: October 6-8, 2025 Batch 4: November 3-5, 2025 Batch 5: November 17-19, 2025		Accountants, Bookkeepers, Cashiers and Budget Officers	P 6,000.00
4. Seminar on One-Time Cleansing Property, Plant and Equipment Account Balances			
Batch 1: August 29, 2025 Batch 2: November 6, 2025 Batch 3: November 7, 2025 Batch 4: November 20, 2025 Batch 5: November 21, 2025		Personnel assigned to Government Agencies	P 2,000.00
5. Seminar on COA Policies Supporting Government Digitalization			
Batch 1: September 25-26, 2025 Batch 2: October 9-10, 2025 Batch 3: October 23-24, 2025		Personnel assigned to Government Agencies	P 4,000.00
6. Seminar on Government Accounting for National Government Agencies			
October 20-22, 2025		Accountants, Bookkeepers, Cashiers and Budget Officers	P 6,000.00

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The seminars are designed to equip financial managers with the tools they need to maximize their resources and ensure compliance with regulations regarding financial and property management according to prescribed standards.

All nominations for this training must adhere to the principle of providing equal opportunities for all deserving personnel. Discrimination of any kind, including based on gender identity, sexual orientation, disabilities, religion, or group affiliation is not encouraged.

Nominations will be accepted on a first-come, first-served basis, subject to slot availability. Please submit your nominations using the Training Registration Form (https://bit.ly/COARO1_Training_Registration_Form) and upload the duly signed and approved nomination form (see attached form).

Confirmed participants will receive a confirmation email and payment for registration must be made on the first day of the seminar.

For further inquiries, please contact Ilene or Roma at mobile numbers 09998303886 and 09285512184.

Thank you.

Very truly yours,


KARLO P. ALMONIDOVAR
OIC-Director IV

Rev: Mar. 2022

NOMINATION FORM

Course Title:					Date Filed:	
Date Covered:						
WE ARE NOMINATING THE FOLLOWING TO THE ABOVE-NAMED COURSE:						
	NAME	POSITION	PROFESSIONAL IDENTIFICATION CARD NO.	TEL./CP NOS.	EMAIL ADDRESS	REMARKS
1						
2						
3						
4						
5						
Head of Office/Agency:						
<div style="border-top: 1px solid black; width: 100%; margin-bottom: 10px;"></div> Signature over Printed Name						
<div style="border-top: 1px solid black; width: 100%; margin-bottom: 10px;"></div> Designation						
Office/Agency:				Tel. Nos:		
Office Address:				Office Email Address:		

THE PORTION BELOW IS FOR COA REGIONAL TRAINING SECTION USE ONLY (Action on Nomination)

Course Title:	
Date Covered:	
Office/Agency:	
NOMINATIONS: <input type="checkbox"/> CONFIRMED <input type="checkbox"/> NOT CONFIRMED	SEMINAR: <input type="checkbox"/> CANCELLED <input type="checkbox"/> DEFERRED, NEW DATE _____
REMARKS/SPECIAL INSTRUCTIONS:	
Noted by:	