



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

25 JUN 2025

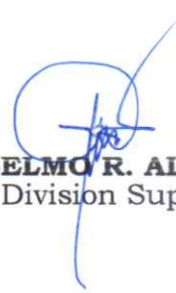
DIVISION MEMORANDUM

No. 398, s. 2025

**SUBMISSION OF ENROLLMENT DATA OF GRADE 4 LEARNERS FOR THE
UPCOMING EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT
(ELLNA) FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Elementary School Heads
All Others Concerned

1. In preparation for the administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) for SY 2025-2026, the Bureau of Education Assessment, (BEA) is requesting the submission of enrollment data of Grade 4 learners for SY 2025-2026 from all public elementary schools.
2. All school heads are requested to input the updated enrollment data on or before June 24, 2025 through the following link: <https://surl.lt/rcaenh>. Timely submission is crucial to ensure the accuracy of our division's consolidated enrollment report.
3. In this regard, the Division Testing Coordinators are requested to submit the data on or before June 25, 2025 to the Regional Testing Coordinator using the link: <http://bit.ly/4edoocc>. Attached is the template for reference.
4. A virtual meeting will be conducted regarding data submission and confirmation on July 4, 2025 at 9:00 a.m. to 12:00 noon using the following details indicated in the attached regional memorandum.
5. It is advised that if the submitted allocation is not conformed during the meeting, the submitted allocation for Grade 4 shall be considered final. In the absence of a new submission, the Grade 3 allocation that was previously submitted as per Advisory dated January 10, 2025 will likewise be used as the basis for the printing, packing, and delivery of testing materials for Grade 4 learners in the school.
6. For advance coordination and further information, please contact CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.
7. Attached herewith is Regional Memorandum No. 799, s. 2025 for reference.
8. For information guidance.

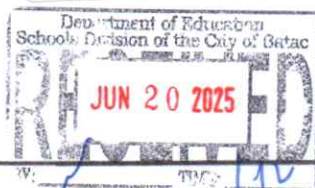

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated
Reference: Advisory No. 21, s. 2025
Regional Memorandum No 799, s. 2025

To be indicated in the Perpetual Index
Under the following subject

ELLNA DATA

AVJ/DM_Submission of Enrolment Data of Grade 4 Learners for the Upcoming ELLNA
2509072/5140/June 24, 2025



Republic of the Philippines
Department of Education
REGION I

REGIONAL MEMORANDUM

No. 799 s. 2025

**SUBMISSION OF ENROLLMENT DATA OF GRADE 4 LEARNERS FOR THE
UPCOMING EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT
(ELLNA) FOR SY 2025-2026**

To: Schools Division Superintendents

1. In preparation for the administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) for SY 2025-2026, the Bureau of Education Assessment (BEA) is requesting the submission of enrollment data of Grade 4 learners for SY 2025-2026 from all public elementary schools.

2. In this regard, the Division Testing Coordinators are requested to submit the data on or before June 25, 2025 to the Regional Testing Coordinator using the link: <http://bit.ly/4edoocc>. Attached is the template for reference.

3. A virtual meeting will be conducted regarding data submission and confirmation on July 4, 2025 at 9:00 AM to 12:00 noon using the following meeting details:

- ✓ MS Teams Meeting Link: <https://tinyurl.com/4xx9ryb5>
Meeting ID: 454 902 651 922 5
Passcode: br7Xk6fM

4. It is advised that if the submitted allocation is not conformed during the meeting, the submitted allocation for Grade 4 shall be considered final. In the absence of a new submission, the Grade 3 allocation that was previously submitted as per Advisory dated January 10, 2025 will likewise be used as the basis for the printing, packing, and delivery of testing materials for Grade 4 learners in the school.

5. For advance coordination and further information, please contact CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.gov.ph.

6. For information and guidance.



TOLENTINO G. AQUINO
Director IV

Encl.: ELLNA Data Template
Reference: Advisory No. 21, s. 2025

To be included in the Perpetual Index
Under the following subject

ELLNA DATA

CLMD/magd/RM_SubmissionofEnrollmentDataofGrade4Learners
June 19, 2025

Enclosure 1 to RM _____, s. 2025

EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT

Schools Division of _____ (to be filled out by Schools Division Level only)

Grade 4 Learner for BOSY 2024-2025

Total Number of
Schools:

Total Number of
Enrollment:

Region	Division	City/Municipality	Legislative District	School ID	Name of School	School Address	Number of Enrollment

Prepared by:

NOTED:

APPROVED:

Division Testing Coordinator

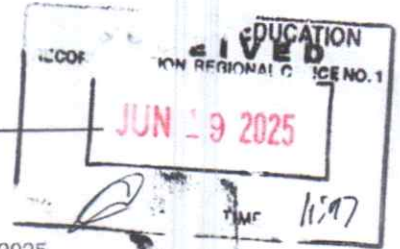
Chief

Schools Division Superintendent

*soft copy of the template can be downloaded via <http://bit.ly/4edoocc>



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT



Office of the Director

Advisory No. 021 s. 2025

13 June 2025

ADVISORY

**Submission of Enrollment Data of Grade 4 Learners for the Upcoming
Early Language, Literacy, and Numeracy Assessment (ELLNA)
for SY 2025-2026**

1. In preparation for the administration of the **Early Language, Literacy, and Numeracy Assessment (ELLNA)** for SY 2025-2026, this Bureau is requesting the assistance of all Regional Testing Coordinators (RTCs) in gathering the **enrollment data of Grade 4 learners** for SY 2025-2026 from all public elementary schools within their respective divisions.
2. All RTCs, in coordination with their respective Division Testing Coordinators (DTCs), shall submit their data on or before **June 27, 2025** using the link: <https://forms.office.com/r/F3kUUgdJ0C>
3. The RTCs are encouraged to strictly check the data allocation and number of enrolled learners per division and school as this Bureau will not allow **MULTIPLE SUBMISSIONS**. BEA shall only receive the revised enrollment data from RTCs or authorized regional representatives.
4. A virtual meeting will be held inviting all RTCs and DTCs regarding data submission and confirmation with details as follows:

Island Grouping	Date Day	Time	Meeting Information
Luzon	July 4, 2025 (Friday) AM SESSION	9:00 AM - 12:00 PM	MS Teams Meeting link: https://tinyurl.com/4xx9ryb5 Meeting ID: 454 902 651 922 5 Passcode: br7Xk6fM
Visayas and Mindanao	July 4, 2025 (Friday) PM SESSION	1:30 PM - 4:00 PM	



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Email Address: bea.od@deped.gov.ph; bea.ead@deped.gov.ph; bea.erd@deped.gov.ph
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Republic of the Philippines
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5. Please be advised that if the indicated allocation is not confirmed during the meeting, the submitted allocation for Grade 4 shall be considered final. In the absence of a new submission, the Grade 3 allocation that was previously submitted as per Advisory dated January 10, 2025, titled "*Collection of the Number of Enrollees for the Administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) and the National Achievement Test for Grade 6 (NATG6) for School Year 2024-2025*," will likewise be used as the basis for the printing, packing, and delivery of testing materials for Grade 4 learners in that school.
6. For inquiries and other concerns related to the enrollment data, RTCs are requested to coordinate with the Education Assessment Division (EAD) of this Bureau through **Ms. Carina S. Aquino**, Education Program Specialist II, at carina.aquino@deped.gov.ph and **Mr. Alfred John R. Reyes**, Technical Assistant II, at alfred.reyes001@deped.gov.ph, or call (02) 8631-2589.
7. Immediate dissemination of and compliance with this Advisory are desired.

KEVIN CARL P. SANTOS, PhD
Director IV



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Facebook: [DepEdMarikina](https://www.facebook.com/DepEdMarikina) | Twitter: [DepEdMarikina](https://twitter.com/DepEdMarikina) | YouTube: [DepEdMarikina](https://www.youtube.com/DepEdMarikina) | Website: www.deped.gov.ph