



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 414, s. 2025

27 JUN 2025

DISSEMINATION OF SURVEY LINK ON REGIONAL MULTIMEDIA TOOL REQUIREMENTS

To: Assistant Schools Division Superintendent
Public Elementary and Secondary School Heads
Administrative and Technical Personnel

1. In reference to Regional Memorandum No. 899 s. 2025 dated June 27, 2025 titled Dissemination of Survey Link on Regional Multimedia Tool Requirements, The following personnel are requested to complete the survey:


- A. Teaching Personnel
- B. Administrative and Technical Personnel:
 - a. Communications Personnel
 - b. Office Administrators
 - c. Information Officers
 - d. ICT Coordinators
 - e. Learning Resource Coordinators
- C. Learners
 - a. Arts and Design Senior High School Learners
 - b. Other specialized track learners requiring creative tools

2. All identified personnel are requested to fill out and complete the survey found through this link https://bit.ly/UserReq_Multimedia_DepEdRegion1 on or before June 30, 2025.

3. All schools are reminded to ensure that the eLC are charged and prepared for the scheduled visit. School ICT Coordinators are requested to assist the ITO in the installation of the Package.

4. Attached is the Memorandum for reference.

5. For information and strict compliance.


ANSELMO R. ALUDINO, ATO
Schools Division Superintendent

Reference: RM No. 899 s. 2025
To be included in the Perpetual Index
Under the following subject:

Multimedia Tool Requirements ICTUnit

OSDS ICTU MARB / 27062025
250003/ June 27, 2025
2509483



DepEd Batac City



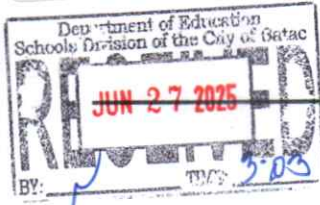
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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 833, s. 2025

DISSEMINATION OF SURVEY LINK ON REGIONAL MULTIMEDIA TOOL REQUIREMENTS

To : **All Schools Division Superintendents**

1. This is reference to the OASICT-06192025B Memorandum dated June 19, 2025, titled, Form Submission of Regional Multimedia Tool Requirements.
2. In line with this, DepEd ICTS is conducting an assessment to identify requirements for new media and multimedia tools that support teaching, administrative functions and specialized learning programs.
3. All Schools Division Office Information Technology Officers (SDO ITOs) are requested to disseminate the survey link: **https://bit.ly/UserReq_Multimedia_DepEdRegion1** to the following DepEd personnel:
 - Teaching Personnel
 - Administrative and Technical Personnel (Communication Personnel, Office Administrators, Information Officers, ITOs and LR Coordinators)
 - Learners (Senior High School - Arts and Design Strand)
4. Additional provisions and details are stated in the attached Memorandum. **The deadline for submission of inputs is June 30, 2025.**
5. Attached is the Memorandum for reference.
6. For queries and/or concerns, you may contact ICTS-SDD through telephone numbers (02) 8633-2092 or via email at icts.sdd@deped.gov.ph.



Republic of the Philippines
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REGION I

7. For information, guidance and compliance.

For the Regional Director:


ATTY. RHEA JOY L. CARBONNEL
Chief Administrative Officer
Administrative Services Division

Reference: None

Encl.: None

To be indicated in the Perpetual Index
under the following subjects:

DCP

ORD/ICTU/SCL/RM_SubmissionMultimediaToolRequirement
June 27, 2025



Republika ng Pilipinas

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR INFORMATION AND COMMUNICATIONS TECHNOLOGY

MEMORANDUM

OASICT-06192025B

TO : **ALL REGIONAL INFORMATION TECHNOLOGY OFFICERS**

FROM : **ATTY. MARCELINO G. VELOSO III**
Assistant Secretary

SUBJECT : **FORM SUBMISSION OF REGIONAL MULTIMEDIA TOOL REQUIREMENTS**

DATE : 19 June 2025

The Information and Communications Technology Service (ICTS) is conducting an assessment to identify regional requirements for new media and multimedia tools that support teaching, administrative functions, and specialized learning programs.

All Regional Information Technology Officers (RITOs) are requested to consolidate and submit regional inputs, by June 30, 2025, via https://bit.ly/UserReq_Multimedia. The form includes required feature categories, estimated quantities, and justification fields.

To prepare your submission, RITOs should:

- Assess regional needs and tool specifications
- Coordinate with Schools Division Offices and schools
- Gather data from Division IT Officers and school personnel
- Identify user groups and estimated quantity requirements

User categories may include (but are not limited to):

1. Teaching Personnel
2. Administrative and Technical Personnel:
 - a. Communications Personnel
 - b. Office Administrators
 - c. Information Officers
 - d. IT Officers
 - e. Learning Resource Coordinators
3. Learners
 - a. Arts and Design Senior High School Learners
 - b. Other specialized track learners requiring creative tools

Each justification must address:

- *Current Operational Context* - Existing operational requirements for creating educational materials, performing tasks, or meeting curriculum requirements
- *Specific Use Cases* - How the features would be utilized in daily operations or learning activities
- *Educational Impact* - How the tools would improve teaching and learning outcomes
- *Curriculum Alignment* - How tools support specific curriculum requirements (especially for specialized tracks)
- *Operational Efficiency* - How the suite would enhance current processes
- *Professional Development/Career Preparation* - How the tools would enhance staff capabilities or prepare students for future careers

Refer to the attached annex for current feature categories in use.

For inquiries, contact ICTS-SDD via icts.sdd@deped.gov.ph or (02) 8633-2092.

Thank you.