



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **416**, s. 2025

30 JUN 2025

**CONDUCT OF ORIENTATION ON THE IMPLEMENTATION OF DEPED ORDER
NO. 16, 2025 (GRANT OF MEDICAL ALLOWANCE TO DEPED PERSONNEL)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
All Others Concerned

1. This office hereby disseminates the attached MEMORANDUM DM-HROD-2025-1631 from the DepEd, Office of the Undersecretary, Human Resource and Organizational Development dated June 18, 2025.

Encl: List of Participants are the following:

- AO V of Administrative Office
 - Human Resource Management Officer (HRMO)
 - Budget Officer
 - Accountant
 - Medical Officer from any SDO within the Region
2. Attached is a copy of memorandum.
3. For information and dissemination.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As Stated
Reference: DM-HROD-2025-1631
To be included in the Perpetual Index
Under the following subject:

Medical Allowance

250006/JPM/DM-SDO-filename
2509382/ June 30, 2025



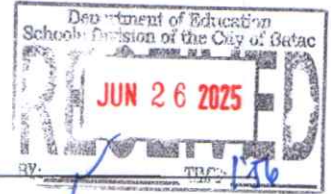
Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

SDCB RECORDS UNIT
2509382



MEMORANDUM
DM-HROD-2025-1631

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
Undersecretary

SUBJECT : **CONDUCT OF ORIENTATION ON THE IMPLEMENTATION OF DEPED ORDER NO. 16, S. 2025 (GRANT OF MEDICAL ALLOWANCE TO DEPED PERSONNEL)**

DATE : 18 June 2025

The Department of Education recognizes the crucial role of its human capital in the attainment and delivery of quality basic education. To ensure a healthy and productive workforce, mental and physical fitness programs are needed to promote the general welfare and holistic well-being of employees.

Executive Order No. 64, s. 2024 and the Department of Budget and Management (DBM) Circular No. 2024-6, authorizes the grant of Medical Allowance amounting to Php 7,000.00. In line with this, DepEd shall conduct its first-year implementation of the subsidy for the availment of health-maintenance organization (HMO)-type benefits and other related medical expenses.

To ensure effective and consistent implementation, the Bureau of Human Resource and Organizational Development-Employee Welfare Division (BHROD-EWD) shall conduct an **online orientation** to familiarize field implementers on the guidelines and procedures of these health initiatives on **July 1, 2025** via Microsoft Teams platform.

Identified participants are requested to register their attendance to the online orientation through the link: <https://tinyurl.com/MedAllowanceOrientation> or using the QR code below.



Registration Form



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**OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT**

In order to maximize participation to the online orientation, the following personnel are expected to represent their respective Offices:

Per Regional Office (RO)

- Chief of Administrative Division
- Human Resource Management Officer (HRMO)
- Chief of Finance Division
- Budget Officer
- Accountant
- Medical Officer

Per Schools Division Office (SDO)

- AO V of Administrative Unit
- Human Resource Management Officer (HRMO)
- Budget Officer
- Accountant
- Medical Officer from any SDO within the Region

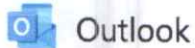
For further inquiries and other concerns, please contact **Mr. Joshua Buyogan** of the **Employee Welfare Division** through email joshua.buyogan@deped.gov.ph.

Thank you.



Registration Form

[BHROD-EWD/IBuyogan]



CONDUCT OF ORIENTATION ON THE IMPLEMENTATION OF DEPED ORDER NO. 16, S. 2025 (GRANT OF MEDICAL ALLOWANCE TO DEPED PERSONNEL)

From Alexander Montero <alexander.montero@deped.gov.ph>

Date Thu 6/26/2025 12:18 PM

To DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED ILOCOS NORTE <ilocos.norte@deped.gov.ph>; DEPED ILOCOS SUR <ilocos.sur@deped.gov.ph>; DEPED La Union <la.union@deped.gov.ph>; DEPED PANGASINAN 1 <pangasinan1@deped.gov.ph>; DEPED PANGASINAN 2 <pangasinan2@deped.gov.ph>; DEPED ALAMINOS CITY <alaminos.city@deped.gov.ph>; DEPED BATAK CITY <batak.city@deped.gov.ph>; DEPED CANDON CITY <candon.city@deped.gov.ph>; DEPED DAGUPAN CITY <dagupan.city@deped.gov.ph>; DEPED LAOAG CITY <laoag.city@deped.gov.ph>; sancarlos.city@deped.gov.ph <sancarlos.city@deped.gov.ph>; DEPED URDANETA CITY <urdaneta.city@deped.gov.ph>; DEPED VIGAN CITY <vigan.city@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED BATANES <batanes@deped.gov.ph>; SDO CAGAYAN <sdo.cagayan@deped.gov.ph>; DEPED ISABELA <isabela@deped.gov.ph>; nuevavizcaya.depedro2@gmail.com <nuevavizcaya.depedro2@gmail.com>; quirino.depedro2@gmail.com <quirino.depedro2@gmail.com>

1 attachment (57 KB)

DM-HROD-2025-1631.pdf;

Greetings!

The Department of Education recognizes the crucial role of its human capital in the attainment and delivery of quality basic education. To ensure a healthy and productive workforce, mental and physical fitness programs are needed to promote the general welfare and holistic well-being of employees.

Executive Order No. 64, s. 2024 and the Department of Budget and Management (DBM) Circular No. 2024-6. authorizes the grant of Medical Allowance amounting to Php 7,000.00. In line with this, DepEd shall conduct its first-year implementation of the subsidy for the availment of health-maintenance organization (HMO)-type benefits and other related medical expenses.

To ensure effective and consistent implementation, the Bureau of Human Resource and Organizational Development-Employee Welfare Division (BHROD-EWD) shall conduct an **online orientation** to familiarize field implementers on the guidelines and procedures of these health initiatives on **July 2, 2025** via Microsoft Teams platform.

Identified participants are requested to register their attendance to the online orientation through the link: <https://tinyurl.com/MedAllowanceOrientation> or using the QR code below.



In order to maximize participation to the online orientation, the following personnel are expected to represent their respective Offices:

Per Regional Office (RO)

- Chief of Administrative Division
- Human Resource Management Officer (HRMO)
- Chief of Finance Division
- Budget Officer
- Accountant
- Medical Officer

Per Schools Division Office (SDO)

- AO V of Administrative Unit
- Human Resource Management Officer (HRMO)
- Budget Officer
- Accountant
- Medical Officer from any SDO within the Region

For further inquiries and other concerns, please contact **Mr. Joshua Buyogan** of the **Employee Welfare Division** through email joshua.buyogan@deped.gov.ph.

For your information and guidance.

**EMPLOYEE WELFARE DIVISION**

Bureau of Human Resource and Organizational Development

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Email: bhrod.ewd@deped.gov.ph

Department of Education

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