



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

UP 2025-009, s. 2025

24 JUN 2025

**DISTRIBUTION OF ENGLISH AND FILIPINO LEVELED READERS IN BRAILLE
FORMAT FOR KEY STAGE 1 LEARNERS WITH SEVERE VISION LOSS
AND BLINDNESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Unit/ Section Heads
Concerned School Heads) CAMES, MMES

All Others Concerned

1. In view of Regional Memorandum No. 768, s. 2025 and Memorandum DM-CT-2025-159 from the Office of the Undersecretary for Curriculum and Teaching, there will be a conduct of Distribution of English and Filipino Leveled Readers in Braille Format for Key Stage 1 Learners with Severe Vision Loss and Blindness.
2. Catalino Acosta Memorial Elementary School and Mariano Marcos Memorial Elementary School were reported to have enrolled learners with severe vision loss and blindness in the Schools Division of the City of Batac.
3. Schools with reported enrollees will receive one (1) set of Leveled Readers in braille format. The distribution of these learning resources will be carried out in phases beginning School Year 2025-2026. Division Special Needs Education (SNED) focal persons or supervisors, in coordination with division supply officers, are requested to oversee the distribution process.
4. To confirm receipt of materials, the attached Acknowledgement Receipt must be duly accomplished and submitted to blr.lrpdp@deped.gov.ph.
5. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: Nas stated
Reference: RM 768, s. 2025
DM-CT-2025-159
To be included in the Perpetual Index
Under the following subject:

LEARNING RESOURCES
SPECIAL NEEDS EDUCATION

ARO/DM-Division Error Team
2508851/25010/June 16, 20220



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

ACKNOWLEDGMENT RECEIPT

Control No. _____

School: _____

Address: _____

Name of Focal Person: _____

☐

Braille Books

☐

Braille Practice Paper

☐

Large Print

☐

Braille Continuous Paper

☐

Tactile Materials

☐

Swell Paper

No. of Learners with Visual Impairment	Items Granted (Braille Practice, Continuous Paper, Swell Paper)	No. of Reams

Grade/Year Level	Title of Braille Books	Quantity	No. of Volumes

Received by:

Signature over printed name and Designation

Prepared by:

Validated by:

Signature over printed name and Designation_____
Signature over printed name and Designation

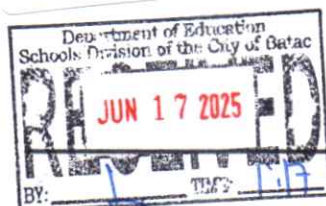
Approved:

CS Scanned with CamScanner

Chief, BLR-PD



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 768, s. 2025

**DISTRIBUTION OF ENGLISH AND FILIPINO LEVELED READERS
IN BRAILLE FORMAT FOR KEY STAGE 1 LEARNERS
WITH SEVERE VISION LOSS AND BLINDNESS**

To: Schools Division Superintendents

1. This has reference to the Memorandum DM-CT-2025-159 from the Office of the Undersecretary for Curriculum and Teaching dated May 27, 2025 titled *Distribution of English and Filipino Leveled Readers in Braille Format for Key Stage 1 Learners with Severe Vision Loss and Blindness*.
2. In view of the above, the schools stipulated in DM-CT-2024-121 with reported enrollees requiring these learning resources shall receive one (1) set of Leveled Readers in braille format (Please see attached Annex A).
3. The distribution of these learning resources will be carried out in phases beginning School Year 2025-2026. Deliveries will be made to the respective Schools Division Offices (SDOs), where the Special Needs Education (SNED) focal persons or supervisors, in coordination with the division supply officers, are requested to oversee the distribution process.
4. Furthermore, to confirm receipt of the materials, the attached Acknowledgement Receipt must be duly accomplished and submitted to blr.lrp@deped.gov.ph.
5. For any question and inquiries, please contact Ms. Shiela D. Cabisidan, Senior Education Program Specialist of the BLR-Production Division at telephone number (02) 8633-7270 or via email at shiela.cabisidan001@deped.gov.ph copy furnish blr.lrp@deped.gov.ph.
6. For information, guidance and immediate dissemination.

For the Regional Director:

ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer
Administrative Division

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the subjects:

**LEARNING RESOURCES
SPECIAL EDUCATION**

CLMD-LRMS/gaa.nnc/RM_DistributionEnglishFilipinoLeveledReadersBrailleFormatKeyStage1VisionLossBlindness
June 16, 2025

Annex A

ACKNOWLEDGMENT RECEIPT

Control No. _____

School: _____

Address: _____

Name of Focal Person: _____

☐ Braille Books

☐ Braille Practice Paper

☐ Large Print

☐ Braille Continuous Paper

☐ Tactile Materials

☐ Swell Paper

No. of Learners with Visual Impairment	Items Granted (Braille Practice, Continuous Paper, Swell Paper)	No. of Reams

Grade/Year Level	Title of Braille Books	Quantity	No. of Volumes

Received by:

Signature over printed name and Designation

Prepared by:

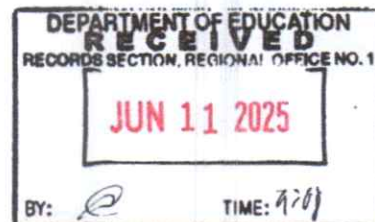
Validated by:

Signature over printed name and Designation

Signature over printed name and Designation

Approved:

Chief, BLR-PD



Republic of the Philippines


Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2025-159

TO : REGIONAL DIRECTORS
REGIONAL LR AND SNED FOCAL/SUPERVISORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOLS DIVISION LR AND SNED FOCAL/SUPERVISORS
SCHOOLS DIVISION SUPPLY OFFICERS

FROM : 
GINA O. GONONG
Undersecretary

SUBJECT : DISTRIBUTION OF ENGLISH AND FILIPINO LEVELED READERS
IN BRAILLE FORMAT FOR KEY STAGE 1 LEARNERS WITH
SEVERE VISION LOSS AND BLINDNESS

DATE : May 27, 2025

Pursuant to Memorandum DM-CT-2024-121 titled, "Mapping the Recipient Schools of K to 10 Learning Resources (LRs) in Braille and Tactile Format Copies" dated April 16, 2024, the Bureau of Learning Resources (BLR) has transcribed Leveled Readers in English and Filipino into braille format to support Key Stage 1 learners with severe vision loss and blindness.

In line with the request for the list of schools needing braille LR, as stipulated in the above-mentioned DM, the schools with reported enrollees requiring these materials shall receive one (1) set of Leveled Readers in braille format.

The distribution of these learning resources will be carried out in phases beginning School Year (SY) 2025-2026. Deliveries will be made to the respective Schools Division Offices (SDOs), where the Special Needs Education (SNED) focal persons or supervisors, in coordination with the division supply officers, are requested to oversee the distribution process. Please refer to the attached list of recipient schools per SDO for details.

Further, to confirm receipt of the materials, the attached Acknowledgment Receipt must be duly accomplished and submitted to blr.lrp@deped.gov.ph.

For any question and inquiries, you may contact Ms. Shiela D. Cabisidan, Senior Education Program Specialist of the BLR-Production Division, at telephone number (02) 8633-7270 or via email at shiela.cabisidan001@deped.gov.ph, copy furnished to blr.lrp@deped.gov.ph.

Copy furnished:

MALCOLM S. GARMA
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Operations





Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

ACKNOWLEDGMENT RECEIPT
Embossed LR's and Braille Materials

Control No. _____

School: _____

Address: _____

Name of Focal Person: _____ Date: _____

☐ Braille Books
☐ Large Print
☐ Tactile Materials

☐ Braille Practice Paper
☐ Braille Continuous Paper
☐ Swell Paper

No. of Learners with Visual Impairment	Items Granted (Braille Practice Paper, Continuous Paper, Swell Paper)	No. of Reams

Grade/ Year Level	Title of Braille Books	Quantity	No. of Volumes

Received by:

Signature over printed name and Designation

Date: _____

Prepared by:

Signature over printed name and Designation

Validated by:

Signature over printed name and Designation

Approved:

Chief, BLR-PD