



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 430 s. 2025

01 JUL 2025

**DEMONSTRATION TEACHING, PORTFOLIO ASSESSMENT, AND OPEN
VALIDATION OF DOCUMENTS OF APPLICANTS FOR VACANT SPECIAL
EDUCATION TEACHER III, SPECIAL EDUCATION TEACHER I, AND TEACHER III
(ELEMENTARY) POSITIONS**

To: Chairperson, Members and Secretariat of the Human Resource Merit,
Promotion and Selection Board (HRMPSB)
Concerned Applicants

1. Item No. 45 of DepEd Order No. 002, s. 2024 requires that the teachers' demonstration of Classroom Observable Indicator (COIs) shall be assessed through the conduct of the classroom observation using the Classroom Observation Tool (COT), focusing on the COT Rubric Levels to capture good performance in the PPST career stage.
2. Further, item no. 46 of the above-mentioned DepEd Order provides that the demonstration of Non-classroom Observable Indicators (NCOIs) shall be assessed through the applicant's annotations on how the submitted means of verification (MOVs) from their RPMS portfolio and their responses to the interview validating the actual achievement of the identified NCOIs. It shall be done through the accomplishment of the Portfolio Annotations Form (PAF) and Behavioral Events Interview (BEI).
3. Item No. 35 of DepEd Order No. 020, s. 2024, Open Ranking System shall be adopted to ensure transparency in the process and results of the comparative assessment wherein applicants or subset of applicants are present to witness the actual evaluation for which the scores of all applicants present thereat shall be disclosed to all attendees. Also, each applicant shall be given an opportunity to ask questions and seek clarifications on the results of their individual assessment and acknowledge their individual results thereof.
4. Attached herewith is the schedule of the demonstration teaching, observers, and assessors, for reference.
5. For clarification and inquiry regarding this matter, you may contact the Human Resource Management Unit (HRMU) through email address: SDCBHRUnit@deped.gov.ph.
6. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference:
To be included in the Perpetual Index
Under the following subject:

Demonstration Teaching Applicants Special Education Teacher III Teacher III
Special Education Teacher I

OSDS HRMU FDA/ Demonstration Teaching, Portfolio Assessment and Open Validation of Documents of Applicants for Vacant SPET III, SPET I, and Teacher III (Elementary) Positions
054/July 01, 2025



SDCB RECORDS UNIT

2509668



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

LIST OF APPLICANTS

Venue: Catalino Acosta Memorial Elementary School

Date: July 02, 2025

Time: 9:00 AM – 12:00 NN

SPECIAL EDUCATION TEACHER III (ELEMENTARY)

APPLICATION CODE	OBSERVER	TIME
SPET3-ELEM-250002	Aileen V. Joaquin (Education Program Supervisor) Aubrhey Marie R. Oasay (Education Program Supervisor)	9:45AM - 11:15AM

SPECIAL EDUCATION TEACHER I (ELEMENTARY)

APPLICATION CODE	OBSERVER	TIME
SPET1-ELEM-250002	Opresinia Z. Castillo (Education Program Supervisor) Lilibeth C. Dierpo (School Principal III)	8:00AM - 09:30AM
SPET1-ELEM-250003	Allan B. Garcia (Education Program Supervisor) Rowena B. Fiesta (Master Teacher I)	9:45AM - 11:15AM
SPET1-ELEM-250004	Aubrhey Marie R. Oasay (Education Program Supervisor) Lorelyee F. Batucal (School Principal II)	8:00AM - 09:30AM

TEACHER III (ELEMENTARY)

APPLICATION CODE	OBSERVER	TIME
TCH3-ELEM-250001	Marlene F. Diculen (Master Teacher II) Toribio D. Martin, Jr. (School Principal I)	8:00AM - 09:15AM
TCH3-ELEM-250002	Mely E. Repollo (School Principal II) Christie C. Patricio (Master Teacher II)	9:30AM - 10:15AM
TCH3-ELEM-250003	Lorelyee F. Batucal (School Principal II) Mark Anthony D. Diculen (Master Teacher II)	8:30AM - 09:15AM
TCH3-ELEM-250004	Jenelyn B. Asuncion (School Principal II) Gilda G. Acosta (Master Teacher II)	10:15AM - 11:00AM

TCH3-ELEM-250005	Cristina G. Paculan (School Principal I) Marites A. Sagun (Master Teacher II)	7:45AM - 08:30AM
TCH3-ELEM-250006	Eleonor B. Ramos (School Principal I) Wilfredo E. Bonagua (Master Teacher I)	11:00AM - 11:45AM

ACCOMPLISHMENT OF THE PORTFOLIO ANNOTATIONS FORM: before or after the demonstration teaching of the applicant

CONDUCT OF THE ASSESSMENT OF THE PORTFOLIO ANNOTATIONS FORM AND BEHAVIORAL EVENTS INTERVIEW (BEI): 1:30 PM onwards

OPEN VALIDATION OF DOCUMENTS: after Behavioral Events Interview (BEI)

ASSESSORS:

Marilou B. Sales (Chief Education Supervisor)
Nemalyn M. Ulep (Chief Education Supervisor)
Connie Marie Angelie May P. Balignasay (School Principal II)
Jennelyn B. Asuncion (School Principal II)
Lianne R. Quiocho (Head Teacher III)

SECRETARIAT:

Jadley Mel P. Piso
Flordeliza D. Agcaoili
Rich Sheena Mae M. Pascua
Deonabel L. Baptista
Janinah Grace C. Morota