



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. **485**, s. 2025

28 JUL 2025

**FOCUS GROUP DISCUSSION ON REWARDS AND RECOGNITION
GUIDELINES AND POLICIES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section and Unit Heads
Public and Private Elementary School Heads
All Others Concerned

1. In view of the implementation of the Rewards and Recognition Program of the Schools Division of the City of Batac, the members of the PRAISE Committee are advised to attend the FGD on Rewards and Recognition Guidelines and Policies on July 22, 2025 at 3:00 PM at SDO Conference Hall.
2. The activity generally aims to revisit the policies and guidelines on rewards and recognition of the division for possible modification of the policies and guidelines.
3. The topics to be discussed are the following:
 - a) Review existing guidelines and policies;
 - b) Inputs from the PRAISE Committee; and
 - c) Other matters.
4. Attendees are advised to read in advance the existing guidelines thru the link <https://tinyurl.com/RnRGuidelines> to better facilitate the discussion during the activity.
5. Attached is the list of participants for reference.
6. Immediate dissemination of this Memorandum is desired.

ANSELMO R. ALUDINO

Schools Division Superintendent

Encl.: None
Reference: None
To be included in the Perpetual Index
Under the following subject:

REWARDS RECOGNITION

SGOD/mlpd/DM-GFDRnR
July 21, 2025



SDCB RECORDS UNIT

2510918



DepEd Batac City



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List of Participants
Members of Division Praise Committee

Role	Composition	Name
Chairperson	Schools Division Superintendent	Anselmo R. Aludino
Vice-Chairperson	Assistant Schools Division Superintendent	Arnel S. Bandiola
Members	Two (2) Chief Education Supervisors	Nemalyn M. Ulep Marilou B. Sales
	Head of Finance	Jaquelyn P. Mendoza
	Head of Administrative Unit	Joel P. Malunao
	Representatives of the Teacher Association	Wilfredo E. Bonagua (Elementary)
		Joe Jayson Caletena (Secondary)
	Representatives of the School Head Association	Jenelyn B. Asuncion (Elementary)
		Ditas G. Domingo (Secondary)
	Representative of the Non-Teaching Association	Deejay R. Opelac
Secretariat	PRAISE Secretariat shall be composed of four (4) staff from the Division	Opresinia Z. Castillo Aubrey Marie R. Oasay Reyna Monique L. Lanuza Mark Louie P. Duldulao Jadley Mel P. Piso