



Republic of the Philippines  
**Department of Education**

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **486**, s. 2025

28 JUL 2025

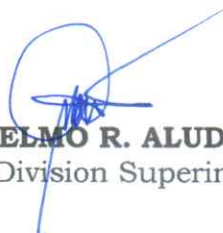
**CONDUCT OF THE PD PROGRAM "BUILDING TEACHER EXPERTISE:  
ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public Elementary School Head  
All Others Concerned

1. Pursuant to the Regional Memorandum No. 914, s. 2025, the Department of Education through the National Educators Academy of the Philippines (NEAP), announces the conduct of the professional development program "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy" across learning areas and key stages (KS), with the following details:

Activity	Date and Venue	Participants	Registration Link
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2"	August 4-8, 2025  Venue: NEAP Baguio City	<b>Aileen V. Joaquin</b> EPS, GMRC  <b>Ronald T. Ventura</b> Master Teacher I CBNHS Poblacion	<a href="https://tinyurl.com/SHDPCS3REG">tinyurl.com/SHDPCS3REG</a>  Deadline: July 15, 2025
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	September 1-5, 2025  Venue: NEAP Baguio	<b>Gladys B. Lampitoc</b> EPS, Science	<a href="https://tinyurl.com/B2-NEAP-BTE">https://tinyurl.com/B2-NEAP-BTE</a>  Deadline: August 22, 2025
	September 29-October 3, 2025 and November 17-21, 2025 Venue: TBA	<b>Aileen V. Joaquin</b> EPS, GMRC	
	October 13-17, 2025 Venue: TBA	<b>Allan B. Garcia</b> EPS, TLE	
	November 3-7, 2025 Venue: TBA	<b>Joycelyn P. Perdido</b> EPS, English	
	November 24-28, 2025 Venue: TBA	<b>Marilou P. Omotoy</b> EPS, In-charge in Early Childhood Education	

2. This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
3. Participants are requested to bring their own laptops, chargers, and extension cords for the workshop.
4. Participants are advised to check in on Day 0 (Sunday) 2:00 p.m. and check out on Day 5 (Friday), 12:00 noon.
5. Expenses related to this activity such as meals, supplies and materials shall be charged against the HRTD Funds. Travel expenses of participants shall be charged against SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
7. This Memorandum serves as the Official Authority to Travel of identified participants.
8. Immediate dissemination of this Memorandum is desired.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: None  
Reference: Regional Memorandum No. 914 s. 2025  
To be included in the Perpetual Index  
Under the following subject:

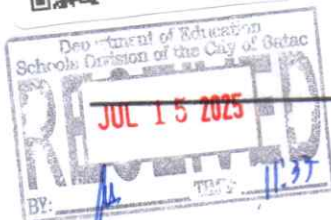
TRAININGS      PROGRAMS

SGOD/mlpd/DM-BuildingTeacherExpertise  
2510567/July 22, 2025





Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**  
No. 914, s. 2025

**CONDUCT OF THE PD PROGRAM "BUILDING TEACHER EXPERTISE:  
ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"**

To: Schools Division Superintendents

1. The Department of Education, through the National Educators Academy of the Philippines (NEAP), announces the conduct of the professional development program **"Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy"** across learning areas and key stages (KS), with the following schedule and details:

Activity	Date & Venue	Registration Link
<b>Batch 1</b>		
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2"	August 04-08, 2025  Venue: NEAP Baguio City	<a href="https://tinyurl.com/SHDPCS3REG">tinyurl.com/SHDPCS3REG</a>  Deadline: July 15, 2025
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 3"	August 18-22, 2025  Venue: NEAP Baguio City	<a href="https://tinyurl.com/SHDPCS3REG">tinyurl.com/SHDPCS3REG</a>  Deadline: August 15, 2025
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	October 20-24, 2025  Venue: NEAP Marikina City	<a href="https://tinyurl.com/SHDPCS3NTOTREG">https://tinyurl.com/SHDPCS3NTOTREG</a>  Deadline: September 12, 2025
<b>Batch 2</b>		
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	September 01-05, 2025  Venue: NEAP Baguio	<a href="https://tinyurl.com/B2-NEAP-BTE">https://tinyurl.com/B2-NEAP-BTE</a>  Deadline: August 22, 2025

	September 22-26, 2025	
	<i>Venue: TBA</i>	
	September 29 – October 3, 2025	
	<i>Venue: TBA</i>	
	October 13-17, 2025	
	<i>Venue: TBA</i>	
	November 03-07, 2025	
	<i>Venue: TBA</i>	
	November 17-21, 2025	
	<i>Venue: TBA</i>	
	November 24-28, 2025	
	<i>Venue: TBA</i>	
<i>Note: Exact venues and other relevant details of the activities will be disseminated through a separate memorandum/ advisory.</i>		

2. This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
3. The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
4. Enclosed are the following:
  - a. Breakdown of participants per Schools Division Office (SDO)
  - b. Qualification Standards of Participants
  - c. Indicative Program of Activities; and
  - d. Accommodation and Meal Provision Guide
5. The Schools Division Offices, through the SGOD HRDS SEPS/EPS II, shall encode the name of participant/s through link <https://tinyurl.com/R1ListofPax-BTE> on or before July 22, 2025.
6. The Schools Division Offices, through the SGOD HRDS SEPS/EPS II, shall submit the name of participant/s duly endorsed by the Schools Division Superintendent and submitted via email to [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph) with the subject line:  
(Name of SDO)\_BTEPAX on or before July 22, 2025.



7. All participants are requested to bring their own laptop, pocket Wi-Fi, and extension cord to be used during the training.
8. The school heads are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
9. Participants are advised to check in on Day 0 (Sunday), 2:00 p.m. and check out on Day 5 (Friday), 12:00 noon.
10. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
11. The participants' board and lodging shall be charged against the Human Resource Development (HRD) Funds. Travel expenses of participants shall be charged against SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
12. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).
13. Immediate dissemination of this Memorandum is desired.



**TOLENTINO G. AQUINO**  
Director IV

Reference: DM-OUHROD-2025-1699  
Encl: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**TRAINING PROGRAMS**

HRDD/kmmb/RM\_BuildingTeacherExpertise  
July 14, 2025



Flores St., Catbangen, City of San Fernando, La Union  
Telephone Nos.: (072) 607-8137/682-2324  
DepEd Region I | [region1@deped.gov.ph](mailto:region1@deped.gov.ph)  
[www.depedregion1.com](http://www.depedregion1.com)

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Effectivity	11.18.2024	Page	3 of 12



**Breakdown of Participants per Schools Division Office (SDO)**

**BATCH 1**

- A. Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2

*\*Date: August 04-08, 2025*

*Venue: NEAP Baguio City*

<b>Physical Science</b>	
Division	Number of Target Participants
Pangasinan I	1
Ilocos Sur	1
Urdaneta City	1

<b>English</b>	
Division	Number of Target Participants
San Carlos City	1
Dagupan City	1
Batac City	1

<b>MAPEH</b>	
Division	Number of Target Participants
Laoag City	1
Pangasinan I	1
Ilocos Sur	1

<b>EPP</b>	
Division	Number of Target Participants
Urdaneta City	1
San Carlos City	1
Dagupan City	1

<b>GMRC</b>	
Division	Number of Target Participants
Batac City	1
Laoag City	1
Pangasinan I	1

B. Mentoring the Mentors on “Building Teacher Expertise: Enhancing Teachers’ Competence in Content and Pedagogy for Key Stage 3

*\*Date: August 18-22, 2025*

*Venue: NEAP Baguio City*

<b>Physical Science</b>	
Division	Number of Target Participants
Pangasinan II	1
Ilocos Norte	1
La Union	1

<b>English</b>	
Division	Number of Target Participants
Candon City	1
Alaminos City	1
San Fernando City	1

<b>Mathematics</b>	
Division	Number of Target Participants
Vigan City	1
Pangasinan II	1
Ilocos Norte	1

<b>TLE</b>	
Division	Number of Target Participants
La Union	1
Candon City	1
Alaminos City	1

<b>Values Education</b>	
Division	Number of Target Participants
San Fernando City	1
Vigan City	1
Pangasinan II	1



C. Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy

*\*Date: October 20-24, 2025*

*Venue: NEAP Marikina City*

<b>Early Childhood Education</b>	
Division	Number of Target Participants
Pangasinan I	1
Pangasinan II	1
Ilocos Sur	1

**BATCH 2**

A. Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy

*\*Date: September 1-5, 2025*

*Venue: NEAP Baguio City*

<b>Physical Science (KS 2)</b>	
Division	Number of Target Participants
Alaminos City	1
Batac City	1
Candon City	1
Dagupan City	1
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Laoag City	1
Pangasinan I	2
Pangasinan II	1
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1

*\*Date: September 22-26, 2025*

*Venue: NEAP Baguio City*

<b>English (KS 3)</b>	
Division	Number of Target Participants
Urdaneta City	1
Laoag City	1
La Union	1
Ilocos Norte	1



Ilocos Sur	1
Pangasinan I	1
Pangasinan II	2
Vigan City	1

#### **MAPEH (KS 2)**

Division	Number of Target Participants
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Pangasinan I	3
Pangasinan II	3

*\*Date: September 29 – October 3, 2025*

*Venue: TBA*

#### **Values Ed (KS 3)**

Division	Number of Target Participants
Alaminos City	1
Batac City	1
Candon City	1
Dagupan City	1
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Laoag City	1
Pangasinan I	1
Pangasinan II	2
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1

*\*Date: October 13-17, 2025*

*Venue: TBA*

#### **EPP (KS 2)**

Division	Number of Target Participants
Batac City	1
Candon City	1
Dagupan City	1
Alaminos City	1
San Carlos City	1
Pangasinan I	2
Pangasinan II	1
San Fernando City	1

<b>Mathematics (KS 3)</b>	
Division	Number of Target Participants
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Pangasinan I	3
Pangasinan II	3

*\*Date: November 3-7, 2025*

*Venue: TBA*

<b>English (KS 2)</b>	
Division	Number of Target Participants
Batac City	1
Laoag City	1
San Fernando City	1
Pangasinan I	3
Pangasinan II	3

<b>Physical Science (KS 3)</b>	
Division	Number of Target Participants
Alaminos City	1
San Carlos City	1
Urdaneta City	1
Pangasinan I	3
Pangasinan II	3

*\*Date: November 17-21, 2025*

*Venue: TBA*

<b>GMRC (KS 2)</b>	
Division	Number of Target Participants
Alaminos City	1
Batac City	1
Candon City	1
Dagupan City	1
Laoag City	1
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1

<b>TLE (KS 3)</b>	
Division	Number of Target Participants
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Pangasinan I	3
Pangasinan II	3

*\*November 24-28, 2025*

*Venue: TBA*

<b>Early Childhood Education</b>	
Division	Number of Target Participants
Alaminos City	1
Batac City	1
Candon City	1
Dagupan City	1
Ilocos Norte	1
Ilocos Sur	1
La Union	1
Laoag City	1
Pangasinan I	2
Pangasinan II	1
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1



### Guidelines in Selection of Participants for the Training

To ensure the overall success of the program and uphold the quality and integrity of its implementation, NEAP strongly encourages the conduct of a rigorous evaluation process at all levels of governance. This is to guarantee that only the most qualified individuals are selected and endorsed to the official pool of trainers.

All nominated participants must meet the following **Qualification Standards (QS)**:

1.	Must be currently holding any of the following positions: Master Teacher, Head Teacher, School Principal, Assistant School Principal, Public Schools District Supervisor and Education Program Supervisor with at least <b>Master's degree and/or Doctorate Degree</b> in a specialization relevant to the identified Learning Areas
2.	Must have at least a <b>Very Satisfactory (VS)</b> performance rating for the last rating period
3.	Must <b>NOT</b> be currently serving or have previously served as a trainer in any ongoing NEAP or DepEd recognized Professional Development Programs.
4.	Must possess <b>good facilitation skills</b> to effectively and engagingly deliver professional development programs.

The participants are expected to attend the **entire duration of the in-person training and complete all required tasks** for the asynchronous component of the program.

Please be reminded that **tardiness, absences, or failure to fulfill assigned tasks** may result in **non-completion of the program and disqualification from receiving certification**.

## Indicative Program of Activities

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30 AM	Registration		Preliminaries / Management of Learning (MOL)		
8:30-9:00 AM	<b>Opening Program</b> - Nationalistic Song - Prayer - Messages from Executive Committee - General Guidelines and Procedures of the training - Pre-Test	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
9:00-10:00 AM	<b>Training Proper</b> Break - Out Sessions (per Learning Area) - Discussion - Workshop - Session Activities - Completion of Session Outputs	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
10:00-10:30 AM	<b>HEALTH BREAK</b>				
10:30 AM-12:00 Noon	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
12:00 NN-1:00 PM	<b>LUNCH BREAK</b>				
1:00-1:15 PM	<b>MANAGEMENT OF LEARNING</b>				
1:15-3:00 PM	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
3:00-3:15 PM	<b>HEALTH BREAK</b>				
3:15-4:30 PM	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	Post-Test  <b>Closing Program</b>
4:30-5:00 PM	<b>END OF THE DAY EVALUATION / PMT DEBRIEFING</b>				

### Accommodation and Meal Provision Guide

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.