



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC


DIVISION MEMORANDUM
No. **503** s. 2025

04 AUG 2025

NEW SCHEDULE FOR THE CONDUCT OF THE TRAINING OF COACHES AND MENTORS FOR THE SCHOOL HEAD ONBOARDING PROGRAM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary and Secondary School Head
All Others Concerned

1. Pursuant to the Regional Memorandum No. 981, s. 2025, the Department of Education through the National Educators Academy of the Philippines (NEAP), announces the new schedule of the Training of Coaches and Mentors for the School Head Onboarding Program (Batch 1), which will now be held on **August 25-29, 2025**.
2. Other additional details, including the meals schedule, matrix of activities, and online meeting with resource persons, will be issued through a separate memorandum.
3. Further, the conduct of the Training of Coaches and Mentors for the School Head Onboarding Program (Batch 2 and 3) are postponed until further notice.
4. Immediate dissemination of this Memorandum is desired.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference: Regional Memorandum No. 981 s. 2025
To be included in the Perpetual Index
Under the following subject:

TRAININGS PROGRAMS

SGOD/mlpd/DM-NewScheduleCoachesMentorsOnboardingSchoolHead
2511441/August 1, 2025



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 981 s. 2025

NEW SCHEDULE FOR THE CONDUCT OF THE TRAINING OF COACHES AND MENTORS FOR THE SCHOOL HEAD ONBOARDING PROGRAM

To: Schools Division Superintendents
All Concerned Personnel

1. This Office, through the National Educators Academy of the Philippines-Region I (NEAP-R1), announces the new schedule of the **Training of Coaches and Mentors for the School Head Onboarding Program (Batch 1)**, which will now be held on August 25-29, 2025.
2. Other additional details, including the meal schedule, matrix of activities, and online meeting with Resource Persons, will be issued through a separate memorandum.
3. Further, the conduct of the **Training of Coaches and Mentors for the School Head Onboarding Program (Batches 2 & 3)** are postponed until further notice.
4. For concerns or queries, please contact **NEAP-R1** at neap.region1@deped.gov.ph or call 072-682-2324 local 122.
5. Immediate dissemination of this Memorandum is desired.



TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

EMPLOYEES TRAINING PROGRAMS

HRDD/rrm/RM_ReschedTrainingofCoachesSHOnboardingB123
July 29, 2025



Flores St., Catbangan, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@deped.gov.ph
www.depedregion1.com

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