



Republic of the Philippines  
**Department of Education**  
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. **527** s. 2025

13 AUG 2025

**POSTING OF THE LIST OF PRIVATE SCHOOLS GRANTED  
AUTHORITY TO OPERATE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Private School Heads  
All Others Concerned

1. Pursuant to DepEd Order No. 88, s. 2010, titled "2010 Revised Manual of Regulations for Private Schools in Basic Education", as amended by DepEd Order 11, s. 2011, Section 30 mandates that:

*"All schools shall post copies of new permits and recognition of their programs on programs bulletin boards located inside their campus.*

*Regional and Division Offices shall post in their bulletin boards a list of schools granted with the authority to operate."*

2. Further, Memorandum-OM-OUOPS-2025-02-0425 titled, "Posting of the List of Private Schools Granted Authority to Operate" mandated all schools are to post a copy of the permit/s or recognition of programs and Division Offices to post in the bulletin boards a list of schools granted with the authority to operate.

3. In line with this, all private school heads shall accomplish the required information through the link [tinyurl.com/privateschoolsBATAC](https://tinyurl.com/privateschoolsBATAC) on or before August 8, 2025.

4. For immediate dissemination and guidance of all concerned.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: As stated  
Reference: RM No. 916 s. 2025  
To be included in the Perpetual Index  
Under the following subject:

Permit                      Schools  
Recognition              Private Education

SGOD/jla/PrivateSchools  
2511598/25019/August 6, 2025



Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-02-04286

TO : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL OTHERS CONCERNED**

FROM : **MALCOLM S. GARMA**  
*Assistant Secretary, Officer-in-Charge,*  
*Office of the Undersecretary for Operations*

**JOCELYN DR ANDAYA**  
*Regional Director, NCR*  
*concurrent Officer-in-Charge,*  
*Office of the Assistant Secretary for Operations*

SUBJECT : **POSTING OF THE LIST OF PRIVATE SCHOOLS GRANTED**  
**AUTHORITY TO OPERATE**

DATE : July 31, 2025

To provide clear and proper guidance to the parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, Section 30 of DepEd Order No. (DO) 88, s. 2010, as amended by DO 11, s. 2011, mandated the schools, Division, and Regional Offices to:

1. Schools – post a copy of their permit/s or recognition of programs in bulletin boards located inside their campuses; and
2. Regional and Division Offices – post in their bulletin boards a list of schools granted with the authority to operate.

In order to further cascade and inform the general public on the matter, **all Regional and Division Offices are directed to post the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before August 8, 2025.** The list shall be regularly updated, whenever applicable.

The aforementioned list shall include, but not limited to, the following information:

1. School ID;
2. School Name;
3. Address of the School;
4. Contact Details;
5. Voucher/Education Service Contracting (ESC) Participation;
6. Permit/Recognition Number;

7. Validity Period of Permit to Operate and/or Recognition;
8. Grade Level/s Offered (e.g. Kinder to Grade 12); and
9. Modalities Used (e.g. Blended [Online and Face-to-Face], Purely Face-to-Face, etc.).

Kindly refer to Annex A for a sample list. The Annex can be accessed through this link: <https://tinyurl.com/y5ta8kek>.

For further inquiries and concerns, kindly communicate with the Office of the Assistant Secretary for Operations – Field Operations through email at [asec.ops@deped.gov.ph](mailto:asec.ops@deped.gov.ph).

For strict compliance and immediate action.

*Enclosure: as stated*

**Copy furnished:**  
**OFFICE OF THE SECRETARY**  
*Department of Education*





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS

**MEMORANDUM**

OM-OASOPS No. 2025-086

FOR : **MALCOLM S. GARMA**  
Assistant Secretary, Officer-in-Charge  
Office of the Undersecretary for Operations

FROM : **JOCELYN DR ANDAYA**  
Regional Director, NCR  
concurrent Officer-in-Charge, Office of the  
Assistant Secretary for Operations

SUBJECT : **COMPLETE STAFF WORK ON THE REQUEST FOR THE  
APPROVAL AND SIGNATURE ON THE POSTING OF THE LIST  
OF PRIVATE SCHOOLS GRANTED AUTHORITY TO OPERATE**

DATE : July 9, 2025

**I. BACKGROUND**

As stated in DepEd Order No. (DO) 88, s. 2010, titled "2010 Revised Manual of Regulations for Private Schools in Basic Education", as amended by DO 11, s. 2011, Section 30 mandates that:

*"All schools shall post copies of new permits and recognition of their programs on bulletin boards located inside their campuses.*

*Regional and Division Offices shall post in their bulletin boards a list of schools granted with the authority to operate."*

In order to further cascade and inform the public and in order to provide proper guidance to parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, it is recommended that the posting of the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before July 31, 2025.

The aforementioned list shall include, but not limited to, the following information:

1. School ID;
2. School Name;
3. Address of the School;
4. Contact Details;
5. Voucher/Education Service Contracting (ESC) Participation;

6. Permit/Recognition Number;
7. Validity Period of Permit to Operate and/or Recognition;
8. Grade Level/s Offered (e.g. Kinder to Grade 12); and
9. Modalities Used (e.g. Blended [Online and Face-to-Face], Purely Face-to-Face, etc.).

## II. OBJECTIVE

1. To properly and accurately inform and guide the public on the private schools that are legitimate and are authorized to operate.

## III. CLEAR STATEMENT OF REQUEST/RECOMMENDED ACTION

In view of the aforementioned background, this Office respectfully requests the onward endorsement of the memo to the Office of the Secretary, for their review and approval. Upon approval, the memorandum shall be signed by OIC-Undersecretary Malcolm Garma and OIC-Assistant Secretary Jocelyn DR Andaya, for immediate dissemination to all Regional and Division offices.

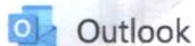
For your consideration.

Thank you very much.

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Further Comments/Remarks

[OASOPS-FO: HM]





## POSTING OF THE LIST OF PRIVATE SCHOOLS GRANTED AUTHORITY TO OPERATE

**From** Office of the Assistant Secretary for Operations <asec.ops@deped.gov.ph>

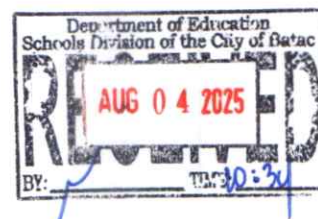
**Date** Fri 8/1/2025 9:13 PM

**To** DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd VI Western Visayas <region6@deped.gov.ph>; DEPED ILOCOS NORTE <ilocos.norte@deped.gov.ph>; DEPED ILOCOS SUR <ilocos.sur@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; DEPED La Union <la.union@deped.gov.ph>; DEPED PANGASINAN 1 <pangasinan1@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>; DEPED PANGASINAN 2 <pangasinan2@deped.gov.ph>; DEPED ALAMINOS CITY <alaminos.city@deped.gov.ph>; DEPED BATAK CITY <batak.city@deped.gov.ph>; DEPED CANDON CITY <candon.city@deped.gov.ph>; DEPED DAGUPAN CITY <dagupan.city@deped.gov.ph>; DEPED LAOAG CITY <laoag.city@deped.gov.ph>; DEPED SAN CARLOS CITY (REG. 1) <sancarlos.city1@deped.gov.ph>

**Cc** Office of the Secretary <osec@deped.gov.ph>; Office of the Undersecretary for Operations <ouops@deped.gov.ph>

1 attachment (2 MB)

Signed Memo, OASOPS-2025-086.pdf;



Dear All,

To provide clear and proper guidance to the parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, Section 30 of DepEd Order No. (DO) 88, s. 2010, as amended by DO 11, s. 2011, mandated the schools, Division, and Regional Offices to:

1. Schools – post a copy of their permit/s or recognition of programs in bulletin boards located inside their campuses; and
2. Regional and Division Offices – post in their bulletin boards a list of schools granted with the authority to operate.

In order to further cascade and inform the general public on the matter, **all Regional and Division Offices are directed to post the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before August 8, 2025**. The list shall be regularly updated, whenever applicable.

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Kindly refer to Annex A for a sample list. The Annex can be accessed through this link: <https://tinyurl.com/y5ta8kek>.

For further inquiries and concerns, kindly communicate with the Office of the Assistant Secretary for Operations – Field Operations through email at [asec.ops@deped.gov.ph](mailto:asec.ops@deped.gov.ph).

For strict compliance and immediate action.

**Respectfully,**



Office of the Assistant Secretary for Operations

Field Operations

Department of Education

[asec.ops@deped.gov.ph](mailto:asec.ops@deped.gov.ph) | (08) 8633-7242

5<sup>th</sup> Floor, Room M-503, Mabini Building

DepEd Complex, Meralco Avenue, Pasig City, Philippines

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**Save trees. Think before you print.**





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2025-02-04286**

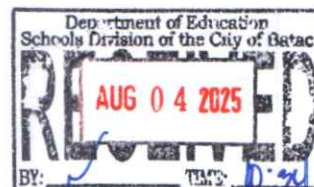


TO : **ATTY. FATIMA LIPP D. PANONTONGAN**  
*Undersecretary and Chief of Staff*

FROM : **MALCOLM S. GARMIA**  
*Assistant Secretary, Officer-in-Charge,  
Office of the Undersecretary for Operations*

SUBJECT : **REQUEST FOR CLEARANCE FOR THE APPROVAL AND  
SIGNATURE ON THE POSTING OF THE LIST OF PRIVATE  
SCHOOLS GRANTED AUTHORITY TO OPERATE**

DATE : July 9, 2025



**I. BACKGROUND INFORMATION**

As stated in DepEd Order No. (DO) 88, s. 2010, titled "2010 Revised Manual of Regulations for Private Schools in Basic Education", as amended by DO 11, s. 2011, Section 30 mandates that:

*"All schools shall post copies of new permits and recognition of their programs on bulletin boards located inside their campuses.*

*Regional and Division Offices shall post in their bulletin boards a list of schools granted with the authority to operate."*

In order to further cascade and inform the public and in order to provide proper guidance to parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, it is recommended that the posting of the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before July 31, 2025.

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## II. OBJECTIVE

1. To properly and accurately inform and guide the public on the private schools that are legitimate and are authorized to operate.

## III. CLEAR STATEMENT OF REQUEST AND RECOMMENDED ACTION

This Office respectfully requests for the review of the document and approval of the release of the memorandum to the Regional and Division Offices.

For questions and clarifications, please contact the Office of the Assistant Secretary for Operations through email at [asec.ops@deped.gov.ph](mailto:asec.ops@deped.gov.ph).

- 
- ☐ *Approved*  
☐ *Disapproved*  
☐ *Further Comments/Remarks*