



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

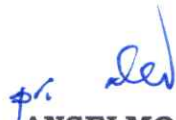
No. **544**, s. 2025

20 AUG 2025

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)
ASSESSORS' TRAINING: DEEPENING ON INITIAL EVALUATION AND
PPST ASSESSMENT**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public School Heads
All Others Concerned

1. The Schools Division of the City of Batac will conduct the Human Resource Merit Promotion and Selection Board (HRMPSB) Assessors' Training: Deepening on Initial Evaluation and PPST Assessment on August 26-27, 2025, 8:00 to 5:00 p.m. at the Bulwagan ng Karunungan of the Schools Division Office.
2. The activity aims to capacitate the participants to demonstrate the ability to conduct standards-based, policy-aligned, and development-focused initial evaluation and assessment of teachers applying for reclassification under the Career Progression System, utilizing the Philippine Professional Standards for Teachers (PPST) indicators and prescribed DepEd tools. Specifically, it seeks to:
 - a. discuss the salient points of EO 174 and the reclassification process;
 - b. simulate the initial evaluation and assessment process; and
 - c. apply the S.T.A.R. approach in conducting behavioral events interview.
3. Expenses relative to the conduct of the activity shall be charged against the Human Resource Development (HRD) Fund subject to the usual accounting and auditing rules and regulations.
4. Participants and members of the Program Management Team are identified in Enclosure 1, and the Activity Matrix is in Enclosure 2.
5. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: none
References: none

To be included in the Perpetual Index
Under the following subjects:

HRMPSB
ASSESSORS
TRAINING

CID-GOL/DM_HRMPSB Assessors Training
/5194/August 20, 2025

Enclosure 1: List of Participants

No.	Name	School
1	Lilibeth C. Dierpo	Baay ES
2	Josie O. Bactin	Baay ES
3	Jollibelle C. Franada	Baligat ES
4	Wilfredo E. Bonagua	Baligat ES
5	Edwin V. Tangonan	Baoa East ES
6	Regie P. Lizardo	Baoa East ES
7	John N. Jerez	Baoa ES
8	Lorena A. Sugui	Baoa ES
9	Johnny C. Talioaga	Benigno Macadaeg ES
10	Mary Jane P. Ruiz	Benigno Macadaeg ES
11	Eldefonso B. Natividad, Jr.	Bil-loca ES
12	Oliveth M. Jerez	Biningan ES ES
13	Lovella J. Galut	Camandingan ES
14	Gilda G. Acosta	Camandingan ES
15	Aiken Jay T. Respicio	Catalino Acosta Memorial ES
16	Rowena B. Fiesta	Catalino Acosta Memorial ES
17	Flordeliza C. Cacayan	Colo-Mabaleng ES
18	Ethewalda D. Daga	Colo-Mabaleng ES
19	Rochelle C. Dulig	CuMaPit ES
20	Jake Ian Polendey	CuMaPit ES
21	John Resty R. Arellano	Dariwidiw ES
22	Mely E. Repollo	Hilario Valdez Memorial ES
23	Marites A. Sagun	Hilario Valdez Memorial ES
24	Marlene F. Diculen	Hilario Valdez Memorial ES
25	Toribio D. Martin Jr.	Magnuang ES
26	Julie Ann S. Calivoso	Magnuang ES
27	Ryan C. Ramos	Maipalig-Quiom ES
28	Melody V. Aguinaldo	Maipalig-Quiom ES
29	Lorelyee F. Batucal	Mariano Marcos Memorial ES
30	Christie Patricio	Mariano Marcos Memorial ES
31	Leonor R. Melchor	Mariano Marcos Memorial ES
32	Darwin F. Aspili	Nagbacalan ES
33	Roger L. Ibe	Nagbacalan ES
34	Jonalyn C. Ulit	Naguirangan-Capacuan ES
35	Joefrey C. Bataan	PQ Pimentel ES
36	Jovelle L Raguindin	PQ Pimentel ES
37	Hazel B. Dela Cruz	Parangopong ES
38	Cristina G. Paculan	Payao ES
39	Maricon P. Gapas	Payao ES
40	Joycelyn P. Perdido	Quiling ES
41	Glen Jayson L. Franco	Quiling ES
42	Jasen Kyle S. Ortal	Rayuray ES
43	Maria Angelica R. Laurio	Rayuray ES
44	Leianne R. Quicho	San Mateo ES
45	Rona S. Manaran	San Mateo ES
46	Judelyn B. Agulay	Sumader ES
47	Mark Anthony D. Diculen	Sumader ES
48	Eleonor B. Ramos	Tabug ES
49	Rommel S. Villanueva	Tabug ES
50	Marlon T. Lumang	Batac National High School
51	Leilanie M. Rasco	City of Batac National High School Payao
52	Ronald T. Ventura	City of Batac National High School Poblacion
53	Jomar E. Caluya	City of Batac National High School Poblacion

54	Thelma S. Ruguian	City of Batac National High School Rayuray
55	Gracalyne A. Layaoen	Crispina Marcos Valdez NHS
56	Lovely Jane L. Durante	Crispina Marcos Valdez NHS
57	Quennie Joyce F. Sebastian	Ferdinand E. Marcos Senior High School
58	Carmencita P. Lorenzo	General Artemio Ricarte Senior High School
59	Michelle A. Agulay	General Artemio Ricarte Senior High School
60	Divelyn P. Madela	Alternative Learning System
61	Marilou B. Omotoy	SDO-CID
62	Zorayda S. Paguyo	SDO-CID
63	Jhon Rey D. Ortal	SDO-CID
64	Opresinia Z. Castillo	SDO-CID
65	Aileen V. Joaquin	SDO-CID
66	Gladys B. Lampitoc	SDO-CID
67	Aubrhey Marie R. Oasay	SDO-CID

Program Management Team (PMT)

Role	Name	Position
Program Managers	Marilou B. Sales, EdD Nemalyn M. Ulep, EdD	Chief Education Supervisor, CID Chief Education Supervisor, SGOD
Learning Managers	Geraldine O. Lao-at, PhD Mark Louie P. Duldulao	Public Schools District Supervisor Education Program Specialist
Learning Facilitators	Marilou B. Sales, EdD Nemalyn M. Ulep, EdD Geraldine O. Lao-at, PhD Ditas G. Domingo Connie Marie Angeli Mae P. Balignasay Jenelyn B. Asuncion Pepsi P. Duldulao Leianne R. Quiocho Jadley Mel P. Piso Flordeliza D. Agcaoili	Chief Education Supervisor Chief Education Supervisor Public Schools District Supervisor School Principal IV School Principal II School Principal II Head Teacher III Head Teacher III Administrative Officer IV Administrative Assistant III
M & E Coordinator	Dolores A. Ubiña	Senior Education Program Specialist, SMME
Documenter	Dale Justine S. Rabena	PDO II
Secretariat	Blesilda Antiporda	Librarian II
Welfare Officer	Jedidiah Jagto	Nurse II
Logistics Officer	Maricel T. Sonico	Administrative Assistant III
Finance Officer	Jennifer C. Bungubung	Accountant III

Enclosure 2: Activity Matrix

Date	Session/Activities	In-Charge
August 26, 2025 – Day 1 8:00-8:30	Opening Program	AVP
	• National Anthem	
	• Prayer	
	• Quality Policy Statement	Mrs. Geraldine O. Lao-at Public Schools District Supervisor
	Acknowledgment of the Participants	
	Statement of Purpose and Objectives	
	Message	SDS Anselmo R. Aludino Schools Division Superintendent
8:30-9:30	Session 1: <i>Overview of the Expanded Career Progression Policy</i>	Dr. Marilou B. Sales Chief Education Supervisor
9:30-9:45	Health Break	
9:45-10:45	Session 2: <i>Overview of the PPST and its Indicators (COI and NCOI)</i>	Mrs. Geraldine O. Lao-at Public Schools District Supervisor
10:45-12:00	Session 3: <i>Procedures and Requirements for Reclassification</i>	Mr. Jadley Mel P. Piso Administrative Officer IV Mrs. Flordeliza D. Agcaoili Administrative Assistant III
12:00-1:00	Lunch Break	
1:00-1:15	Management of Learning	Mr. Mark Louie P. Duldulao EPS, HRDD
1:15-2:45	Session 4: <i>Initial Evaluation of QS and Performance Requirements</i>	Mrs. Flordeliza D. Agcaoili Administrative Assistant III
2:45-3:00	Health Break	
3:00-4:30	Session 5: <i>Assessing the Demonstration of Classroom Observable Indicators</i>	Ditas G. Domingo School Principal IV, CBNHS-Poblacion Engr. Pepsi P. Duldulao Head Teacher III, FEMSHS
4:30-5:00	Wrap-Up Activity/Clearinghouse	Mr. Mark Louie Duldulao EPS, HRDD
August 27, 2025 – Day 2 8:00-8:15	Management of Learning	Mr. Mark Louie P. Duldulao EPS, HRDD
8:15-9:45	Session 6: <i>Assessing Education, Training and Experience (ETE), and Computing Points for Performance</i>	Mr. Jadley Mel P. Piso Administrative Officer IV
9:45-10:00	Health Break	

10:00-12:00	Session 7: <i>Assessing the Demonstration of the Non-Classroom Observable Indicators</i>	Mrs. Connie Marie P. Balignasay School Principal II Mrs. Leianne R. Quiocho Head Teacher III
12:00-1:00	Lunch Break	
1:00-1:15	Management of Learning	Mr. Mark Louie Duldulao EPS, HRDD
1:15-4:30	Session 8: <i>Behavioral Events Interview</i>	Mrs. Nemalyn M. Ulep Education Program Supervisor Mrs. Jenelyn B. Asuncion School Principal II, CAMES
4:30-5:00	Closing Program	Mr. Mark Louie P. Duldulao EPS, HRDD
	• Patriotic Song	AVP
	• Impressions	Select Participants
	• Ways Forward	ASDS Arnel S. Bandiola Assistant Schools Division Superintendent
	• Closing Remarks	Mrs. Nemalyn M. Ulep Chief Education Supervisor