



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
SGOD-2025-145

13 AUG 2025

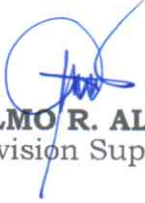
NOTICE OF MEETING

To: Quality Management System (QMS) Secretariat
Knowledge Management Team

1. The QMS Secretariat and Knowledge Management Team (KMT) are advised to attend a meeting on August 19, 2025, at 8:30 a.m. at the SDO Conference Hall.
2. The agenda are as follows:
 - a. Schedule of Technical Assistance
 - b. Updates to Management Review Committee (MRC) Meetings conducted
 - c. Status of Quality Control Plans and Documented Forms
 - d. Other matters
3. Attached is the list of attendees for reference.
4. Attendance is a must.


NEMALYN M. ULEP
Chief Education Supervisor

APPROVED:


ANSELMO R. ALUDINO
Schools Division Superintendent

OM/nmuQMS



SDCB RECORDS UNIT

2512296

LIST OF ATTENDEES

Team	In-Charge	Unit/ Section
Quality Management Representative (QMR)	Nemalyn M. Ulep	SGOD
Deputy QMR	Deejay R. Opelac	SGOD
QMS Head Secretariat	Jocelyn L. Aribuabo	SGOD
Members	Judith Ivy R. Mangoba	SGOD
	Divelyn P. Maddela	CID
	Geraldine O. Lao-at	CID
	Blesilda B. Antiporda	CID
	Kristine Joy B. Galasinao	Records Section
	Madeleine G. Ancheta	OSDS
	Kristel Faye B. Pijera	Cash Section
	Angelica D. Obiano	Asset Management Section
	Andrew Joel Aniñon	Accounting Section
	Flordeliza D. Agcaoili	Human Resource Section
KNOWLEDGE MANAGEMENT TEAM (KMT)		
Team Leader	Reyna Monique L. Lanuza	Records Section
Deputy Team Leader	Aubrhey Marie R. Oasay	CID, Learning Resource Section
Members	Dale Justine S. Rabena	CID
	Allan B. Garcia	CID, Instructional Management Section
	Marilou P. Omotoy	CID, Instructional Management Section
	Maricel N. Sonico	CID, Office of the CES
	Divelyn P. Maddela	ALS
	Mark Anthony R. Bensan	ICTU
	Maribel A. Tutaan	Administrative Section
	Vanessa Rose C. Quisquis	Records Unit
	Renalyn A. Rodrigo	Accounting Section
	Gerwin V. De la Rosa	Legal Section
	Claire Jasmin P. Cacatian	Budget Unit
	Ma. Veronica A. Cabangisan	Cash Unit
	Mark Lester Domingo	Asset Management Section
	Maylene D. Yasay	Human Resource Section
	Jhen Abigail O. Ruadap	Office of the ASDS
	Mikko A. Bautista	Office of the SDS
	Pauline Joyce F. Lopez	BAC
		Dental Section
	Angelo M. Bangcud	Youth Formation Section
	Edwin V. Tangonan	Research Section
	Jedidiah B. Jagto	Medical Section
	Chrisse Julianne R. Pugat	SGOD, Office of the CES
	Deejay R. Opelac	Planning Section
	Dolores A. Ubiña	SMME Section
	Gilbert P. Isla	Soc Mob Section

Team	In-Charge	Unit/ Section
	Mark Louie P. Duldulao	HRD Section
	Rhaian A. Gamet	DRRM Section
	Jacqueline G. Abiño	Education Facilities Section
	Adelaida P. Manglal-lan	Guidance and Counselling Section