



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **580**, s. 2025

04 SEP 2025

**DISSEMINATION OF BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2025-003**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Unit/ Section Heads
All Public School Heads
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Bids and Awards Committee Resolution No.2025-003 titled, Resolution Inviting Direct and/or Alternate End-Users to Attend BAC Meetings for the Procurement of Goods and Services.
2. Immediate dissemination of this Memorandum is desired.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference: None
To be included in the Perpetual Index
Under the following subject:

BAC
RESOLUTION

JOR/DM- Dissemination of Bids and Awards Committee Resolution No. 2025-003
25004/September 3, 2025



SDCB RECORDS UNIT

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Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

**A RESOLUTION INVITING DIRECT AND/OR ALTERNATE END-USERS TO
ATTEND BIDS AND AWARDS COMMITTEE (BAC) MEETINGS FOR THE
PROCUREMENT OF GOODS AND SERVICES**

BIDS AND AWARDS COMMITTEE
Resolution No. 2025-003

WHEREAS, Section 12 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (IRR) provide that the Bids and Awards Committee (BAC) shall be responsible for ensuring that the procuring entity abides by the standards set forth to achieve efficiency, economy, and transparency in the procurement process;

WHEREAS, the active involvement of end-user units is essential to provide technical inputs, clarifications, and justifications during procurement planning, preparation of bidding documents, evaluation, and post-qualification;

WHEREAS, the presence of direct or alternate end-user representatives during Bids and Awards Committee (BAC) meetings will ensure that technical specifications, terms of reference, and other requirements are clearly and accurately discussed, minimizing delays and clarifications during procurement proceedings;

NOW, THEREFORE, on motion duly seconded, be it resolved, as it is hereby resolved, to invite the direct end-user or their designated alternate to attend Bids and Awards Committee (BAC) meetings relative to the procurement of goods and services concerning their respective offices or programs, to ensure that technical and operational requirements are adequately addressed in accordance with applicable rules;

RESOLVED FURTHER, that the Division Unit Heads shall be responsible for informing their respective end-users of the scheduled Bids and Awards Committee (BAC) meetings where attendance is required, to ensure effective coordination and representation during deliberations.

Done this 24th day of June 2024 at DepEd, Schools Division of the City of Batac.

Certified Correct:


AUBRHEY MARIE R. OASAY, PhD
Head, BAC Secretariat



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BIDS AND AWARDS COMMITTEE
Resolution No. 2025-003

Unanimously Approved:


JOEL P. MALUNAO
BAC Member


MARILOU B. SALES, EdD
BAC Member


JAQUELYN F. MENDOZA
BAC Member


NEMALYN M. ULEP
BAC Vice-chairperson


ARNEL S. BANDIOLA
BAC Chairperson

Approved:


ANSELMO R. ALUDINO
Schools Division Superintendent