



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **581**, s. 2025

04 SEP 2025

CONDUCT OF PTA CONGRESS 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Republic Act 9155, otherwise known as the Governance of Basic Act of 2001, provides decentralizing the system of management and governance at the school level and further recognizes the role of local government units and other stakeholders as partners in education service delivery.

2. In line with this, the Schools Division of the City of Batac will conduct the PTA Congress on September 6, 2025 at the Schools Division Office- Conference Hall. Specific details are as follows:

Time	Participants
8:00 a.m -12:00 noon	33 School PTA Presidents/ Representatives 33 School Governance Council Chairperson/ Representatives 35 Barangay Chairperson/ Representatives
1:00 p.m – 5:00 p.m.	33 School Heads

3. The activity aims to enable participants to actively and effectively contribute to the implementation of the School Improvement Plan (SIP) in alignment with the School-Based Management (SBM) framework.

Specifically, at the end of training, the participants should be able to:

- understand the roles, responsibilities and functions of SPTAs and community stakeholders in the operation of functional SGCs; and in the implementation of the school PPAs; and
- build the capacity to make strategies for participatory implementation of school PPAs.

4. Service credits will be given to employees who will participate and serve as program management team, in accordance to DepEd Order No. 13, s. 2024 and Compensatory Time-off (CTO) for non-teaching personnel per CSC and DepEd Joint Circular No. 02, s. 2004 to compensate for the time rendered.

5. Expenses relative to the activity is charged to 2025 Special Education Fund (SEF) subject to the usual accounting and auditing rules and regulations.

6. Attached are the following for reference:
Enclosure 1: List of Participants
Enclosure 2: Activity Matrix
Enclosure 3: Program Management Team



SDCB RECORDS UNIT

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DepEd Batac City



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7. For immediate dissemination and guidance of all concerned.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated
Reference: Regional Memorandum No.
To be included in the Perpetual Index
Under the following subject:

Authority	Basic Education
Governance	Community Development

SGOD/jla/PTA Congress2025
25009/September 2, 2025

List of Participants**A. PTA Congress 2025**

- 33 School PTA President/Representative
 33 School Governance Chairperson/Representative
 35 Barangay Chairperson/ Representative

B. School-Based Management and School Governance Council Orientation

No.	Name	Position	Station
1	Lilibeth C. Dierpo	School Principal III	Baay ES
2	Jollibelle C. Franada	School Principal I	Baligat ES
3	John N. Jerez	Head Teacher III	Baoa ES
4	Edwin V. Tangonan	Officer-In-Charge	Baoa East ES
5	Eldefonso D. Natividad, Jr.	Officer-In-Charge	Bil-oca ES
6	Oliveth Jerez	Teacher In-Charge	Biningan ES
7	Jhonny C. Talioaga	Head Teacher III	B. Macadaeg MES
8	Lovella J. Galut	Head Teacher III	Camandingan ES
9	Jenelyn B. Asuncion	School Principal II	Catalino Acosta MES
10	Rochelle C. Dulig	Teacher In-Charge	CUMAPIT ES
11	Flordeliza C. Cacayan	Teacher In-Charge	Colo-Mabaleng ES
12	John Resty Arellano	Teacher In-Charge	Dariwdiw ES
13	Mely E. Repollo	School Principal II	Hilario Valdez MES
14	Toribio D. Martin, Jr	School Principal I	Magnuang ES
15	Ryan C. Ramos	School Principal I	Maipalig-Quiom ES
16	Lorelyee A. Batucal	School Principal II	Mariano Marcos MES
17	Darwin F. Aspili	Head Teacher III	Nagbacalan ES
18	Jonalyn C. Ulit	Teacher In-Charge	Naguirangan-Capacuan ES
19	Hazel B. Dela Cruz	Teacher In-Charge	Parangopong ES
20	Joeffrey C. Bataan	Head Teacher III	P. Q. Pimentel ES
21	Cristina C. Paculan	School Principal I	Payao ES
22	Joycelyn P. Perdido	Officer-In-Charge	Quiling ES
23	Jasen Kyle Ortal	Teacher In-Charge	Rayuray ES
24	Leianne R. Quiocho	Head Teacher III	San Mateo ES
25	Judelyn B. Agulay	Head Teacher III	Sumader ES
26	Eleonor B. Ramos	School Principal I	Tabug ES
27	Connie Marie Angelie Mae P. Balignasay	School Principal II	Batac National High School
28	Randolf Brian A. Cabanatan	School Principal I	CBNHS Payao
29	Ditas G. Domingo	School Principal IV	CBNHS Poblacion
30	Thelma C. Ruguian	Head Teacher III	CBNHS Rayuray
31	Gracialyne L. Austria	School Principal I	CMVNHS
32	Pepsi P. Duldulao	School Principal I	Ferdinand E. Marcos SHS
33	Carmencita P. Lorenzo	School Principal II	General Artemio Ricarte SHS

Activity Matrix

Time	Activity
8:00-8:30	Registration
8:30-9:00	<p>Opening Program National Anthem Prayer</p> <p>AVP Presentation AVP Presentation</p> <p>Welcome Remarks: ARNEL S. BANDIOLA Assistant Schools Division Superintendent</p> <p>Statement of Purpose: NEMALYN M. ULEP Chief Education Supervisor, SGOD</p> <p>Message: HON. ALBERT D. CHUA <i>City Vice-Mayor</i></p>
9:00- 9:45	<p>Session 1: Role of SPTA and Community Stakeholders in School Improvement</p> <p>MARIA TERESA M. BAUTISTA, EdD Chief Education Supervisor, FTAD</p>
9:45 - 10:00	HEALTH BREAK
10:00 - 10:45	Continuation of Session 1
10:45-11:15	<p>Introduction of the Guest Speaker: ANSELMO R. ALUDINO Schools Division Superintendent</p> <p>Message of Guest Speaker: HON. MARK CHRISTIAN "MARKEE" R. CHUA, <i>City Mayor</i></p>
11:15 - 11:30	<p>Session 2: The PTA and the Functional SGC: The SGC Organizational Chart and Constitution</p> <p>RITCHIE G. MACALANDA, EdD Education Program Supervisor, FTAD</p>
12:00 - 1:00	LUNCH BREAK
1:00 - 1:30	Management of Learning
1:15 - 3:00	<p>Session 3: School-Based Management Assessment Tool</p> <p>RITCHIE G. MACALANDA, EdD Education Program Supervisor, FTAD</p>
3:00 - 3:15	HEALTH BREAK
3:15 - 4:15	<p>Session 4: School Governance Council Assessment Tool</p> <p>RITCHIE G. MACALANDA, EdD Education Program Supervisor, FTAD</p>
4:30 -5:00	<p>Closing Program Impressions: Awarding of Certificates Ways Forward:</p> <p>ARNEL S. BANDIOLA Assistant Schools Division Superintendent</p> <p>Closing Remarks: MARILOU B. SALES Chief Education Supervisor, CID</p>

PROGRAM MANAGEMENT TEAM

Program Manager	Nemalyn M. Ulep
Learning Manager	Jocelyn L. Aribuabo Dolores A. Ubiña
Resource Speakers	Ritchie G. Macalanda Maria Teresa M. Bautista
M&E Coordinator	Dolores A. Ubiña Deejay R. Opelac
Documentation	Rhaian A. Gamet Angelo M. Bangcud
Secretariat	Chrisse Julianne R. Pugat Jacqueline G. Abiño
Welfare Officer	Judith Ivy R. Mangoba Lorlyn R. Calautit
Logistics Officer	Mark Louie P. Duldulao
Finance Officer	Jennifer C. Bungubung Jaquelyn P. Mendoza