

Republic of the Philippines Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 605 s. 2025 1 2 SEP 2025

GIRL SCOUT PATROL LEADERS' COURSE 2025

To: Assistant Schools Division Superintendent Chief Education Supervisors

All Public and Private Elementary and Secondary School Heads

All School Girl Scout Coordinators

All Others Concerned

- In line with DepEd Order No. 86, s. 2012, re Revitalizing Girl Scouting in Schools Nationwide, the Schools Division of the City of Batac in partner with the GSP Ilocos Norte-Laoag Council, shall conduct a live-in Patrol Leaders' Course (PLC) for Junior, Senior, and Cadet Scouts on September 26-27, 2025 at Mariano Marcos Memorial Elementary School.
- Participants shall be registered Junior, Senior, and Cadet Girl Scouts who have already engaged in school-based scouting activities. They must be potential Patrol Leaders who have **not** attended any Patrol Leaders Course within the last two (2) years (2023 and 2024). Participants shall be accompanied by their respective teacher/troop leaders. Please see attached breakdown of participants.
- All DepEd personnel who will render service during weekends and holidays, in accordance with the provisions of DepEd Order No. 013, s. 2024 and CSC-DBM Joint Circular No. 2, s. 2004, shall be entitled to Service Credits and Compensatory Time Off (CTO). Kindly bring two (2) copies of Form 48.
- A registration fee of PhP 650.00 per pax shall be collected to cover expenses for handbook, program materials, 2 meals, 3 snacks and accommodation. Expenses may be charged against the Special Education Fund (SEF), Maintenance and Other Operating Expenses (MOOE), or any other available local funds, subject to the usual accounting and auditing rules and regulations.
- 5. Council Trainers concerned are requested to attend on official time.
- Attached are Training Team, Staffing, Things to Bring, General Schedule, Parental Consent, and Breakdown of Participants.
- This memo will serve as an official travel order. Details of the activity are enclosed for reference.

8. For information and guidance.

> ANSELMO R. ALUDINO Schools Division Superintendent

Encl.: As stated Reference: DepEd Order 86, s. 2012 To be included in the <u>Perpetual Index</u> Under the following subjects:

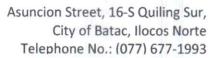
> GIRL SCOUTS PROGRAM

TRAINING

CID-OZC/DM GS PL Course 2025 2513499/5208/September 4, 2025













Enclosure 1. TRAINING TEAM

Chief Trainer
Assisting Trainer

Enclosure 2. STAFFING

Coordinator
Guiders-in-Charge
Business Managers
Quarter Master

Enclosure 3. THINGS TO BRING

By Individual Girl

- Duly signed parental consent
- ✓ Bedroll & beddings
- ✓ GSP uniform or white shirt with logo paired with black pants (Incase no GS logo shirt; white shirt or with print will do but should wear the age level scarf
- ✓ Denim outfit for the socials night
- √ Personal effects
- ✓ Packed AM snacks & lunch for Day 1
- ✓ Art & Writing materials, pair of scissors, 1 colored cartolina, 1 manila paper
- ✓ Materials for "sit-upon" (2 pcs. Empty rice sack 25kg, old news paper)
- Training Fee: Php 700.00 (to cover 2 meals, 3 snacks, handbook, program materials and accommodation)

By School/Patrol

Sleeping Tent (good for 4-6 pax)	Cutting Tools
2 pcs tree branch (letter Y); 1 meter long	5 pcs rono/bikal (1 meter long)
10 pcs bamboo slabs (2 feet long, 1 inch width)	Cotton rope/string (5 meters long)

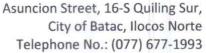












Enclosure 4. GENERAL SCHEDULE

		DAY 1	
TIME	ACTIVITIES	TIME	ACTIVITIES
7:30 - 8:30	Arrival/Registration	3:46 - 5:00	Sessions
	Setling down	0.10 0.00	Dessions
8:31 - 9:00	Opening Ceremonies	5:01 - 5:30	Retreat, COH
9:01 - 10:00	Sessions	5:31 - 6:00	Kapers
10:01 - 10:15	Health break	6:01 - 7:00	Dinner
10:16 - 12:00	Sessions	7:01 - 7:30	Wash-up/Free time
12:01 - 1:00	Lunch Break	7:31 - 9:00	Evening activity
1:01 - 3:30	Sessions	9:01	TAPS
3:31 - 3:45	Health break		
		DAY 2	
TIME	ACTIVITIES	TIME	ACTIVITIES
5:30 - 6:00	Rise and Shine, Hataw	9:46 - 10:00	Health break
6:01 - 7:30	Kapers, Breakfast	10:01 - 12:00	Sessions











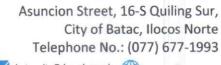


PARENTAL CONSENT

This is to certify that I have given full consent and permission for my daughter to participate in the
Patrol Leader's Course on September 26-27, 2025, at Mariano Marcos Memorial Elementary School, City of Batac, Ilocos Norte.
I have considered the benefits that my daughter will derive from her participation in this activity with the understanding that every precaution is to be taken to ensure her safety. I shall not hold anybody responsible for any untoward accident that may happen beyond control.
Print Name and Signature of Parent/Guardian
Date:
CERTIFICATION AND APPROVAL OF APPLICATION
This is to certify that the application of to join the Patrol Leader's Course on September 26-27, 2025, at Mariano Marcos Memorial Elementary School, City of Batac, Ilocos Norte is duly approved.
She has met all the requirements for participation in the said event.
Print Name and Signature of Troop Leader
Date:
Print Name and Signature of School Commissioner Date:











Enclosure 6. BREAKDOWN OF PARTICIPANTS

Schools with Registered Girl Scouts	Junior	Senior	Cadet
Baay ES	4		
Baligat ES	2		
Baoa East ES	2		
Baoa ES	2		
Benigno Macadaeg Mem. ES	2		
Bil-loca ES	2		
Biningan ES	2		
Camandingan ES	2		
CAMES, Special Education Center	6		
Colo-Mabaleng Elementary School	2		
Cumcumraas-Manggaddi-Pitpitac ES	2		
Dariwdiw ES	2		
Hilario Valdez Mem. Elem. School	6		
Magnuang ES	2		
Maipalig-Quiom ES	2		
Mariano Marcos Memorial ES	6		
Nagbacalan ES	2	and the second	
Naguirangan-Capacuan ES	2		
P. Q. Pimentel ES	2		
Parangopong ES	2		
Payao Elementary School	2		
Quiling Elementary School	2		
Rayuray Elementary School	2		
San Mateo ES	2		
Sumader ES	2		
Tabug ES	2		
BNHS		4	2
CBNHS Payao		2	2
CBNHS Poblacion		8	0
CBNHS Rayuray		4	0
CMVNHS		4	2
FEMSHS			8
GARSHS			8
Batac Junior College, Inc.	2	2	2
Graceland Saviour's Institution, Inc.	2	2	
Total by Age Level	70	26	24
Grand Total			













GIRL SCOUTS OF THE PHILIPPINES

Northern Luzon Region Ilocos Norte - Laoag Council

SDCB RECORDS UNIT

partment of Education Division of the City of Batac

TIME:

2513499

K.4.453

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Triennium 2024- 2027

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GIRL REPRESENTATIVES: Cadet Sct. HERA KRISHNA M. RAHON Cadet Sct. AISLYN KEITH A. BARTOLOME

September 3, 2025

Mr. Anselmo R. Aludino Schools Division Superintendent DepEd - City Schools Division of Batac

Dear Supt. Aludino,

The Council is offering Patrol Leaders' Course for Junior Scouts (Grades IV-VI), Senior Scouts (Junior HS) and Cadet Scouts (Senior HS). This training is designed to equip the Patrol Leaders of the knowledge, skills and experiences for better and more effective camping programs.

This is therefore to request permission for registered girls (Patrol Leader/Patrol Second) to be accompanied by their respective Adult Leaders. Council Trainers concerned are requested to serve during the said Course on official time to be held on September 26, 2025 (8:00 a.m.) to September 27, 2025 (12:00 noon) at the Mariano Marcos Memorial Elementary School, Batac, Ilocos Norte.

Things to bring:

1. Parent's Consent Individual -

2. Training fee - Php650.00 (to cover handbook, handouts, program materials, 2 meals & 3 snacks, accommodation) 3. GSP uniform

4. Bedroll & bedding

5. writing and art materials - colored papers (assorted colors) crayons or colored pens, glue/paste, 1-pair scissor

6. packed lunch and a.m. snack

personal effects

8. denim outfit for socials night

Per school/patrol -

1. Sleeping tent 2. 10 pcs bamboo slabs

3. 2 pcs tree branch (letter Y); 1 meter long

4. cotton rope/string (5 meters long) 5. 5 pcs rono/bikal (1 meter long)

Trainers:

Jollibelle C. Franada Christie C. Patricio

Geraldine O. Lao-at Ma. Angelica R. Laurio May-Ann A. Rupisan

Jovelle L. Raguindin

Opresinia Zablan-Castillo - Chief Trainer

Thank you for your sustained support to youth development. God bless.

Very truly yours,

DR. LEONILA C. AGBAYANI Commissioner on Training

Noted:

ATTY. CORAZON J. RUIZ-ABAD Council President

> ANSELMO R. ALUDINO, CESO VI Schools Division Superintendent

APPROVED:

Bgy. #23 San Matias, Padre Gomez Street, 2900 Laoag City, Northern Luzon Region x (077) 772-0979 Email gsp_inlaoag@yahoo.com Website ww Facebook www.facebook.com Gsp Inlaoag Council