



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**

No. **617**, 2025

**6 SEP 2025**

**PLANNING MEETING ON THE CONDUCT OF THE 2025 DIVISION  
SCHOOLS PRESS CONFERENCE (DSPC)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division of the City of Batac (SDCB) through the Curriculum and Implementation Division shall conduct a planning meeting for the forthcoming Division Schools Press Conference (DSPC) at the SDO Conference Hall on September 19, 2025 at 3:00 p.m.
2. The participants to this activity are the School Journalism Coordinators in English and Filipino from the public and private elementary and secondary schools.
3. School heads are advised to employ administrative measures to maintain learning continuity in the affected classes while the concerned teachers attend the planning meeting.
4. For information, guidance and immediate dissemination.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: none  
Reference: none  
To be included in the Perpetual Index  
Under the following subject:

PLANNING MEETING  
DIVISION SCHOOL PRESS CONFERENCE

ZSP/DM-Planning Meeting DSPC  
5223/September 15, 2025

By the Authority of the SDS:

  
**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent



SDCB RECORDS UNIT

2514285



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