



Republic of the Philippines  
**Department of Education**  
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**

No. 628 s. 2025

25 SEP 2025

**ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL  
FOR S.Y. 2025-2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public and Private Elementary School Heads  
All Others Concerned

1. In reference to the enclosed DM-OUHROD-2025-2481, the Bureau of Human Organizational Development – School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.
2. The Simulator Tool and its accompanying user guide can be accessed at [bit.ly/ARALSimulator2025](http://bit.ly/ARALSimulator2025).
3. To ensure timely and consistent program monitoring, the aral Simulator Tool shall be accomplished by the **School Head** on a **quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation.
4. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool, The Data Submission Form may be accessed via [bit.ly/ARALSimulator-Submit](http://bit.ly/ARALSimulator-Submit).
5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General process Flow for ARAL Tutor Data, Gathering and Report Generation for SY 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting data.
6. Attached is RM No. 1205, s. 2025, for reference.
7. Immediate and wide dissemination of this Memorandum is desired.

**ARNEL S. BANDIOLA**

Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



DepEd Batac City



[batac.city@deped.gov.ph](mailto:batac.city@deped.gov.ph)



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Asuncion Street, 16-S Quiling Sur,  
City of Batac, Ilocos Norte  
Telephone No.: (077) 677-1993

Encl.: as stated  
Reference: RM No. 1205, s. 2025  
To be included in the Perpetual Index  
Under the following subject:

SIMULATION    TOOL    PERSONNEL

CID/JPP\_DM\_2025\_ARAL\_Simulator  
2513970/5232/ September 17, 2025



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Department of Education  
REGION I



SEP 10 2025

REGIONAL MEMORANDUM

No. 1205 s. 2025

**ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026**

To: Schools Division Superintendents

1. In reference to the enclosed DM-OUHROD-2025-2481, the Bureau of Human and Organizational Development - School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

2. The Simulator Tool and its accompanying user guide can be accessed at [bit.ly/ARALSimulator2025](http://bit.ly/ARALSimulator2025).

3. To ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be accomplished by the **School Head** on a **quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation.

4. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool. The Data Submission Form may be accessed via [bit.ly/ARALSimulator-Submit](http://bit.ly/ARALSimulator-Submit).

5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

6. Should there be further concerns/questions, please coordinate with the BHROD-SED via email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph) or through landline number: (02) 8633-5397.

7. For your appropriate action.

For the Regional Director:

**RHODA T. RAZON**  
Director III

Encl.: As stated  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

SIMULATION      TOOL PERSONNEL

CLMD-jps/jdd/RM\_ARALSimulationTool  
September 9, 2025



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Effectivity	11.18.2024	Page	1 of 1

