



Republic of the Philippines
Department of Education

REGION I
 SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 631, s. 2025

25 SEP 2025

**ORIENTATION-WRITESHOP ON ENHANCING ASSESSMENT TOOLS WITH
 GENERATIVE ARTIFICIAL INTELLIGENCE (AI) TOOLS**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 All School Heads
 All Others Concerned

1. The Department of Education Region I, through the Curriculum and Learning Management Division (CLMD), shall conduct the Regional Orientation-Writeshop on Enhancing Assessment Tools with Generative Artificial Intelligence (AI) Tools on October 27-30, 2025 at Hotelinda Suites, Vigan City, Ilocos Sur.

2. This activity aims to:
- capacitate participants in the use of generative AI tools for crafting innovative and responsive assessment items;
 - enhance assessment development through the application of Two-Way Bloom's Taxonomy and SOLO Framework;
 - promote ethical and responsible use of AI in education;
 - introduce assistive technology to support learners with disabilities (LWDs) in test preparation; and
 - develop AI-assisted assessment tools in Reading, Science, and Mathematics.

3. The following personnel are expected to attend:

No.	Name of Participant	Position	Office/School
1	Joycelyn P. Perdido, PhD	EPS-English	CID
2	Gladys B. Lampitoc	EPS-Science	CID
3	Eldefonso B. Natividad Jr., PhD	EPS-Mathematics	CID
4	Aubhrey Marie R. Oasay, PhD	EPS-LR/ SNED Focal	CID
5	Ryan C. Ramos	Principal I	MQES
6	Connie Marie Angelie Mae P. Balignasay	Principal II	BNHS

4. Participants are advised to bring the following:
- laptops with stable internet connectivity for the hands-on writeshop sessions; and
 - existing assessment tools and/or test item banks for enhancement and alignment with AI-assisted approaches.

5. Board and lodging of the participants shall be harged against OSEC-1-25-00003 while transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

6. The activity will officially begin on October 27, 2025 (Day 1) with the first meal to be served at afternoon snacks, and it will conclude on October 30, 2025 (Day 4) with the last meal to be served at lunch.

7. Compensatory Time-Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
 City of Batac, Ilocos Norte
 Telephone No.: (077) 677-1993

Government Offices due to typhoon, flooding, other weather disturbances and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered whichever is appropriate and applicable.

8. For information and guidance.



ARNEL S. BANDIOLA
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: none
Reference: RM No. 1236 s. 2025
To be included in the Perpetual Index
Under the following subject:

ORIENTATION
WRIETSHOP

EBN/DM_26_Writeshop on AI Tools
2514284/25233/September 17, 2025



SEP 15 2025

REGIONAL MEMORANDUM

No. 1236 s. 2025

ORIENTATION-WRITESHOP ON ENHANCING ASSESSMENT TOOLS WITH GENERATIVE ARTIFICIAL INTELLIGENCE (AI) TOOLS

To: Schools Division Superintendents

1. The Department of Education Region I, through the Curriculum and Learning Management Division (CLMD), shall conduct the Regional Orientation-Writeshop on Enhancing Assessment Tools with Generative Artificial Intelligence (AI) Tools on **October 27-30, 2025 at Hotelinda Suites, Vigan City, Ilocos Sur.**
2. The activity aims to:
 - a. capacitate participants in the use of generative AI tools for crafting innovative and responsive assessment items;
 - b. enhance assessment development through the application of Two-Way Bloom's Taxonomy and SOLO Framework;
 - c. promote ethical and responsible use of AI in education;
 - d. introduce assistive technology to support learners with disabilities (LWDs) in test preparation; and
 - e. develop AI-assisted assessment tools in Reading, Science, and Mathematics.
3. Participants are advised to bring the following:
 - a. laptops and ensure stable internet connectivity for the hands-on writeshop sessions; and
 - b. existing assessment tools and/or test item banks for enhancement and alignment with AI-assisted approaches.
4. Board and lodging of the participants shall be charged against OSEC-1-25-00003 while transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. The breakdown of participants per SDO is hereto attached as Annex A.
5. In the event that the identified Learning Area Supervisor, Focal Person, or designated participant cannot attend, the Schools Division Office (SDO) is requested to designate an alternate participant who has direct involvement in assessment and supervision of the concerned learning area/program to ensure full representation.
6. The activity will officially commence on October 27, 2025 (Day 1) with the first meal served during the afternoon snacks. It will conclude on October 30, 2025 (Day 4) with the last meal served at lunch.



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Effectivity	11.18.2024	Page	1 of 3



7. Compensatory Time - Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered whichever is appropriate and applicable.

8. For advance coordination and further information, please contact CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.gov.ph.

9. For information and guidance.



TOLENTINO G. AQUINO
Director IV

Encl.: List of Allotted Participants
Reference: None

To be included in the Perpetual Index
Under the following subject

**ORIENTATION
WRITESHOP**

CLMD/magd/RM_OrientationWriteshoponEnhancingAssessmentTools
September 15, 2025



ALLOTTED NUMBER OF PARTICIPANTS

Division	Number of Participants								TOTAL
	Supervisor			SNED Focal	School Head		TWG	Speaker	
	English	Science	Math		Elementary	Secondary			
Alaminos City	1	1	1	1	1	1			6
Batac City	1	1	1	1	1	1			6
Candon City	1	1	1	1	1	1	5	1	12
Dagupan City	1	1	1	1	1	1			6
Ilocos Norte	1	1	1	1	2	2			8
Ilocos Sur	1	1	1	1	2	2			8
La Union	1	1	1	1	1	1			6
Laoag City	1	1	1	1	1	1			6
Pangasinan I	1	1	1	1	2	2			8
Pangasinan II	1	1	1	1	2	2		1	9
San Carlos City	1	1	1	1	1	1			6
San Fernando City	1	1	1	1	1	1			6
Urduaneta City	1	1	1	1	1	1			6
Vigan City	1	1	1	1	1	1			6