



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

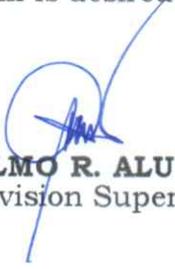
DIVISION MEMORANDUM  
No. **673**, s. 2025

13 OCT 2025

**CONDUCT OF PROJECT ALERT: BUILDING SAFER SCHOOLS  
THROUGH DRILL TRAINING DESIGN**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
All Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education, through DepEd Orders No. 48, s. 2012 and No. 53, s. 2022, mandates the regular and unannounced conduct of earthquake and fire drills in all schools to ensure readiness and authentic response. However, varied practices, lack of standard procedures, and limited technical capacity among new school DRRM coordinators continue to hinder effective implementation. To address these gaps, the Schools Division of the City of Batac shall conduct a capacity building activity dubbed as Project ALERT: Building Safer Schools Through Drill Training Design on November 24, 2025, at the SDCB Conference Hall.
2. The activity aims to strengthen the capacity of school heads in the effective design and conduct of multi-hazard drills, in compliance with DepEd policies and in support of a culture of safety in schools.
3. Participants to the activity are school heads and Project Development Officers. Please refer to Enclosure 1 for the complete list of participants.
4. Expenses related to this activity such meals and snacks and supplies and materials shall be charged to the Continuing 2025 DPRP Fund subject to usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: As stated  
Reference: DM 375, s. 2025  
To be included in the Perpetual Index  
under the following subject:

Safety Education

RAG/DRRM\_ProjectALERT  
25018/October 8, 2025



SDCB RECORDS UNIT

2516168



DepEd Batac City



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Asuncion Street, 16-S Quiling Sur,  
City of Batac, Ilocos Norte  
Telephone No.: (077) 677-1993

Enclosure 1: List of Participants

**Project ALERT: Building Safer Schools Through Drill Training Design Participants**

No.	Name	Position	Station
1	Lilibeth C. Dierpo	School Principal III	Baay ES
2	Jollibelle C. Franada	School Principal I	Baligat ES
3	Edwin V Tangonan	SEPS /OIC	Baoa East ES
4	John N. Jerez	Head Teacher III	Baoa ES
5	Connie Marie Angelie Mae P. Balignasay	School Principal II	Batac NHS
6	Johnny C. Talioaga	Head Teacher III	Benigno Macadaeg MES
7	Eldefonso B. Natividad Jr.	Education Program Supervisor/OIC	Bil-loca ES
8	Oliveth M. Jerez	Teacher III/Acting School Head	Biningan ES
9	Lovella J. Galut	Head Teacher III	Camandingan ES
10	Jenelyn B. Asuncion	School Principal II	Catalino Acosta MES
11	Randolf Brian A. Cabanatan	School Principal I	CBNHS Payao
12	Randolf Brian A. Cabanatan	School Principal I	CBNHS Payao
13	Ditas G. Domingo	School Principal IV	CBNHS Poblacion
14	Thelma S. Ruguian	Head Teacher III	CBNHS Raruray
15	Flordeliza C. Cacayan	Teacher III/TIC	Colo-Mabaleng ES
16	Graciale L. Austria	Principal I	Crispina Marcos Valdez NHS
17	Rochelle C. Dulig	Teacher III/TIC	Cumcumraas-Manggaddi-Pitpitac ES
18	John Resty R. Arellano	MT I/TIC	Dariwdiw ES
19	Pepsi P. Duldulao	Head Teacher III	Ferdinand E. Marcos SHS
20	Carmencita P. Lorenzo	School Principal II	Gen. Artemio Rcarte SHS
21	Toribio D. Martin, Jr.	School Principal I	Magnuang Elementary School
22	Ryan C. Ramos	Head Teacher III	Maipalig -Quiom ES
23	Lorelyee F. Batucal	School Principal II	Mariano Marcos MES
24	Darwin F. Aspili	Head Teacher III	Nagbacalan ES
25	Jonalyn C. Ulit	Master Teacher I/TIC	Naguirangan-Capacuan ES
26	Haze B. dela Cruz	Master Teacher I/TIC	Parangopong ES
27	Cristina G. Paculan	School Principal I	Payao ES
28	Joefrey C. Bataan	Head Teacher III	PQ Pimentel ES
29	Joycelyn P. Perdido	Education Program Supervisor/OIC	Quiling ES
30	Jasen Kyle S. Ortal	Teacher III/Teacher III	Rayuray ES
31	Leiianne R. Quioco	Head Teacher III	San Mateo ES
32	Judelyn B. Agulay	Head Teacher III	Sumader ES
33	Eleonor B. Ramos	School Principal I	Tabug ES
34	Mark Khey P. German	Project Development Officer I	Batac NHS
35	Army S. Ramos	Project Development Officer I	Ferdinand E. Marcos SHS

*Enclosure 2: Program Management Team*

<b>Role</b>	<b>Name</b>	<b>Position</b>
Program Manager	Nemalyn M. Ulep	Chief Education Supervisor
Learning Manager	Rhaian A. Gamet	Project Development Officer II
Resource Speakers	Mr. Arvin Francis N. Lumang	Local DRRM Officer IV City DRRM Office City Government of Batac
	BFP Representative	Bureau of Fire Protection Batac City
	PNP/EOD Unit Representative	Philippine National Police (PNP)/EOD Unit Batac City
M&E Coordinator	Dolores A. Ubiña	Senior Education Program Specialist
Documentation	Angelo M. Bangcud	Project Development Officer I
Secretariat	Chrisse Julianne R. Pugat	Administrative Assistant III
Welfare Officer	Jedidiah B. Jagto	Nurse II
Logistics Officer	Mark Louie P. Duldulao	Education Program Specialist II
Finance Officer	Jaquelyn P. Mendoza	Administrative Officer V

Enclosure 3: Activity Matrix

<b>Time</b>	<b>Activity</b>	<b>Person-In-Charge</b>
8:00 a.m.	Registration	Project Management Team
8:15 a.m.	Preliminaries: National Anthem Doxology DepEd Quality Policy Statement  Welcome Remarks  Acknowledgement of Participants and Statement of Objectives and Purpose  Message	<b>NEMALYN M. ULEP</b> Chief Education Program, SGOD  <b>RHAIAN A. GAMET</b> Project Development Officer II  <b>ANSELMO R. ALUDINO</b> Schools Division Superintendent
8:45 a.m.	Orientation on Legal Bases for the Conduct of Drills (DO 48, s. 2012 and DO 53, s. 2022)	<b>RHAIAN A. GAMET</b> Project Development Officer II
9:15 p.m.	Health Break	
9:30 a.m.	<i>Session 1: Standard Design and Conduct of Earthquake Drills</i>	<b>MR. ARVIN FRANCIS N. LUMANG</b> Local DRRM Officer IV City DRRM Office City Government of Batac
10:45 a.m.	<i>Session 2: Standard Design and Conduct of Fire Drills</i>	<b>Bureau of Fire Protection (BFP) Representative</b>
12:00 p.m.	Lunch Break	
1:00 p.m.	<i>Session 3: Introduction to Bomb Drill Procedures</i>	<b>Philippine National Police (PNP) / EOD Unit Representative</b>
2:00p.m.	Workshop: Designing School-Based Multi-Hazard Drill Plans	Program Management Team
3:00 p.m.	Health Break	Secretariat
3:15 p.m.	Presentation of Workshop Outputs	Schools Heads/Assigned Rapporteurs
4:15 p.m.	Synthesis and Agreement (Formulation of Standard Early Warning/Alarm System)	<b>RHAIAN A. GAMET</b> Project Development Officer II
4:45 p.m.	Closing Program	Program Management Team
	Nationalistic Song	
	Prayer	
	Impressions	
	Ways Forward	<b>ARNEL S. BANDIOLA</b> Asst. Schools Division Superintendent
	Distribution of Certificates	
	Closing Remarks	<b>MARILOU B. SALES, EdD</b> Chief Education Supervisor, CID