



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. **705**, s. 2025

23 OCT 2025

**PROVISION OF RESPONSE FUND FOR SCHOOLS AFFECTED BY
TROPICAL CYCLONES CRISING, DANTE, EMONG AND
SOUTHWEST MONSOON (BATCH 5)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit & Section Heads
Public School Heads Concerned
All Others Concerned

1. Relative to the utilization of the downloaded OSEC-1-25-05009, which provides response funds for schools affected by Tropical Cyclones Crising, Dante, and Emong, as well as the Southwest Monsoon (Batch 5), particularly for Clean-up and Clearing Operations (CUCO) and Minor Repair, this Office shall oversee the implementation of minor repairs and facilitate the downloading of CUCO funds to the affected schools.
2. In this regard, heads of recipient schools of the Minor Repair Fund shall coordinate with the Division Engineer to obtain detailed cost estimates/program of work for the minor repairs of damaged classrooms.
3. Moreover, school heads receiving CUCO are advised to submit Purchase Request and Supplemental Project Procurement Management Plan (PPMP) for the CUCO not later than October 24, 2025. Said allotment shall be downloaded to the affected schools and must be utilized until December 31, 2025.
4. The utilization of the said funds shall strictly adhere to the guidelines and provisions under Memorandum OM-OUOPS-2025-04-00130, particularly Annex C: Specific Guidelines for the Provision of Clean-up and Clearing Operations (CUCO) Funds and Annex D: Specific Guidelines for the Provision of Minor Repair Funds
5. Attached herewith are the Breakdown of Allocation per School and Annexes C and D of the said Memorandum for reference.
6. For information and guidance.

Encl.: As stated
Reference: As stated
To be included in the Perpetual Index
under the following subject:

Safety Education

RAG/DRRM_CUCOMR Dante
25019/October 21, 2025

ANSELMO R. ALUDINO
Schools Division Superintendent

By the Authority of the SDS:

ARNEL S. BANDIOLA

Assistant Schools Division Superintendent



SDCB RECORDS UNIT

2516929

BREAKDOWN OF ALLOCATION PER SCHOOL

Source of Fund: OSEC-1-25-05009

Minor Repair

School ID	School Name	Cost (PhP)
100094	Camandingan ES	49,999.00
100099	San Mateo ES	149,997.00
340748	Ferdinand E. Marcos SHS	349,993.00
Total		549,989.00

Clean-up and Clearing Operation

School ID	School Name	Cost (PhP)
100078	Mariano Marcos Memorial ES	35,000.00
100086	Sumader ES	20,000.00
100094	Camandingan ES	2,500.00
100099	San Mateo ES	22,500.00
340748	Ferdinand E. Marcos SHS	17,500.00
Total		105,000.00

ANNEX C: SPECIFIC GUIDELINES FOR THE PROVISION OF CLEAN-UP AND CLEARING OPERATIONS (CUCO) FUNDS

1. All affected schools as reflected in the vetted RADaR and/or incident report shall be provided with clean-up funds which vary on the classification of schools using the **DepEd Memorandum No. 36 s, 2019** and **DepEd Order No. 62, s. 2022** as references, with the corresponding amounts stated below:
 - a. Small Schools – P20,000.00
 - b. Medium Schools – P30,000.00
 - c. Large Schools – P40,000.00
 - d. Mega Schools – P49,000.00
2. Affected schools shall be provided with additional funds as stated below for clearing operations of the debris and to ensure the safety of learners, personnel, and other school visitors.
 - a. An additional amount of P10,000.00 will be provided to the affected school for every totally damaged classroom reported;
 - b. An additional amount of P5,000.00 will be provided to the affected school for every partially (major) damaged classroom reported; and
 - c. An additional amount of P2,500.00 will be provided to the affected school for every partially (minor) damaged classroom.
3. The provided funds shall be utilized for the following activities:
 - a. Purchase of supplies and equipment to be used for CUCO;
 - b. Payment for labor services of non-DepEd personnel;
 - c. Provision of meals for the volunteers who helped in the CUCO capped at Two Hundred Fifty Pesos (P250.00) per day of actual service, for both DepEd and Non-DepEd volunteers; and
 - d. Other expenses related to CUCO of school.

ANNEX D: SPECIFIC GUIDELINES FOR THE PROVISION OF MINOR REPAIR FUNDS

1. Affected schools shall be downloaded with funds for minor repairs. The amount to be provided to affected schools will depend on the total estimated minor repair cost to be identified by a DepEd Engineer.
2. The downloaded funds shall be utilized for the following activities:
 - a. Purchase of supplies and equipment to be used for minor repair of damages in classrooms;
 - b. Payment for labor services of non-DepEd personnel;
 - c. Provision of meals for the volunteers who helped in the minor repair capped at Two Hundred Fifty Pesos (P250.00) per day of actual service, for both DepEd and Non-DepEd volunteers; and
 - d. Other expenses related to minor repair of school.
3. For the promotion of the physical and emotional environment in schools, the implementation of the clean-up, clearing operations, and minor repair shall adhere to the minimum safety requirements and standards anchored on the Implementing Rules and Regulations of Chapter VI — "School Sanitation and Health Services" of the Code on Sanitation of the Philippines (Presidential Decree 856)⁹.
4. All tools and equipment purchased by the schools using the funds must be properly accounted for, maintained, and safely stored in the school for future use.

⁹ Annex A: **Presidential Decree 856**, Chapter VI: School Sanitation and Health Services of the Code on Sanitation of the Philippines