



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. **776**, s. 2025

24 NOV 2025

**CHANGES OF SCHEDULE ON THE CONDUCT OF THE ENHANCEMENT
AND VALIDATION WORKSHOP ON THE IMPLEMENTATION AND
DOCUMENTATION OF THE QMS**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
QMS Team Leaders
Public School Heads
All Others Concerned

1. In view of the Division Memorandum 737, s. 2025 titled Enhancement and Validation Workshop on the Implementation and Documentation of the Quality Management System on November 17, 25 and December 1, 2025, the schedule is modified as follows:

Date	Participants
November 25	Public School Heads
November 26	SDO QMS Team Leaders and Deputies, Knowledge Management Team (KMT) and QMS Secretariat
December 1	All SDO Personnel
December 2	All SDO Personnel and Public School Heads

2. All other provisions in the Memorandum are still in effect.
3. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference: Division Memorandum 737, s. 2025
To be included in the Perpetual Index
Under the following subject:

Manuals Forms Procedures

NMU/DM-QMSEnhancement2.0
25019/November 24, 2025

By the Authority of the SDS:

ARNEL S. BANDIOLA
Assistant Schools Division Superintendent



SDCB RECORDS UNIT

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