



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. **786**, s. 2025

27 NOV 2025

**ATTENDANCE TO THE REGIONAL ORIENTATION-WORKSHOP ON
SPORTS CLUBS FOR SCHOOL HEADS AND DIVISION FOCALS**

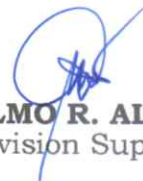
To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Regional Memorandum No. 1520, s. 2025, the Regional Office will conduct the Regional Orientation-Workshop on Sports Club for School Heads and Division Focals on January 21-23, 2026 at Sky World Hotel in Camp 7, Kennon Road, Baguio City.
2. In connection to this, the following participants shall attend the said activity:

No.	Name	Office/School
1	Gilbert P. Isla	Schools Division Office
2	Jollibelle C. Franada	Baligat ES
3	Edwin V. Tangonan	Baoa East ES
4	John N. Jerez	Baoa ES
5	Oliveth M. Jerez	Biningan ES
6	Lovella J. Galut	Camandingan ES
7	Flordeliza C. Cacayan	Colo-Mabaleng ES
8	Rochelle N. Dulig	CumMaPit ES
9	John Resty R. Arellano	Dariwdiw ES
10	Ryan C. Ramos	Maipalig-Quiom ES
11	Darwin F. Aspili	Nagbacalan ES
12	Jonalyn C. Ulit	Naguirangan-CES
13	Joefrey Bataan	P. Q. Pimentel ES
14	Hazel B. Dela Cruz	Parangopong ES
15	Cristina Paculan	Payao ES
16	Jasen Kyle S. Ortal	Rayuray ES
17	Eleonor B. Ramos	Tabug ES
18	Randolf Brian A. Cabanatan	CBNHS-Payao
19	Gracialyne L. Austria	CMVNHS
20	Pepsi P. Duldulao	FEMSHS

3. Participants are advised to register via this link: <https://tinyurl.com/we3n9kcz> and secure medical certificate prior to the attendance to the activity.
4. The first meal will be PM snacks of January 21, 2026, and the last meal will be lunch on January 23.
5. Traveling expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

6. This Memorandum shall serve as the Official Authority to Travel of all participants.
7. For queries, you may contact Gilbert P. Isla, EdD, Education Program Specialist II/Division Sports Officer at 0916 461 2779.
8. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated
Reference: Reg/Memo No. 1520, s. 2025
To be included in the Perpetual Index
Under the following subject:

SPORTS OFFICIAL

SGOD/gpi/Attendance_AROWSSCSHDF
2517584/2517584/November 25, 2025



Republic of the Philippines
Department of Education
REGION I



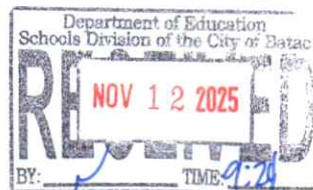
REGIONAL MEMORANDUM

No. 1520, s. 2025

**RESCHEDULING AND ADMINISTRATIVE NOTES ON THE REGIONAL
ORIENTATION-WORKSHOP ON SPORTS CLUB FOR SCHOOL HEADS AND
DIVISION FOCALS**

To: Schools Division Superintendents
Division Sports Officers

1. This has reference to the Regional Memorandum No. 1459, s. 2025. *Regional Orientation-Workshop on Sports Club for School Heads and Division Focals* scheduled for November 12-14, 2025. The said activity will be rescheduled for January 21-23, 2026, due to unavailability of the Resource Speaker.
2. The first meal will be PM Snacks on January 21, and the last meal will be lunch on January 23.
3. Division Sports officers shall be included in the total number of participants allotted to their respective schools division.
4. Attached are the Program Management Team and Program Matrix.
5. All other provisions of the aforementioned memorandum remain in effect.
6. Immediate dissemination of this Memorandum is desired.



TOLENTINO G. AQUINO
Director IV

Reference: RM No. 1459, s 2025

To be indicated in the Perpetual Index
under the following subjects:

TRAINING
PROGRAMS



ESSD/jp/RegionalOrientation-WorkshopofSportsClubonSchoolHeads
November 11,2025



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TRAINING/PROGRAM COMMITTEE

1. Tolentino G. Aquino, Regional Director
2. Rhoda T. Razon, Assistant Regional Director
3. Sarah Q. Casuga, Chief Education Supervisor, ESSD
4. Ramon O. Caniezo, Supervising Administrative Officer, AD
5. Ryan E. Bantiding, Education Program Supervisor, QAD
6. Rodolfo B. Ligawad Jr., Education Program Supervisor, CLMD
7. Darius C. Nieto, Project Development Officer IV, ESSD
8. Elmer P. Sabado, Project Development Officer II, ESSD
9. Mark R. Sordilla, Technical Assistant I, ESSD
10. Joshua Plaza, Technical Assistant I, ESSD
11. Geneva D. Anies, Technical Assistant I, ESSD



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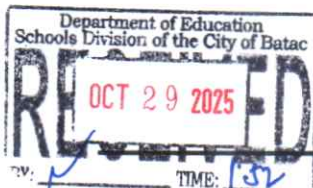


TRAINING MATRIX

	DAY 1 (January 21)	DAY 2 (January 22)	DAY 3 (January 23)
8:00-12:00 AM	TRAVEL TIME	BREAKFAST	BREAKFAST
		SESSION 3. DepEd Order No. 22, s. 2025 (Institutionalization of School Sports Clubs in Public Schools) (LF: ASDS. Domingo L. Laud)	SESSION 4. Implementation of Special Program in Sports (LF: Rodolfo Ligawad, Jr.) Closing Ceremony Last meal to be serve (LUNCH)
12:00 PM – 1:00 PM	LUNCH	LUNCH	LUNCH
1:01- 2:00 PM	Arrival and Registration Preliminaries - Opening Ceremony - Prayer - National Anthem - Welcome Remarks -Orientation of Participants	Continuation... DepEd Order No. 22, s. 2025 (Institutionalization of School Sports Clubs in Public Schools) (LF: ASDS. Domingo L. Laud)	HOME SWEET HOME
2:01 PM- 3:00 PM	SESSION 1. Learner Rights Protection (LF: Elmer P. Sabado, PDO-II, LRP)		
3:01 PM-3:15 PM	PM SNACKS		
3:16 PM – 4:15 PM	SESSION 2. Managing Stress, Strengthening Minds (LF: Geneva Anies, TA-I, Mental Health)	Continuation... DepEd Order No. 22, s. 2025 (Institutionalization of School Sports Clubs in Public Schools) (LF: ASDS. Domingo L. Laud)	
6:00 PM – 8:00 PM	DINNER	DINNER	



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REGIONAL MEMORANDUM

No. 1459, s. 2025

**REGIONAL ORIENTATION-WORKSHOP ON SPORTS CLUBS FOR
SCHOOL HEADS AND DIVISION FOCALS**

To: Schools Division Superintendents
Division Sports Officers

1. The Department of Education, Regional Office 1, through the Education Support Services Division (ESSD), will conduct a Regional Orientation-Workshop on Sports Clubs for School Heads and Division Focals at the Sky World Hotel, Camp 7, Kennon Road, Baguio City on November 12-14, 2025.

2. Participants are categorized as follows:

CATEGORY	NUMBER OF PARTICIPANTS
School Head	25 each Province Schools Division Office
	20 each City Schools Division Office
TOTAL	305

3. Participants must meet the following requirements:

- Signed Travel Authority
- Medical Certification indicating that the participant is medically and physically fit to attend the Orientation-Workshop

4. Participants are required to register by November 3, 2025, via this link: <https://tinyurl.com/we3n9kcz>.

5. The first meal will be PM Snacks on November 12, and the last meal will be lunch on November 14.

6. Travel and other incidental expenses of participants and resource speakers shall be charged against their respective MOOE/local funds subject to the usual accounting and auditing rules and regulations. While travel and other incidental expenses of training/program committee from the Regional Office shall be charged against FY 2025 GAA.

7. Schools Divisions should strictly adhere to their designated number of participants.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director:


LIEZL P. MIQUE

Education Program Supervisor
Quality Assurance Division

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

TRAINING
PROGRAMS

ESSD/jp/RegionalOrientation-WorkshopofSportsClubonSchoolHeads



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