



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
SGOD-2025-~~198~~

12 NOV 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Concerned Process Owners
All Others Concerned

**EFFECTIVITY OF REVISION 01 OF THE QUALITY MANAGEMENT
SYSTEM (QMS) OPERATIONS MANUAL**

1. Pursuant to DepEd Order No. 009, s. 2021, entitled "Institutionalization of a Quality Management System in the Department of Education", which mandates all governance levels of the DepEd to establish, implement, maintain, and continually improve their respective Quality Management Systems aligned with ISO 9001:2015 Standards, this Office hereby issues this Memorandum for the effectivity of Revision 01 of the Quality Management System (QMS) Operations Manual.
2. The **Operations Manual Rev 01**, which reflects the updated processes, procedures, and documentation requirements in compliance with the National Quality Management System (NQMS) framework and aligned with the Division's operational context, shall take effect on **November 14, 2025**.
3. All Sections, and Units are enjoined to adopt and implement the revised provisions of the Manual. Heads of functional divisions are advised to ensure that all personnel are fully oriented of the updates and that all QMS-related records and documentation are consistent with the new version.
4. For guidance and compliance.


ANSELMO R. ALUDINO, *ma*
Schools Division Superintendent

NMU/ OM-QMSOpsManRev01
25007/November 7, 2025



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