

## Republic of the Philippines Department of Education

### REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM** No. 7 9 9, s. 2025

0 2 DEC 2025

#### REVISED SCHEDULE OF THE 2025 PHYSICAL COUNT OF PROPERTIES

Assistant Schools Division Superintendent

Division Inventory Committee Concerned Public School Heads Concerned School Supply Officers

All Accountable Officers All Others Concerned

- This Office announces the postponement and adjustment of the schedule for the conduct of the 2025 Physical Count of Properties for the remaining locations indicated in the approved 2025 Physical Inventory Plan (PIP). The activity is rescheduled to December 9-10, 2025.
- An updated schedule of the 2025 Physical Count of Properties is hereby attached for the information and guidance of all concerned.
- All members of the Division Inventory Committee, as well as all accountable officers in the Schools Division Office (SDO) and Alternative Learning System (ALS), are directed to take note of the new schedule and ensure full cooperation during the conduct of the physical count in their respective offices.

ANSELMO R. ALUDINO Schools Division Superintendent

Enclosure: None Reference: None To be included in the <u>Perpetual Index</u> Under the following subject:

> INVENTORY 2025 PIP ASSET RESCHEDULE

ADO/25016 Reschedule of 2025 Physical Count of Properties

SDCB RECORDS UNIT

2519616

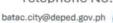
















### Republic of the Philippines

# Department of Education

REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

# PHYSICAL INVENTORY PLAN (PIP)

For the Year 2025

#### B. REVISED SCHEDULE OF PHYSICAL COUNT

DATE	LOCATION	PERSONNEL CONCERNED
December 9-10, 2025	<ul> <li>Alternative Learning System</li> <li>Gabaldon Stockroom</li> <li>Teacher's Lounge</li> <li>CID</li> <li>SGOD</li> <li>OSDS - Admin</li> <li>OSDS - Accounting</li> <li>OSDS - Budget</li> <li>OSDS - HR</li> <li>OSDS - Records</li> <li>OSDS - Proper</li> <li>OASDS</li> <li>OSDS - Cash</li> <li>OSDS - Legal</li> <li>OSDS - AMU</li> </ul>	Secretariat:  AGNES A. BICERA CARMELO F. BAUTISTA CHARLENE CHRISTELLE MALUBAY CLAIRE JASMINE P. CACATIAN DEONABEL L. BAPTISTA DIANE M. DE GUZMAN DONALD Q. VICENTE HAYDEE B. AGUIBITIN JANINAH GRACE C. MOROTA JAYVIE B. SUILEN JEAN MARIE M. VICENTE JODHEL L. PENERA JOJO H. BONOT KRISTEL JHOY M. ARCEGA LAURAINE KIER B. PANLUCENO MARIBEL S. TUTAAN MARICEL N. SONICO







Asuncion Street, 16-S Quiling Sur, City of Batac, Ilocos Norte Telephone No.: (077) 677-1993







Doc. Ref Code:	SDO-OSDS-069	Rev.:	00	
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## **REGION I** SCHOOLS DIVISION OF THE CITY OF BATAC

DATE	LOCATION	PERSONNEL CONCERNED
		MARINEL T. SAGUIGUIT
		MARK LESTER B. GUDOY
		MATSON JUN T. PINIERA
		MELPHA L. TABUNAN
		MYLA NIKKA PAINO
		RALPH JAYSON T. SONICO
		RENALYN A. RODRIGO
		RICH SHEENA MAE M. PASCUA
		ROCELLE GRACE S. PITIQUEN
		ROJANIE J. SACUBO















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