



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **821**, s. 2025

11 DEC 2025

SCHEDULE OF NATIONAL ASSESSMENT FOR BOOKKEEPING NC III PARTICIPANTS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. The Training of Bookkeeping NC III to non-teaching personnel of the Schools Division of the City of Batac (SDCB) was successfully concluded. This indicates their readiness for the national assessments, which are scheduled as follows:

Batch (see attached enclosure)	Date of Assessment	Venue of Assessment
1	December 20, 2025	Provincial Training Center- Banna Brgy. Marcos, Banna, Ilocos Norte
2	December 21, 2025	
3	December 22, 2025	

2. The participants involved in this training, as well as the SDO personnel who will monitor and provide support, shall be granted Compensatory Time-Off (CTO) in accordance with CSC-DBM Circular No. 2, s. 2015, titled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees." This is granted on account of their direct involvement in the conduct and support of the training.

3. This Memorandum shall serve as the Official Authority to Travel of the participants.

4. Attached herewith is the List of Participants and Education Program Supervisors In-Charge of Monitoring and Supervision, for reference.

5. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: none
Reference: none
To be included in the Perpetual Index
Under the following subject:

BOOKKEEPING NC III
NATIONAL ASSESSMENT

CID-ABG/DM-30_National Assessment Bookkeeping NC III
/5309/December 09, 2025



SDCB RECORDS UNIT

2519970



DepEd Batac City



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Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

Enclosure 1: List of Participants of the National Assessment for Bookkeeping NC III

Batch 1: December 20, 2025

No	Name	School	EPS In-Charge
1	Mark Lester Domingo	SDO-AMU	Mr. Allan B. Garcia
2	Kristine Joy Galasinao	SDO-Records	
3	Madeleine Ancheta	SDO-OSDS	
4	Vanessa Rose Quisquis	SDO-Records	
5	Flordeliza Agcaoili	SDO-Records	
6	Genevive Ramel	CBNHS Poblacion	
7	Claire Jasmin P. Cacatian	SDO-Budget/PQ Pimentel ES	
8	Myla Nikka D. Paino	CMVNHS	
9	Rovijoy R. Baldonado	CBNHS Payao	
10	Leonelda A. Callorina	CAMES	

Batch 2: December 21, 2025

No	Name	School	EPS In-Charge
1	Rich Sheena Mae M. Pascua	MMMES	Mr. Allan B. Garcia
2	Maricel N. Sonico	SDO-CID/Magnuang ES	
3	Lauraine Kier B. Panluceno	Quiling ES	
4	Jodhel Penera	CUMAPIT ES/Biningan ES	
5	Pauline Joyce F. Lopez	SDO-BAC	
6	Kristel Faye B. Pijera	SDO-Cash	
7	Jhen Abigail O. Ruadap	SDO-OSDS	
8	Aileen T. Tolentino	SDO-Accounting	
9	Mikko A. Bautista	SDO-OSDS	
10	Gideon B. Bonifacio	SDO-HR	

Batch 3: December 22, 2025

No	Name	School	EPS In-Charge
1	Charlene Christel Malubay	FEMSHS	Mr. Allan B. Garcia
2	Evelyn G. Cabuntasan	Batac NHS	
3	Maria Cecilia A. Sangalang	Batac NHS	
4	Renalyn A. Rodrigo	Maipalig-Quiom ES	
5	Erika Calautit	HVMES	
6	Mark Lester Gudoy	Baoa ES	
7	Charlene Domingo	MMMES	
8	Donald Vicente	GARSHS	
9	Genedyn Paraoan	CAMES	
10	Andrew Joel Aniñon	SDO-Accounting	