

### Republic of the Philippines

# Department of Education

#### REGION I SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM** 21, s. 2025

1 1 DEC 2025

#### SCHEDULE OF NATIONAL ASSESSMENT FOR BOOKKEEPING NC III **PARTICIPANTS**

To:

Assistant Schools Division Superintendent

Chief Education Supervisors

Unit and Section Heads

Public Elementary and Secondary School Heads

All Others Concerned

1. The Training of Bookkeeping NC III to non-teaching personnel of the Schools Division of the City of Batac (SDCB) was successfully concluded. This indicates their readiness for the national assessments, which are scheduled as follows:

Batch (see attached enclosure)	Date of Assessment	Venue of Assessment
1	December 20, 2025	Provincial Training Center-
2	December 21, 2025	Banna
3	December 22, 2025	Brgy. Marcos, Banna, Ilocos Norte

- The participants involved in this training, as well as the SDO personnel who will monitor and provide support, shall be granted Compensatory Time-Off (CTO) in accordance with CSC-DBM Circular No. 2, s. 2015, titled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees." This is granted on account of their direct involvement in the conduct and support of the training.
- This Memorandum shall serve as the Official Authority to Travel of the participants.
- Attached herewith is the List of Participants and Education Program Supervisors In-Charge of Monitoring and Supervision, for reference.

For information and guidance.

ANSELMO R. ALUDINO Schools Division Superintendent

Encl.: none Reference: none
To be included in the <u>Perpetual Index</u>
Under the following subject:

> BOOKKEEPING NC III NATIONAL ASSESSMENT

CID-ABG/DM-30\_National Assessment Bookkeeping NC III /5309/December 09, 2025



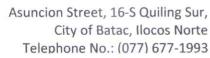
SDCB RECORDS UNIT

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## Enclosure 1: List of Participants of the National Assessment for Bookkeeping NC III

Batch 1: December 20, 2025			
No	Name	School	EPS In-Charge
1	Mark Lester Domingo	SDO-AMU	Mr. Allan B.
2	Kristine Joy Galasinao	SDO-Records	Garcia
3	Madeleine Ancheta	SDO-OSDS	
4	Vanessa Rose Quisquis	SDO-Records	
5	Flordeliza Agcaoili	SDO-Records	
6	Genevive Ramel	CBNHS Poblacion	
7	Claire Jasmin P. Cacatian	SDO-Budget/PQ Pimentel ES	
8	Myla Nikka D. Paino	CMVNHS	
9	Rovijoy R. Baldonado	CBNHS Payao	
10	Leonelda A. Callorina	CAMES	

Batch 2: December 21, 2025			
No	Name	School	EPS In-Charge
1	Rich Sheena Mae M. Pascua	MMMES	Mr. Allan B. Garcia
2	Maricel N. Sonico	SDO-CID/Magnuang ES	
3	Lauraine Kier B. Panluceno	Quiling ES	
4	Jodhel Penera	CUMAPIT ES/Biningan ES	
5	Pauline Joyce F. Lopez	SDO-BAC	
6	Kristel Faye B. Pijera	SDO-Cash	
7	Jhen Abigail O. Ruadap	SDO-OSDS	
8	Aileen T. Tolentino	SDO-Accounting	
9	Mikko A. Bautista	SDO-OSDS	
10	Gideon B. Bonifacio	SDO-HR	

Batch 3: December 22, 2025				
No	Name	School	EPS In-Charge	
1	Charlene Christel Malubay	FEMSHS	Mr. Allan B.	
2	Evelyn G. Cabuntasan	Batac NHS	Garcia	
3	Maria Cecilia A. Sangalang	Batac NHS		
4	Renalyn A. Rodrigo	Maipalig-Quiom ES		
5	Erika Calautit	HVMES		
6	Mark Lester Gudoy	Baoa ES		
7	Charlene Domingo	MMMES		
8	Donald Vicente	GARSHS		
9	Genedyn Paraoan	CAMES		
10	Andrew Joel Anińon	SDO-Accounting		









Asuncion Street, 16-S Quiling Sur,





