



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 827 s. 2025

11 DEC 2025

READING MONTH CELEBRATION

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary School Heads
All Others Concerned

1. In support of the Department of Education's (DepEd) commitment to enhance literacy among Filipino learners across all grade levels and the division's movement to strengthen the culture of reading across schools in the division by implementing engaging, inclusive, and literacy-focused activities, the Schools Division of the City of Batac (SDCB) through the Curriculum Implementation Division (CID) shall conduct the National Reading Month at Cumcumraas-Manggaddi-Pitpitac Elementary School on December 15, 2025, 8:00 AM – 12:00 NN.
2. Specifically, the activity aims to:
 - a. promote love for reading among the school populace by organizing enjoyable and meaningful literacy activities that encourage reading for both pleasure and learning;
 - b. showcase the school's best practices and innovations in reading instruction to inspire collaboration and replication across the division; and
 - c. engage stakeholders in community-based reading programs and activities that improve reading skills, enhance creativity, and foster critical thinking among learners.
3. The participants to the activity are the CuMaPit ES' school head, focal person in reading, teachers, and learners and the division focal persons in reading.
4. Expenses for the food of all the participants, and supplies and materials on the conduct of the activity shall be charged against the Division MOOE, subject to the standard accounting and auditing procedures.
5. Enclosed are the List of Steering and Working Committees and Program Matrix, for reference.
6. Immediate and wide dissemination of this Memorandum is desired.



SDCB RECORDS UNIT

2520186

ANSELMO R. ALUDINO
Schools Division Superintendent



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993

Encl.: as stated
Reference: None
To be included in the Perpetual Index
Under the following subject:

NATIONAL READING MONTH

CID/JPP_DM_2025_Reading_Month_Celebration
_____/25317/ December 11, 2025

Enclosure 1

List of Participants

(A total of 40 participants composed of the division focal persons in reading, school head, teachers, and learners.)

Program Management Team (PMT)

Role	Name	Position
Program Manager	Marilou B. Sales	Chief Education Supervisor, CID
Learning Managers	Joycelyn P. Perdido	Education Program Supervisor
	Zorayda S. Paguyo	Education Program Supervisor
	Marilou P. Omotoy	Education Program Supervisor
M & E Coordinator	Dolores A. Ubiña	Senior Education Program Specialist, SMME
Documenter	Dale Justine Rabena	Project Development Officer II
Secretariat	Aubrey Marie R. Oasay	Education Program Supervisor
Welfare Officer	Jedidiah B. Jagto	Nurse II
Logistics Officer	Allan B. Garcia	Education Program Supervisor
Finance Officer	Jennifer C. Bungubung	Accountant III

Matrix of Activities

TIME	ACTIVITY	IN-CHARGE
8:00 – 9:00	Registration and Opening Program	PMT
9:00 -10:00	Tour to the School's Innovation in Reading	Participants
10:00 – 10:15	Health Break	
10:15 – 11:00	Reading Ambassadors' Segment Story Reading Sessions	SDS ARAludino ASDS ASBandiola CES MBSales CES NMUlep Monitoring Supervisor
11:00-11:45	Feedback Sharing/Discussion of Best Practices in Reading	Top Management PMT
11:45-12:00	Closing Remarks and Ways Forward	SDS ARAludino ASDS ASBandiola