



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

13 DEC 2025

No. 830 s. 2025

**CAPACITY-BUILDING OF SCHOOL HEADS, FOCAL PERSONS, AND TUTORS
(ACADEMIC RECOVERY AND ACCESSIBLE LEARNING PROGRAM)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. To strengthen literacy skills development and equip school leaders and teachers with the necessary knowledge, skills, and strategies to sustain learning recovery and literacy improvement, the Schools Division of the City of Batac (SDCB) through the Curriculum Implementation Division (CID) shall conduct the Capacity-Building of School Heads, Focal Persons, and Tutors of the Academic Recovery and Accessible Learning (ARAL) Program at the Schools Division Office (SDO) Conference Hall on September 15-16 (Batch 1) and September 17-18 (Batch 2) respectively.
2. Specifically, the activity aims:
 - a. enhance the instructional leadership and supervision skills of school heads in managing the ARAL implementation at the school level;
 - b. strengthen the capacity of focal persons and tutors to deliver differentiated remediation and enhancement sessions;
 - c. demonstrate effective strategies for developing automaticity and strategic reading, with focused instruction on phonological awareness, alphabet knowledge, blending and decoding, sight word recognition, phrase building, sentence and paragraph reading, and fluency using decodable text; and
 - d. foster collaborative accountability and data-driven decision-making among ARAL implementers to sustain learning recovery efforts.
3. Participants are the select school heads, focal persons, and teachers/tutors of the ARAL. They are requested to bring their WIFI, laptop, extension cords, and other gadgets needed in the activity.
4. Expenses related to this activity such as meals of participants and PMT members and supplies and materials shall be charged against R01-25-0755 Fund subject to usual accounting and auditing rules and regulations.
5. Enclosed are the List of Participants and Program Management Team (PMT), for reference.
6. Immediate and wide dissemination of this Memorandum is desired.

By the Authority of the SDS:



SDCB RECORDS UNIT

2520217

ARNEL S. BANDIOLA

Assistant Schools Division Superintendent

ANSELMO R. ALUDINO

Schools Division Superintendent



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Encl.: as stated
Reference: None
To be included in the Perpetual Index
Under the following subject:

ARAL CAPACITY-BUILDING

CID/JPP_DM_2025_CapBuild_ARAL
_____/25320/ December 11, 2025



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Enclosure 1**List of Participants****December 15, 2025 (8:00 AM – 5:00 PM)**

No	Name	School
1	Rogelyn E. Lagazo	Baay Elementary School
2	Jay James A. Tagata	Baay Elementary School
3	Suerte B. Mateo	Baay Elementary School
4	Aileen L. de los Santos	Baligat Elementary School
5	Arlyn G. Manuel	Baligat Elementary School
6	Shana Rylle Mae P. Rivera	Baoa East Elementary School
7	Joana Therese R. Sabas	Baoa East Elementary School
8	Lorena A. Sugui	Baoa Elementary School
9	Marimar P. Cruz	Baoa Elementary School
10	Edyann N. Villalobos	B. Macadaeg Memorial Elementary School
11	Maribel O. Giron	B. Macadaeg Memorial Elementary School
12	Anavel I. Ibuyat	Bil-loca Elementary School
13	Christine N. Parado	Bil-loca Elementary School
14	Aileen Grace A. delos Santos	Biningan Elementary School
15	Gilda G. Acosta	Camandingan Elementary School
16	Lovelyn A. Ratuita	Camandingan Elementary School
17	Juliet Laforga	Camandingan Elementary School
18	Juliana A. Hernandez	Catalino Acosta Memorial Elem School
19	Chrisma Kaye Cabading	Catalino Acosta Memorial Elem School
20	Jossa Rhea Pingkian	Catalino Acosta Memorial Elem School
21	Jesica P. Bartolome	Catalino Acosta Memorial Elem School
22	Leilanie T. Clemente	Hilario Valdez Memorial Elem School
23	Gay Marie T. Parado	Hilario Valdez Memorial Elem School
24	Kevin Patrick P. Ronduen	Magnuang Elementary School
25	Gaudencia S. Alibuyog	Magnuang Elementary School
26	Jhusa Faye P. Santella	Maipalig-Quiom Elementary School
27	Violeta C. Rodriguez	Maipalig-Quiom Elementary School
28	Leonora R. Melchor	Mariano Marcos Memorial Elem School
29	Marivic Malunao	Mariano Marcos Memorial Elem School
30	Emma B. Arcebal	Mariano Marcos Memorial Elem School
31	Edelaine U. Duyor	Mariano Marcos Memorial Elem School
32	Monette A. Silac	Mariano Marcos Memorial Elem School
33	Roger L. Ibe	Nagbacalan Elementary School
34	Jonel B. Barruga	Nagbacalan Elementary School
35	Mary Ann P. Cabansag	Naguirangan-Capacuan Elementary School
36	Lynniel Marie S. Tapat	Naguirangan-Capacuan Elementary School
37	Beatriz S. Camangeg	Parangopong Elementary School
38	Rebecca P. Quinajon	Parangopong Elementary School
39	Beulah Hepzibah T. Manglalan	Payao Elementary School
40	Henessy C. Mata	Payao Elementary School
41	Maricel R. Ganado	PQ Pimentel Elementary School
42	Jovelle L. Raguindin	PQ Pimentel Elementary School
43	Myrna A. Layaoen	Quiling Elementary School
44	Sheryl G. Ancheta	Quiling Elementary School
45	Maribeth G. Rufino	Rayuray Elementary School
46	Zoe L. Puyot	Rayuray Elementary School

47	Jenny Rose Pagdilao	San Mateo Elementary School
48	Jane C. Gonzales	San Mateo Elementary School
49	Candy Mae G. Dela Cruz	Sumader Elementary School
50	Shiela Battulayan	Sumader Elementary School
51	Rhesa Elijah S. Abella	Tabug Elementary School
52	Jalyn A. Accad	Tabug Elementary School
53	John Carlo C. Sabundayo	Sumader Elementary School
54	May Flor M. Guittap	Parangopong Elementary School
55	Roma Lee A. Macababat	Baligat Elementary School
56	Jaesette Anne L. Photimon	B. Macadaeg Mem Elementary School
57	Howell Christian C. Zech	Biningan Elementary School
58	Julienne Shane G. Torralba	Mariano Marcos Mem Elementary School
59	Elisandre Louise C. Dierpo	CuMaPit Elementary School
60	Mark Jespher A. Masian	Maipalig-Quiom Elementary School
61	Kylhene Alona R. Sagun	Baoa East Elementary School
62	Angel O. Tango	Baay Elementary School
63	Marife Joyze B. Guieb	Colo-Mabaleng Elementary School
64	Vanessa L. Pano	Tabug Elementary School
65	Kharen Maye F. Apalisoc	Bil-loca Elementary School

December 16, 2025 (8:00 AM – 5:00 PM)

No.	Name	Complete School Name
1	Josie O. Bactin	Baay Elementary School
2	Everlyn P. Quilates	
3	Jocelyn G. Bagaoisan	
4	Wilfredo E. Bonagua	Baligat Elementary School
5	Regie P. Lizardo	Baoa East Elementary School
6	Roselily Anne R. Ibbay	Baoa Elementary School
7	Mary Charlene B. Bitanga	
8	Kristine Ann D. Asuncion	Benigno Macadaeg Mem Elementary School
9	Devie R. Marzan	Bil-loca Elementary School
10	Brendalee C. Peralta	Biningan Elementary School
11	Darelle Joy M. Taclan	
12	Girlie M. Ucol	Camandingan Elementary School
13	Jhoan B. Bigsot	Catalino Acosta Memorial Elementary School
14	Aiken Jay T. Respicio	
15	Lady Celerina Caluya	Colo-Mabaleng Elementary School
16	Camille Parubrub	
17	May Ann A. Espiritu	Cumcumraas-Manggaddi-Pitpitac Elementary School
18	Lorrie Jane F. Quizquiz	
19	Divine Jessica P. Camiring	Dariwdiw Elementary School
20	Girlie Joy B. Gomez	
21	Leah G. Domingo	Hilario Valdez Memorial Elementary School
22	Rosebella J. Narciso	
23	Camille P. Salviejo	Magnuang Elementary School
24	Diane Joyce B. Pijera	Maipalig-Quiom Elementary School
25	Tibelda Alarise M. Cabansag	Mariano Marcos Memorial Elementary School
26	Roxanne Jane M. Sabas	
27	Marivic A. Malunao	
28	Christine C. Antonio	
29	Gladys S. Reyes	

30	Isabel M. Agunat	Nagbacalan Elementary School
31	Marydee C. Crisostomo	Naguirangan-Capacuan Elementary School
32	Sheryl G. Salmasan	Parangopong Elementary School
33	Maricon P. Gapas	Payao Elementary School
34	Zhorien Jane Cacas	PQ Pimentel Elementary School
35	Irish Queenizoe V. Laud	Quiling Elementary School
36	Maricel R. Mata	Rayuray Elementary School
37	Crislea R. Aganus	
38	Eloisa Mabborang	San Mateo Elementary School
39	Bernadette M. Clemente	Sumader Elementary School
40	Nollan M. Guillermo	Tabug Elementary School
41	Maylyn R. Dalag	MMMES
42	Lavinia N. Sanchez	MMMES
43	Jessica Respicio	CAMES
44	Dhevilyne Joy Bayan	CAMES
45	Anastacia D. Peralta	Quiling ES
46	Nerissa Joy B. Reyes	Tabug ES
47	Ara Camille P. Velasco	& Payao ES
48	Wendy Keeth L. Gaoat	Maipalig-Quiom ES
49	Julie Ann S. Calivoso	Magnuang ES
50	Julie Ann O. Ganado	Colo-Mabaleng ES
51	Phoebe Ruth S. Gabriel	Sumader ES
52	Rochelle Dulig	CuMaPit ES
53	Irish T. Baylon	Naguirangan-Capacuan ES
54	Love Angelica Mae Perez	BMMES
55	Greggy Mark G. Sayabat	HVMES
56	Christine Joy E. Laeno	HVMES
57	Leilanie Tacderan	HVMES
58	Debbie Joy P. Gudoy	Baay ES
59	Cherry Ann O. Dela Cruz	Baligat ES
60	Joel Aribuabo	Bil-locas ES
61	Genelyn Q. Castillo	Baoa ES
62	Joseph C. Quilal-lan	Rayuray ES
63	Jocelyn Quisquis	Nagbacalan ES
64	Crystal Lhane Agdigos	Dariwidiw ES
65	Caryn Ragudo	San Mateo ES

December 17-18, 2025 (8:00 AM – 5:00 PM)

No.	Name	School
1	Mary Jane P. Ruiz	B. Macadaeg MES
2	Girlie Cecile Esteban	Baoa ES
3	May-Ann A. Rupisan	Biningan ES
4	Mr. Fritz Gerald R. Dela Cruz	Payao ES
5	Jesah Marizz E. Bal	CuMaPit ES
6	Judith B. Parbo	San Mateo ES
7	Janice Garcia	Nagbacalan ES
8	Marices M. Castro	Maipalig-Quiom ES
9	Rowena B. Fiesta	CAMES
10	Roxaane Cariaga	PQ Pimentel ES
11	Noralyn Franco	Naguirangan-Capacuan ES

12	Maria Angelica R. Laurio	Rayuray ES
13	Marybeth D. Agustin	Dariwdiw ES
14	Sheilla Mae D. Garcia	Baay ES
15	Genedine T. Dutdut	Sumader ES
16	Laurence T. Juan	Parangopong ES
17	Emerita A. Peralta	Payao ES
18	Joe Marvin T. Calderon	Baligat ES
19	Leah Lye P. Cabanos	Tabug ES
20	Ian Joy Agtina	Bil-locas ES
21	Eddiefel M. Ruiz	HVMES
22	Joan A. Magbaleta	HVMES
23	Jonalyn A. Banay	HVMES
24	Liza Lynda B. Tagudin	Baoa East ES
25	Ruby Ann Constantino	Camandingan ES
26	Jonabel R. Quilit	MMMES
27	Kristhel Mae C. Abad	MMMES
28	Mark Nathaniel M. Cabansag	MMMES
29	Myra A. Libed	MMMES
30	Roma Berna T. Rubio	Magnuang ES
31	Maria Theresa Brenda B. Tagudin	B. Macadaeg MES
32	Emely Padulip	Baoa ES
33	Jamaica D. Pagala	Quiling ES
34	Ilyn M. Ventura	Colo-Mabaleng ES
35	Zyreen Joy G. Servanes	CuMaPit ES
36	Sheila Dela Cruz	Baay ES
37	Karen Kay Garcia	Nagbacalan ES
38	Renato Quioco, Jr.	Maipalig-Quiom ES
39	Lory Grace S. dela Cruz	CAMES
40	Laila Gail R. Icuspit	PQ Pimentel ES
41	Marize Villa	Baoa East ES
42	Marjorie R. Gabuten	Rayuray ES
43	Cherrie Ann B. Gabion	Dariwdiw ES
44	Julie Ann D. Tagaban	Baay ES
45	Shirley Marilou A. Bodino	Sumader ES
46	DJ Ann A. Sagsagat	Parangopong ES
47	Lorna C. Abad	Payao ES
48	Evelyn A. Morales	Tabug ES
49	Marietta A. Opelac	Bil-locas ES
50	Ma. Angelica C. Paraoan	HVMES
51	Estella T. Cortez	Baoa East ES
52	Michelle Dalan	Camandingan ES
53	Christie C. Patricio	MMMES
54	Imelda C. Adalem	MMMES
55	Lerma G. Matias	MMMES
56	Julie A. Saguiguit	MMMES
57	Eliza Agcaoili	MMMES
58	Glenys P. Domingo	Magnuang ES
59	Lea T. Camange	B. Macadaeg MES
60	Bernadette Sereno	Baoa ES
61	Abigail T. Paguyo	Alternative Learning System
62	Lyka Monique Olalo	Alternative Learning System

63	Joan Claire James	Alternative Learning System
64	Kristine M. Putulan	CuMaPit ES
65	Maria Eloisa Agloco	San Mateo ES
66	Michelle Macadaeg	Camandingan ES
67	Sheena Marie Lae Puyot	Maipalig-Quiom ES
68	Janice T. Parel	CAMES
69	Daisy Lagmay	PQ Pimentel ES
70	Mrs. Harlean Arellano	Naguirangan-Capacuan ES
71	Zoe L. Puyot	Rayuray ES
72	Jennifer A. Delos Reyes	Dariwdiw ES
73	Nelva O. Garcia	Baay ES
74	Mark Anthony DM Diculen	Sumader ES
75	Jamieleen Joy O. Sagsagat	Parangopong ES
76	Tanya Faye B. Calacal	Payao ES
77	Rachel Ann Roldan	Baligat ES
78	Lourence M. Ranga	HVMES
79	Blessie Imee T. Manuel	Baoa East ES
80	Lovelyn A. Ratuita	Camandingan ES
81	Filipinas F. Sibucan	MMMES
82	Visitacion S. Agres	MMMES
83	Rosalina D. Culangen	MMMES
84	Jayson C. Lampitoc	MMMES
85	May Hope Marie C. Cack	MMMES
86	Chrystelle Jade C. dela Cruz	CBNHS_Rayuray
87	Fricilla Joy Batangan	BNHS
88	Krystel Ann Misay	CBNHS-Payao
89	Ronel Dumlao	CBNHS-Payao
90	Reynaldo U. Blas Jr.	CBNHS-Poblacion
91	Mhelrose Grace E. Uy	CBNHS-Rayuray
92	Janeth Rabanal	BNHS
93	Marc Elvan Aranas	CBNHS-Payao
94	Zenith Mae Fagaragan	CBNHS-Payao
95	Edzencion P. Yate	CBNHS-Poblacion
96	Rubbie Jane R. Flojo	CBNHS-Rayuray
97	Peter Manglal-lan	BNHS
98	Jenilyn Vanessa Pangat	CBNHS-Payao
99	Judelyn G. Bumanglag	CBNHS-Payao
100	Angel Gabriel C. Lerios	CBNHS-Poblacion
101	Renita M. Fiesta	CBNHS-Rayuray
102	Jenna Mae Pungtilan	BNHS
103	Shiela Mae Oducayen	CBNHS-Payao
104	Elsie Daga	CBNHS-Payao
105	Esmeralda F. Pitpit	CBNHS-Poblacion
106	Dayvie Mia G. Simon	Ferdinand Edralin Marcos SHS
107	Lourielye I. Almazan	Naguirangan-Capacuan ES
108	Mark Steve T. Pitpit	Rayuray ES
109	Regine Ivy Mae B. Lumang	Magnuang ES
110	Dyvi Satiepearl F. Pagtama	Batac National HS
111	Mercy Grace L. Pasion	CBNHS-Payao
112	Fheiby A. Ribac	Nagbacalan ES
113	Lyka Mae R. Manarpiis	Quiling ES
114	Jhon Cris O. Ocaris	General Artemio Ricarte SHS

115	Josephine Nanquil	PQ Pimentel ES
116	Jhon Rocky C. De Guzman	Hilario Valdez MES
117	Kristine P. Catudan	San Mateo ES
118	Ma. Jehan E. Vacunawa	Catalino Acosta MES
119	Shielamarie Diric	Baoa ES
120	Johanna Cyra S. Pagtama	Cbnhs- Poblacion
121	Mariah Dolores G. Padilla	Camandingan ES
122	Mary Ann P. Laud	Payao ES
123	John Mchale D. Pacol	Dariwidiw ES
124	Tristan Russell T. Arcangel	Crispina Marcos Valdez NHS
125	Rhea Mae Ferreras	CBNHS-Rayuray
126	Judelyn B. Agulay	Sumader ES
127	Gillian Karl B. Sinang	CBNHS-Poblacion
128	Ronald T. Ventura	CBNHS-Poblacion
129	Lovely Jane L. Durante	Crispina Marcos Valdez NHS
130	Jenelyn B. Asuncion	SDO-CID
131	Eldefonso B. Natividad, Jr.	SDO-CID
132	Lovella J. Galut	Camandingan ES
133	Rochelle C. Dulig	CuMaPit ES
134	Judelyn B. Agulay	Sumader ES
135	Cristina G. Paculan	Payao ES
136	Ryan C. Ramos	Maipalig-Quiom ES
137	Hazel B. Dela Cruz	Parangopong ES
138	Eleonor B. Ramos	Tabug ES
139	John Resty Arellano	Dariwidiw ES
140	Jonalyn C. Ulit	Naguirangan-Capacuan ES

Program Management Team (PMT)

Role	Name	Position
Program Manager	Marilou B. Sales	Chief Education Supervisor
Learning Managers	Joycelyn P. Perdido Zorayda S. Paguyo Marilou P. Omotoy	Education Program Supervisor Education Program Supervisor Education Program Supervisor
Learning Facilitators	Marlene F. Diculen Ethewalda D. Daga Rona S. Manaran Joycelyn P. Perdido Zorayda S. Paguyo Marilou P. Omotoy Aubrhey Marie R. Oasay Jenelyn B. Asuncion	Master Teacher II Master Teacher I Master Teacher I Education Program Supervisor Education Program Supervisor Education Program Supervisor Education Program Supervisor Education Program Supervisor School Principal I
M & E Coordinator	Dolores A. Ubiña	Senior Education Program Specialist, SMME
Documenters	Rona Jane Pungtilan May Rose G. Racpan	Teacher I Teacher I
Secretariat	Marilen C. Andres Suzie Marie L. Pagtama	Teacher III Teacher III
Welfare Officer	Jedidiah B. Jagto	Nurse II
Logistics Officer	Mark Louie P. Duldulao Gloria Resurreccion Alcausin	Education Program Specialist II SPET I
Finance Officer	Jennifer C. Bungubung	Accountant III