



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. **832** s, 2025

15 DEC 2025

**SURVEY ON PRIVATE SCHOOLS STATUS OF OWNERSHIP REQUIREMENTS  
BASED ON DEPED ORDER N. 041, S. 2022-AMENDMENT TO DEPED  
ORDER NO. 088, S. 2010- (2010 REVISED MANUAL OF REGULATIONS  
FOR PRIVATE SCHOOLS IN BASIC EDUCATION)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
SDO Unit and Section Heads  
Private School Heads  
All Others Concerned

1. Paragraph 2 of DepEd Order No. 041, s. 2022 — Amendment to DepEd Order No. 088, s. 2010 (Revised Manual of Regulations for Private Schools in Basic Education) — reiterates that each private school shall own its site, as evidenced by a valid Certificate of Title. In cases where a private school cannot present proof of ownership over the school site, it must provide reasonable and adequate bases for its continued use of the said site, through any of the following:

- a. A duly executed deed of sale; or
- b. A duly executed deed of donation; or
- c. A duly executed deed of usufruct with a guaranteed period of not less than 15 years; or
- d. A duly executed lease with an initial guaranteed period of not less than 15 years.

A period of one (1) year shall be allowed, reckoned from the submission of the deed or contract, for the submission of a certified true copy of the title reflecting the annotation of the said deed or contract.

The submission of spurious or falsified titles and contracts shall result in the automatic denial of applications and/or revocation of permits. No request for reconsideration shall be entertained.

2. In view of this, all private schools within the Schools Division of the City of Batac are directed to accomplish the survey on the status of ownership requirements through the Google Form link [bit.ly/LotOwnershipSurvey](https://bit.ly/LotOwnershipSurvey) on or before December 19, 2025.

3. Attached is Regional Memorandum 1685, s. 2025 for reference.

4. For immediate dissemination and guidance of all concerned.

By the Authority of the SDS:

**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent

**ANSELMO R. ALUDINO**  
Schools Division Superintendent



DepEd Batac City



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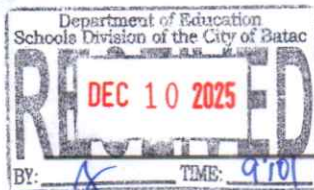


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REGION I



DEC 9 2025

**REGIONAL MEMORANDUM**No. 1685 s. 2025

**SURVEY ON PRIVATE SCHOOLS STATUS OF OWNERSHIP REQUIREMENTS  
BASED ON DEPED ORDER NO. 041, S. 2022 - AMENDMENT TO DEPED  
ORDER NO. 088, S. 2010 - (2010 REVISED MANUAL OF REGULATIONS FOR  
PRIVATE SCHOOLS IN BASIC EDUCATION)**

To: Assistant Regional Director  
Schools Division Superintendents  
Chief, Quality Assurance Division  
All Others Concerned

1. Paragraph 2 of DepEd Order No. 041, s. 2022 - Amendment to DepEd Order No. 088, s. 2010 (Revised Manual of Regulations for Private School in Basic Education - states that Section 160 of DepEd Order No. 88, s. 2010 is amended as follows:

SECTION 160. Ownership. - Each private school shall own site, as evidenced by a valid Certificate of Title. If the private school cannot present its title ownership over the school site, such private school should ensure reasonable and adequate bases for continued use of the site through:

- a. A duly executed deed of sale; or
- b. A duly executed deed of donation; or
- c. A duly executed deed of usufruct for a guaranteed period of not less than 15 years; or
- d. A duly executed lease with an initial guaranteed period of not less than 15 years.

A period of one year shall be allowed, reckoned from the submission of the deed or contract for the submission of a certified true copy of the title which reflects the annotation of the deed or contract.

The presentation of spurious titles and contracts by the school shall cause the automatic denial of their application and/or revocation of their permit. No reason, excuse, or requests for reconsideration shall be entertained or accepted.

2. In this light, this Office through the Quality Assurance Division shall administer a survey of Private Schools Status on their ownership requirements

through the google form [bit.ly/LotOwnershipSurvey](https://bit.ly/LotOwnershipSurvey) on or before December 19, 2025.

3. It is advised that the Personnel-in-Charge of Private Schools shall facilitate the completion of private schools on the survey.

4. Immediate dissemination of and strict compliance with this Memorandum is desired.



**TOLENTINO G. AQUINO**

Director IV

Encl.: None

Reference: None

To be indicated in the Perpetual Index

Under the following subjects:

SCHOOL  
SURVEY

REGULATIONS  
POLICY

QAD/mgp/RM\_StatusOfOwnershipRequirements  
December 5, 2025



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