



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM
No. **006**, s. 2026

06 JAN 2026

**MEETING ON PROJECT PROCUREMENT MANAGEMENT
PLAN (PPMP) FORMULATION**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
All Public School Heads
All Administrative Officers II
All Others Concerned

1. In line with the Department's efforts to strengthen planning-budgeting-procurement linkage and ensure compliance with existing procurement laws, all School Heads and Administrative Officers II are hereby advised to attend a meeting on January 9, 2026, 8:30 in the morning at the SDO Conference Hall.
2. The meeting shall be focused on the formulation of the Project Procurement Management Plan (PPMP) in accordance with the guidelines set forth under Republic Act No. 12009 (New Government Procurement Act) and its applicable rules and regulations.
3. The meeting aims to provide guidance and ensure that proposed programs, projects, and activities (PPAs) reflected in the Annual Implementation Plan (AIP) are properly translated into compliant and realistic PPMPs, consistent with approved budgets and procurement timelines.
4. All participants are advised to bring the approved AIP and proposed PPMP for reference during the discussion.
5. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference: None
To be included in the Perpetual Index
Under the following subject:
Meeting

NMU/DM-PPMPFormulation
26001/January 6, 2026



SDCB RECORDS UNIT

260178



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