



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. **054**, s. 2026

22 JAN 2026

**NOTICE OF MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
All Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Notice is hereby given to all the EPP/TLE/TVL coordinators to attend the planning meeting on January 29, 2026 at 3:00 p.m. at the Schools Division Office Conference Hall.
2. The agenda are as follows:
  - a. Project SKILLS
  - b. DFOT 2026 (Technolympics)
  - c. Other matters.
3. School heads are advised to employ administrative measures to maintain learning continuity in the affected classes while the concerned teachers attend the planning meeting.
4. For information and guidance.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: None  
Reference: None  
To be included in the Perpetual Index  
Under the following subject:

Attendance  
Meeting

ABG/1\_Notice of Meeting TLE Coordinators  
/26018/January 20, 2026

By the Authority of the SDS:

  
**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent



SDCB RECORDS UNIT

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